

**Northwest Florida Water Management District**  
**Governing Board Meeting Minutes**  
*Thursday, December 13, 2018*  
*District Headquarters*  
**81 Water Management Drive, Havana, Florida 32333**

**1. Opening Ceremonies**

Chairman George Roberts called the meeting to order at 1:10 p.m.

Brett Cyphers called the roll and a quorum was declared present.

Present: George Roberts, Chair; Jerry Pate, Vice Chair; John Alter, Secretary-Treasurer; Jon Costello; Gus Andrews; Bo Spring

Absent: Ted Everett; Nick Patronis

**2. Special Thanks and Recognition**

Nestlé Waters North America Inc. donated \$813,797 to the District to cover their costs for a conservation easement agreement focused on further protecting Cypress Spring.

Yamila Posey received the Outstanding IT Professional Award from the Agency for State Technology.

**3. Additions, Deletions and Changes to the Agenda**

None.

**4. Approval of the Minutes for November 8, 2018**

MOTIONED BY JOHN ALTER, SECONDED BY JON COSTELLO, THAT THE GOVERNING BOARD APPROVE THE MINUTES FOR NOVEMBER 8, 2018. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

**5. Approval of the Financial Reports for the Month of October 2018**

MOTIONED BY JON COSTELLO, SECONDED BY JOHN ALTER, THAT THE GOVERNING BOARD APPROVE THE FINANCIAL REPORTS FOR THE MONTH OF OCTOBER 2018. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

**6. Committee Reports and Recommendations for Board Action**

Asset Management Committee:

**Consideration of Request for Authorization to Declare and Dispose of Surplus Property**

MOTIONED BY GUS ANDREWS, SECONDED BY BO SPRING, THAT THE GOVERNING BOARD APPROVE THE DECLARATION OF THE PROPERTY ITEMS LISTED BELOW AS SURPLUS, AUTHORIZE STAFF TO DISPOSE OF THE ITEMS IN ACCORDANCE WITH ESTABLISHED PROCEDURES, AND REMOVE THEM FROM THE DISTRICT'S PROPERTY RECORDS. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

ID#	VIN Number	Year/Make/Model	Mileage	Purchase Price
1469	1FTRX14WX8KE91118	2008 – Ford F-150	199,897	\$22,854.25
00343	1FMPU16LO4LB142522014	2004 – Ford Expedition	203,601	\$24,560.00
2642	1FTEX1EWXAFC11502	2010 – Ford F-150	240,398	\$20,834.99
01276	1FDSX21526EA99583	2006 – Ford F-250	178,463	\$25,039.00
00716	2B5WB25Z81K522035	2001 – Dodge Van	39,619	\$19,745.00

**Consideration of ITB 19B-003; 2019 Hand Planting Services for Reforestation and Groundcover Restoration**

MOTIONED BY GUS ANDREWS, SECONDED BY JON COSTELLO, THAT THE GOVERNING BOARD APPROVE THE BIDS SUBMITTED IN RESPONSE TO ITB 19B-003 FOR 2019 HAND PLANTING SERVICES FOR REFORESTATION AND GROUNDCOVER RESTORATION AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE AN AGREEMENT WITH

SUPERIOR FORESTRY SERVICE, INC. IN THE AMOUNT OF \$93,362.00 TO FACILITATE THIS WORK. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Consideration of Resolution No. 843 to the Department of Environmental Protection for the Acquisition of the Circle H Properties Conservation Easement; Econfina Creek WMA

MOTIONED BY GUS ANDREWS, SECONDED BY BO SPRING, THAT THE GOVERNING BOARD APPROVE AND ADOPT RESOLUTION NO. 843 TO DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR ACQUISITION OF THE CIRCLE H PROPERTIES CONSERVATION EASEMENT IN THE ECONFINA CREEK WMA. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Delegation of Spending Authority for Prescribed Burning and Vegetation Management Services Task Orders

MOTIONED BY GUS ANDREWS, SECONDED BY JOHN ALTER, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO ISSUE INDIVIDUAL OR CUMULATIVE TASK ORDERS THAT EXCEED THE DELEGATED SPENDING AUTHORITY TO B&B DUGGER, INC., MONROE FOREST & WILDLIFE MANAGEMENT, AND WILDLANDS SERVICES, INC., FOR PRESCRIBED BURNING AND VEGETATION MANAGEMENT SERVICES PROCURED THROUGH RFP 19-001. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

7. Hurricane Michael Response Issues and Recommendations

MOTIONED BY JOHN ALTER, SECONDED BY JON COSTELLO, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO AWARD AND EXECUTE CONTRACTS WITH QUALIFIED DEBRIS CONTRACTORS AS IT RELATES TO HURRICANE MICHAEL RECOVERY EFFORTS AND DELEGATE SPENDING AUTHORITY TO THE EXECUTIVE DIRECTOR FOR SUCH CONTRACTS. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

MOTIONED BY BO SPRING, SECONDED BY GUS ANDREWS, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO AWARD AND EXECUTE ALTERNATIVE/SALVAGE TIMBER SALE CONTRACTS AND DELEGATE SPENDING AUTHORITY TO THE EXECUTIVE DIRECTOR FOR SUCH CONTRACTS. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

8. Consideration of Fiscal Year 2019-2020 Preliminary Budget

MOTIONED BY BO SPRING, SECONDED BY GUS ANDREWS, THAT THE GOVERNING BOARD APPROVE THE FISCAL YEAR 2019-2020 PRELIMINARY BUDGET AS PRESENTED AND ALLOW STAFF TO MAKE CHANGES BASED ON COLLABORATION WITH THE EXECUTIVE OFFICE OF THE GOVERNOR AND DEPARTMENT OF ENVIRONMENTAL PROTECTION AND SUBMIT THE FINAL DOCUMENT TO THE LEGISLATURE BY JANUARY 15, 2019. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

9. 2018 Water Supply Assessment Update and Recommendation for Regional Water Supply Planning

MOTIONED BY BO SPRING, SECONDED BY JOHN ALTER, THAT THE GOVERNING BOARD DETERMINE THAT THE REGIONAL WATER SUPPLY PLAN FOR REGION II (OKALOOSA, SANTA ROSA, AND WALTON COUNTIES) BE CONTINUED; THE REGIONAL WATER SUPPLY PLAN FOR REGION III (BAY COUNTY) BE DISCONTINUED; AND THAT NO NEW REGIONAL WATER SUPPLY PLANS ARE REQUIRED. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

10. Executive Director's Performance Evaluation

MOTIONED BY GEORGE ROBERTS, SECONDED BY JOHN ALTER, THAT THE GOVERNING BOARD ACCEPT THE EVALUATIONS AND CONTINUE BRETT CYPHERS EMPLOYMENT ON HIS CURRENT TERMS. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

11. Public Hearing on Consideration of Regulatory Matters

George Roberts called the public hearing to order at 3:12 p.m.

A-1 Applicant: Auburn Water System, Inc.  
App. No.: 2B-091-94-8  
Use: Public Supply

MOTIONED BY BO SPRING, SECONDED BY GUS ANDREWS, THAT THE GOVERNING BOARD APPROVE APPLICATION NO. 2B-091-94-8, AUBURN WATER SYSTEM, INC., PER THE RECOMMENDATIONS AND CONDITIONS OF THE STAFF

REPORTS AND PER THE TERMS AND CONDITIONS OF THE PERMIT DOCUMENTS. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

12. Technical Assessment for St. Marks River Rise Minimum Flow

Informational purposes only.

13. Legislative Overview

Informational purposes only.

14. Legal Counsel Report

Breck Brannen provided a status report on the case referenced below.

*Northwest Florida Water Management District v. Ox Bottom Mortgage Holdings, LLC; OB Homes of Tallahassee, LLC; G&A Lloyd, LLC; Golden Oak Land Group, LLC; and Ox Bottom Thomasville, LLC, Leon County Circuit Court Case No. 2018 CA 001831.*

Meeting was adjourned at 3:31 p.m.

  
Chair

January 24, 2018  
Date

  
Executive Director

  
Agency Clerk

