

**Northwest Florida Water Management District**  
**Governing Board Meeting Minutes**  
*Thursday, September 13, 2018*  
*District Headquarters*  
**81 Water Management Drive, Havana, Florida 32333**

1. Opening Ceremonies

Governing Board Chairman George Roberts called the meeting to order at 4:22 p.m.

Brett Cyphers called the roll and a quorum was declared present.

Present: George Roberts, Chair; Jerry Pate, Vice Chair; John Alter, Secretary-Treasurer; Gus Andrews; Ted Everett; Nick Patronis; Bo Spring

Absent: Jon Costello

2. Special Thanks and Recognition

None.

3. Additions, Deletions and Changes to the Agenda

Addition:

Consideration of Sub-Recipient Funding Agreement with Florida Division of Emergency Management – Delegation of Authority

MOTIONED BY JERRY PATE, SECONDED BY JOHN ALTER, THAT THE GOVERNING BOARD AUTHORIZE AND DELEGATE AUTHORITY TO THE EXECUTIVE DIRECTOR TO (I) EXECUTE SUB-RECIPIENT FUNDING AGREEMENT, CONTRACT Z0351, AND ANY AMENDMENTS, AS DESIGNATED AUTHORIZED AGENT FOR THE NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT, AND (II) SIGN PROJECT WORKSHEETS, REQUESTS FOR REIMBURSEMENTS, AND OTHER DOCUMENTS, FOR THE FEDERAL EMERGENCY MANAGEMENT AGENCY/STATE OF FLORIDA, DIVISION OF EMERGENCY MANAGEMENT AGREEMENT. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

4. Approval of the Minutes for August 9, 2018

MOTIONED BY BO SPRING, SECONDED BY JERRY PATE, THAT THE GOVERNING BOARD APPROVE THE MINUTES FOR AUGUST 9, 2018. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

5. Approval of the Financial Reports for the Month of July 2018

MOTIONED BY NICK PATRONIS, SECONDED BY JOHN ALTER, THAT THE GOVERNING BOARD APPROVE THE FINANCIAL REPORTS FOR THE MONTH OF JULY 2018. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

6. Committee Reports and Recommendations for Board Action

Resource Management Committee:

Consideration of FY 2018-2019 Contractual Services to Support Minimum Flows and Minimum Water Levels

MOTIONED BY JERRY PATE, SECONDED BY BO SPRING, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO SPEND UP TO \$1,083,500 FOR CONTRACTUAL SERVICES TO SUPPORT THE DEVELOPMENT OF MINIMUM FLOWS AND MINIMUM WATER LEVELS IN FY 2018-2019, CONTINGENT UPON APPROVAL OF THE DISTRICT'S FY 2018-2019 BUDGET. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Consideration of RFP 18-006 for Professional Surveying

MOTIONED BY JERRY PATE, SECONDED BY BO SPRING, THAT THE GOVERNING BOARD APPROVE THE SELECTION COMMITTEE'S RANKINGS AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE AGREEMENTS WITH THE HIGHEST-RANKED FIRMS TO PROVIDE AS-NEEDED PROFESSIONAL SURVEYING SERVICES. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Consideration of New FEMA Cooperating Technical Partner Funding for Fiscal Year 2018-2019

MOTIONED BY JERRY PATE, SECONDED BY BO SPRING, THAT THE GOVERNING BOARD APPROVE THE AMENDMENT TO THE COOPERATING TECHNICAL PARTNER AGREEMENT WITH THE FEDERAL EMERGENCY MANAGEMENT AGENCY TO ACCEPT AND AUTHORIZE SPENDING \$2,085,234 IN NEW FUNDING TO DEVELOP TOOLS TO ASSIST COMMUNITIES IN REDUCING FLOOD RISKS. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

U.S. Geological Survey Joint Funding Agreement

MOTIONED BY JERRY PATE, SECONDED BY BO SPRING, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE A JOINT FUNDING AGREEMENT WITH THE U.S. GEOLOGICAL SURVEY FOR CONTINUATION OF MONITORING AT TELOGIA CREEK, APALACHICOLA RIVER AT CHATTAHOOCHEE, APALACHICOLA RIVER AT SUMATRA, YELLOW RIVER AT STATE ROAD 87, AND SPRING CREEK AT SPRING CREEK, FOR A TOTAL COST NOT TO EXCEED \$81,903 FOR FISCAL YEAR 2018-2019. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Leon County and City of Tallahassee Stormwater Flow Monitoring

MOTIONED BY JERRY PATE, SECONDED BY BO SPRING, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT TO REPLACE THE REVENUE CONTRACT 17-062 WITH THE CITY OF TALLAHASSEE AND LEON COUNTY THROUGH FISCAL YEAR 2018-2019 FOR UP TO \$104,206. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Consideration of Fiscal Year 2018-2019 Contractual Services to Support the District's Regional Wetland Mitigation Program

MOTIONED BY JERRY PATE, SECONDED BY BO SPRING, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO APPROVE EXPENDITURES UP TO \$624,145 FOR CONTRACTUAL ECOLOGICAL AND RESTORATION SERVICES TO SUPPORT THE DISTRICT'S REGIONAL WETLAND MITIGATION PROGRAM FOR FISCAL YEAR 2018-2019, CONTINGENT UPON APPROVAL OF THE DISTRICT'S FY 2018-2019 BUDGET. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Asset Management Committee:

Consideration of Sole Source Purchase from F4 Tech for Support, Training and Hosting

MOTIONED BY NICK PATRONIS, SECONDED BY JOHN ALTER, THAT THE GOVERNING BOARD APPROVE F4 TECH'S PROPOSAL OF \$30,695 FOR ONGOING ANNUAL SUPPORT, TRAINING, AND HOSTING OF SILVASSIST DASHBOARD, ASSOCIATED SOFTWARE, AND HARDWARE TOOLS AND AUTHORIZE STAFF TO ISSUE A PURCHASE ORDER, SUBJECT TO APPROVAL OF THE FISCAL YEAR 2018-2019 BUDGET. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Consideration of Agreement with Florida Department of Agriculture and Consumer Services for Prescribed Fire Enhancement Funding

MOTIONED BY NICK PATRONIS, SECONDED BY GUS ANDREWS, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE A CONTRACTUAL SERVICES AGREEMENT WITH THE FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES TO RECEIVE FUNDING FOR PRESCRIBED FIRE ENHANCEMENT, SUBJECT TO APPROVAL OF THE DISTRICT'S FISCAL YEAR 2018-2019 BUDGET AND ADMINISTRATIVE AND LEGAL REVIEW. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Consideration of ITB 18B-010 for Rental and Service of Portable Toilets for Locations in Escambia and Santa Rosa Counties

MOTIONED BY NICK PATRONIS, SECONDED BY JERRY PATE, THAT THE GOVERNING BOARD APPROVE THE BID RECEIVED FOR ITB 18B-010 AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE A THREE-YEAR AGREEMENT WITH POT-O-GOLD RENTALS, LLC, IN THE AMOUNT OF \$91,206, SUBJECT TO THE RESPECTIVE APPROVAL OF THE FISCAL YEAR 2018-2019, 2019-20, AND 2020-21 BUDGETS. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Consideration of ITB 18B-011 for Public Recreation Site Cleanup and Maintenance for the West Region

MOTIONED BY NICK PATRONIS, SECONDED BY JOHN ALTER, THAT THE GOVERNING BOARD APPROVE THE BIDS RECEIVED FOR ITB 18B-011 AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE A THREE-YEAR AGREEMENT WITH AN AMOUNT UP TO \$145,000, SUBJECT TO THE RESPECTIVE APPROVAL OF THE FISCAL YEAR 2018-2019, 2019-20 AND 2020-21 BUDGETS. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

7. Consideration of Acceptance of Audit Reports Presented by the District's Inspector General

MOTIONED BY TED EVERETT, SECONDED BY JERRY PATE, THAT THE GOVERNING BOARD ACCEPT REPORTS #18-01, #18-02, AND THE ANNUAL REPORT SUMMARIZING THE INSPECTOR GENERAL ACTIVITIES FOR FY 2017-18 AS PRESENTED. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

8. Consideration of Resolution No. 838 Committing Fiscal Year 2017-2018 Fund Balances as Required by GASB Statement No. 54

MOTIONED BY JERRY PATE, SECONDED BY GUS ANDREWS, THAT THE GOVERNING BOARD GOVERNING BOARD ADOPT RESOLUTION NO. 838 TO COMMIT FUND BALANCES FOR FISCAL YEAR 2017-2018 AS FOLLOWS:

COMMIT \$1,705,000 OF THE GENERAL FUND BALANCE FOR WATER SUPPLY DEVELOPMENT ASSISTANCE GRANTS;

COMMIT \$500,000 FROM THE GENERAL FUND BALANCE FOR THE BAY COUNTY NORTH BAY REUSE GRANT;

COMMIT \$113,829 FROM THE GENERAL FUND BALANCE FOR THE APALACHICOLA BAY GRANT;

COMMIT \$75,000 FROM THE GENERAL FUND BALANCE FOR THE SANTA ROSA INDIAN BAYOU GRANT; AND

COMMIT THE AMOUNT OF THE GENERAL FUND BALANCE FOR AN ECONOMIC STABILIZATION FUND PURSUANT TO DISTRICT POLICY. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

9. Consideration of Acceptance of the Appraisals and Approval of the Exchange Agreement for the District/Porter Exchange and Lease of Land to Bay County; Econfin Creek WMA

MOTIONED BY JERRY PATE, SECONDED BY GUS ANDREWS, THAT THE GOVERNING BOARD ACCEPT THE APPRAISAL PREPARED BY CARLTON APPRAISAL COMPANY AND THE REVIEW APPRAISAL PREPARED BY KETCHAM APPRAISAL GROUP FOR THE DISTRICT/PORTER EXCHANGE IN BAY COUNTY, DETERMINE THAT THE 22.5 ACRES REQUIRED FOR THIS EXCHANGE ARE NOT NEEDED FOR DISTRICT CONSERVATION PURPOSES BUT INSTEAD ARE BEST USED FOR AN EXCHANGE FOR PROPERTY WITH GREATER RESOURCE PROTECTION TO ULTIMATELY PROVIDE BAY COUNTY WITH LAND FOR A PARK THROUGH A LEASE AGREEMENT THAT WILL MANAGE FOR CONSERVATION AND ALLOW PUBLIC ACCESS AND RECREATION, APPROVE THE EXCHANGE AGREEMENT AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE EXCHANGE AGREEMENT AND ALL CLOSING DOCUMENTS ON BEHALF OF THE DISTRICT FOR THE EXCHANGE OF PROPERTIES AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE A LEASE AGREEMENT WITH BAY COUNTY. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

10. Consideration of the Acceptance of the Appraisals and Approval of the Purchase and Sale Agreement for the Circle H Properties Conservation Easement; Econfin Creek WMA

MOTIONED BY JOHN ALTER, SECONDED BY GUS ANDREWS, THAT THE GOVERNING BOARD ACCEPT THE APPRAISAL PREPARED BY CARLTON APPRAISAL COMPANY AND THE REVIEW APPRAISAL PREPARED BY

BROWN BEVIS REAL ESTATE APPRAISERS, INC. FOR THE CIRCLE H PROPERTIES CONSERVATION EASEMENT IN BAY COUNTY AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE PURCHASE AND SALE AGREEMENT, CONSERVATION EASEMENT AND ALL CLOSING DOCUMENTS ON BEHALF OF THE DISTRICT WITH CIRCLE H PROPERTIES, LLC, FOR THE ACQUISITION OF THE CONSERVATION EASEMENT FOR \$53,994, SUBJECT TO THE TERMS AND CONDITIONS OF THE AGREEMENT, APPROVAL OF THE AGREEMENT BY LEGAL COUNSEL AND THE SELLER AND THE FY 2018-19 BUDGET. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

11. Consideration of Acceptance of the Appraisals and Approval of the Purchase and Sale Agreement for the Cypress Spring Conservation Easement; Choctawhatchee River/Holmes Creek WMA

MOTIONED BY TED EVERETT, SECONDED BY NICK PATRONIS, THAT THE GOVERNING BOARD ACCEPT THE APPRAISALS PREPARED BY CARLTON APPRAISAL COMPANY AND KAUTTU VALUATION AND THE REVIEW APPRAISAL PREPARED BY BROWN BEVIS REAL ESTATE APPRAISERS, INC., FOR THE CYPRESS SPRING CONSERVATION EASEMENT IN WASHINGTON COUNTY AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE PURCHASE AND SALE AGREEMENT, CONSERVATION EASEMENT AND ALL CLOSING DOCUMENTS ON BEHALF OF THE DISTRICT WITH NESTLE WATERS NORTH AMERICA, INC., FOR THE ACQUISITION OF THE CYPRESS SPRING CONSERVATION EASEMENT FOR \$812,700, SUBJECT TO THE TERMS AND CONDITIONS OF THE AGREEMENT, APPROVAL OF THE AGREEMENT BY LEGAL COUNSEL AND THE SELLER AND THE FY 2018-19 BUDGET. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

12. Consideration of Fiscal Year 2018-2019 Strategic Water Management Plan

MOTIONED BY JERRY PATE, SECONDED BY NICK PATRONIS, THAT THE GOVERNING BOARD APPROVE THE FISCAL YEAR 2018-2019 UPDATE TO THE DISTRICT STRATEGIC WATER MANAGEMENT PLAN AND AUTHORIZE THE EXECUTIVE DIRECTOR TO FINALIZE THE PLAN PENDING ANY COMMENTS FROM THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

13. Public Hearing on Consideration of Regulatory Matters

Chair George Roberts called the public hearing to order at 5:00 p.m.

A-1 Applicant: Okaloosa County Water and Sewer  
App. No.: 2B-091-33-10  
Use: Public Supply

MOTIONED BY JERRY PATE, SECONDED BY BO SPRING, THAT THE GOVERNING BOARD APPROVE THE MODIFICATION TO WATER USE PERMIT 2B-091-33-10, OKALOOSA COUNTY WATER AND SEWER, PER THE RECOMMENDATIONS AND CONDITIONS OF THE STAFF REPORTS AND PER THE TERMS AND CONDITIONS OF THE PERMIT DOCUMENTS. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

A-2 Applicant: McCall Sod Farm  
App. No.: 2B-005-3569-7  
Use: Agricultural

MOTIONED BY JERRY PATE, SECONDED BY NICK PATRONIS, THAT THE GOVERNING BOARD APPROVE THE MODIFICATION TO WATER USE PERMIT 2B-005-3569-7, MCCALL SOD FARM, PER THE RECOMMENDATIONS AND CONDITIONS OF THE STAFF REPORTS AND PER THE TERMS AND CONDITIONS OF THE PERMIT DOCUMENTS. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

14. Annual Regulatory Plan

Informational purposes only.

15. Legal Counsel Report

Matt Bryant provided a status report on the case referenced below.

*Northwest Florida Water Management District v. Ox Bottom Mortgage Holdings, LLC; OB Homes of Tallahassee, LLC; G&A Lloyd, LLC; Golden Oak Land Group, LLC; and Ox Bottom Thomasville, LLC, Leon County Circuit Court Case No. 2018 CA 001831*

16. Public Hearing on Consideration of Fiscal Year 2018-2019 Tentative Budget

Chair George Roberts called the public hearing to order at 5:06 p.m.

MOTIONED BY JERRY PATE, SECONDED BY BO SPRING, THAT THE GOVERNING BOARD ADOPT THE PROPOSED MILLAGE RATE OF .0338 OF A MILL FOR FISCAL YEAR 2018-2019 AND AUTHORIZE STAFF TO PRESENT IT FOR FINAL ADOPTION AT THE SECOND PUBLIC HEARING ON THE BUDGET TO BE HELD ON SEPTEMBER 27, 2018, AT THE GULF COAST STATE COLLEGE IN PANAMA CITY. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

MOTIONED BY JERRY PATE, SECONDED BY NICK PATRONIS, THAT THE GOVERNING BOARD ADOPT THE DISTRICT'S TENTATIVE BUDGET FOR FISCAL YEAR 2018-2019 THAT INCORPORATES THE CHANGES RESULTING FROM THE PROPOSED EDITS PRESENTED TODAY AND AUTHORIZE STAFF TO PRESENT THIS BUDGET FOR FINAL ADOPTION AT THE SECOND PUBLIC HEARING ON THE BUDGET TO BE HELD ON SEPTEMBER 27, 2018, AT THE GULF COAST STATE COLLEGE IN PANAMA CITY. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Meeting was adjourned at 5:15 p.m.



**Chair**

October 18, 2018

**Date**



**Executive Director**



**Agency Clerk**

