

**Northwest Florida Water Management District**  
**Governing Board Meeting Minutes**

*Thursday, July 12, 2018*

*Chipola College*

*3094 Indian Circle, Marianna, Florida 32446*

**1. Opening Ceremonies**

Acting Chairman John Alter called the meeting to order at 1:03 p.m.

Brett Cyphers called the roll and a quorum was declared present.

Present: John Alter, Secretary-Treasurer; Gus Andrews; Jon Costello; Ted Everett; Nick Patronis; Bo Spring

Absent: George Roberts, Chair; Jerry Pate, Vice Chair; Marc Dunbar

**2. Special Thanks and Recognition**

Craig Bishop, winner of the Partner of the Year Award.

MOTIONED BY JON COSTELLO, SECONDED BY BO SPRING, THAT THE GOVERNING BOARD APPROVE RESOLUTION NO. 836 AWARDED CRAIG BISHOP AS THE INAUGURAL WINNER OF THE NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT'S PARTNER OF THE YEAR AWARD. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

**3. Additions, Deletions and Changes to the Agenda**

None.

**4. Approval of the Minutes for June 14, 2018**

MOTIONED BY TED EVERETT, SECONDED BY BO SPRING, THAT THE GOVERNING BOARD APPROVE THE MINUTES FOR JUNE 14, 2018. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

**5. Approval of the Financial Reports for the Month of May 2018**

MOTIONED BY NICK PATRONIS, SECONDED BY GUS ANDREWS, THAT THE GOVERNING BOARD APPROVE THE FINANCIAL REPORTS FOR THE MONTH OF MAY 2018. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

**6. Committee Reports and Recommendations for Board Action**

Asset Management Committee:

**Presentation of Modeling Regimes and Approval of Strategic Forest Planning**

MOTIONED BY NICK PATRONIS, SECONDED BY BO SPRING, THAT THE GOVERNING BOARD APPROVE THE SOLE SOURCE PURCHASE FROM F4 TECH FOR STRATEGIC FOREST PLANNING IN THE AMOUNT OF \$39,510. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

**Consideration of RFP 18-004 for Contractual Services**

MOTIONED BY NICK PATRONIS, SECONDED BY GUS ANDREWS, THAT THE GOVERNING BOARD APPROVE THE SELECTION COMMITTEE'S RANKINGS AS PRESENTED AND AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO A THREE-YEAR AGREEMENT WITH THE HIGHEST-RANKED FIRM, MANNION GEOSYSTEMS, LLC. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Consideration of Fiscal Year 2018-2019 Information Technology Purchases

MOTIONED BY TED EVERETT, SECONDED BY JON COSTELLO, THAT THE GOVERNING BOARD APPROVE THE INFORMATION TECHNOLOGY BUREAU TO PROCURE THE FOLLOWING FOR FISCAL YEAR 2018-2019, CONTINGENT UPON APPROVAL OF THE DISTRICT'S FISCAL YEAR 2018-2019 BUDGET:

- DEPARTMENT OF MANAGEMENT SERVICES COMPETITIVELY PROCURED PURCHASE OF INTERNET ACCESS, TELEPHONY CIRCUITS, AND SECURITY SERVICES FOR DISTRICT HEADQUARTERS, FIELD OFFICES, AND CONNECTIONS TO PARTNER WATER MANAGEMENT DISTRICTS FOR DMS IN THE AMOUNT NOT TO EXCEED \$90,000.
- SOLE SOURCE PURCHASE OF ANNUAL SUPPORT AND LICENSING FOR TYLER TECHNOLOGIES MUNIS SUPPORT IN AN AMOUNT NOT TO EXCEED \$90,000.
- SOLE SOURCE PURCHASE OF GEOGRAPHIC INFORMATION SYSTEMS ARC GIS AND ARC ONLINE LICENSING, TRAINING, SUPPORT, AND CONSULTING FOR ESRI IN AN AMOUNT NOT TO EXCEED \$168,000.
- STATE OF FLORIDA CONTRACT PURCHASE OF MICROSOFT LICENSING FOR MICROSOFT SERVER AND WORKSTATION OPERATING SYSTEMS AND SOFTWARE, SQL DATABASE SERVER, SHAREPOINT SERVER, OFFICE 365 TO MICROSOFT THROUGH AN APPROVED PARTNER IN AN AMOUNT NOT TO EXCEED \$125,000.

NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

7. Consideration of Fiscal Year 2018-2019 Tentative Budget, Millage Rate and Dates, Times, and Locations of Public Hearings on the Budget

MOTIONED BY NICK PATRONIS, SECONDED BY TED EVERETT, THAT THE GOVERNING BOARD:

- SET THE AD VALOREM TAX MILLAGE FOR FISCAL YEAR 2018-2019 AT THE ROLLED-BACK RATE, WHICH AS OF JULY 12 IS 0.0338.
- APPROVE THE FISCAL YEAR 2018-2019 TENTATIVE BUDGET AS PRESENTED, ALLOW STAFF TO MAKE RECOMMENDED ADJUSTMENTS AND CORRECTIONS, AND SUBMIT THE STANDARD FORMAT TENTATIVE BUDGET TO THE GOVERNOR'S OFFICE AND LEGISLATURE BY AUGUST 1, 2018.
- SCHEDULE THE PUBLIC HEARINGS ON THE BUDGET FOR THURSDAY, SEPTEMBER 13, 2018, AT 5:05 P.M., ET, AT THE DISTRICT'S HEADQUARTERS IN MIDWAY AND THURSDAY, SEPTEMBER 27, 2018, AT 5:05 P.M. CT IN PANAMA CITY.

NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

8. Consideration of RFP 18-003 for Hydrological, Ecological, and Hydrogeological Services

MOTIONED BY JON COSTELLO, SECONDED BY GUS ANDREWS, THAT THE GOVERNING BOARD APPROVE THE SELECTION COMMITTEE'S RANKINGS AS PRESENTED AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE AGREEMENTS WITH THE HIGHEST-RANKED FIRMS TO PROVIDE AS-NEEDED SERVICES IN EACH OF THE FOLLOWING CATEGORIES:

- HYDROLOGIC AND WATER QUALITY DATA COLLECTION.
- ECOLOGICAL SERVICES.
- ANALYSIS OF FRESHWATER AND ESTUARINE SYSTEMS.
- GROUNDWATER FLOW AND TRANSPORT MODELING.
- HYDROGEOLOGIC SERVICES.

NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

9. Consideration of Proposed Grant Agreement Extension for the Chipola River Protection and Stormwater Reuse Project

MOTIONED BY GUS ANDREWS, SECONDED BY JON COSTELLO, THAT THE GOVERNING BOARD APPROVE THE PROPOSED EXTENSION OF THE CHIPOLA RIVER PROTECTION AND STORMWATER REUSE PROJECT AS REQUESTED BY THE CITY OF MARIANA. PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

10. Legal Counsel Report

No pending cases in which the District is a party.

Meeting was adjourned at 1:33 p.m.

  
Chair

August 9, 2018  
Date

  
Executive Director

  
Agency Clerk

