

**Northwest Florida Water Management District**  
**Public Hearing on Fiscal Year 2020-2021 Tentative Millage Rate and Tentative Budget**  
**Thursday, September 10, 2020**

1. Opening Ceremonies

Called to order at 5:05 p.m.

Brett Cyphers called the roll and a quorum was declared present.

Present: George Roberts, Chair; Jerry Pate, Vice Chair; Ted Everett; Nick Patronis; Kellie Ralston

2. Changes to the Agenda

None.

3. Consideration of Fiscal Year 2020-2021 Tentative Millage Rate and Tentative Budget

MOTIONED BY KELLIE RALSTON, SECONDED BY TED EVERETT, THAT THE GOVERNING BOARD ADOPT THE PROPOSED MILLAGE RATE OF .0311 OF A MILL FOR FISCAL YEAR 2020-2021 AND AUTHORIZE STAFF TO PRESENT IT FOR FINAL ADOPTION AT THE PUBLIC HEARING ON THE BUDGET TO BE HELD ON SEPTEMBER 24, 2020, VIA TELECONFERENCE CALL. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

MOTIONED BY JERRY PATE, SECONDED BY NICK PATRONIS, THAT THE GOVERNING BOARD ADOPT THE DISTRICT'S TENTATIVE BUDGET FOR FISCAL YEAR 2020-2021 THAT INCORPORATES THE CHANGES RESULTING FROM THE PROPOSED EDITS PRESENTED TODAY AND AUTHORIZE STAFF TO PRESENT THIS BUDGET FOR FINAL ADOPTION AT THE SECOND PUBLIC HEARING ON THE BUDGET TO BE HELD ON SEPTEMBER 24, 2020, VIA TELECONFERENCE CALL. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Meeting was adjourned at 5:15 p.m.

**Northwest Florida Water Management District  
Governing Board Meeting Minutes  
September 24, 2020**

**1. Opening Ceremonies**

Called to order at 4:01 p.m.

Brett Cyphers called the roll and a quorum was declared present.

Present: George Roberts, Chair; Jerry Pate, Vice Chair; Ted Everett; Nick Patronis; Kellie Ralston

**2. Special Thanks and Recognition**

None.

**3. Changes to the Agenda**

None.

**4. Consideration of the following Items Collectively by Consent:**

MOTIONED BY KELLI RALSTON, SECONDED BY NICK PATRONIS, THAT THE GOVERNING BOARD APPROVE ITEMS A, B, C, D, E, F, AND G IN THE CONSENT AGENDA CONTINGENT UPON LEGAL REVIEW AND OTHER ACTIONS AS REQUIRED BY FLORIDA STATUTES. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

**A. Approval of the Minutes for August 27, 2020**

Approve the Minutes for the August 27, 2020, Governing Board meeting.

**B. Approval of the Financial Reports for the Month of July 2020**

Approve the Financial Reports for the Month of July 2020.

**C. Consideration of Fiscal Year 2020-2021 Contractual Services to Support Minimum Flows and Minimum Water Levels**

Authorize the Executive Director to enter into agreements and task orders for up to \$1,114,000 for contracted services to support the development of minimum flows and minimum water levels in FY 2020-2021, contingent upon approval of the District's FY 2020-2021 budget.

**D. Consideration of Agreement with the City of Tallahassee and Leon County for Stormwater Flow Monitoring**

Authorize the Executive Director to execute a contract to continue hydrologic monitoring for stormwater with the city of Tallahassee and Leon County beginning October 1, 2020 and ending September 30, 2021. This is a revenue agreement with a maximum value of \$102,958.

E. Consideration of U.S. Geological Survey Joint Funding Agreement

Authorize the Executive Director to execute a Joint Funding Agreement with the U.S. Geological Survey for station re-establishment and monitoring the Lost Creek at Arran Road and continued monitoring at Telogia Creek, Apalachicola River at Chattahoochee, Apalachicola River at Sumatra, Yellow River at State Road 87, and Spring Creek at Spring Creek, for a total cost not to exceed \$102,700 for Fiscal Year 2020–2021.

F. Consideration of Bay County contract for Deer Point Watershed Monitoring

Authorize the Executive Director to enter into a revenue contract with Bay County for surface water discharge and rainfall monitoring in the Deer Point Lake Watershed in the amount of \$106,120.00 for the purpose of resource management, flood warning, and improving surface water quality, subject to legal review and approval of the FY 2020-21 budget.

G. Consideration of Agreement with the Florida Department of Agriculture and Consumer Services for Northwest Florida Mobile Irrigation Lab Services

Authorize the Executive Director to execute an agreement with the Florida Department of Agriculture and Consumer Services to provide Northwest Florida Mobile Irrigation Lab services within the District for FY 2020-21, FY 2021-22, and FY 2022-23 with a Maximum Total Compensation amount not to exceed \$213,375 or an estimated annual amount of \$71,125 each fiscal year, subject to approval and adoption of the budget for each fiscal year.

5. Consideration of Acceptance of Audit Reports Presented by the District's Inspector General

MOTIONED BY NICK PATRONIS, SECONDED BY TED EVERETT, THAT THE GOVERNING BOARD ACCEPT REPORTS #20-02, #20-03, AND THE ANNUAL REPORT SUMMARIZING THE INSPECTOR GENERAL ACTIVITIES FOR FY 2019-20. MOTION CARRIED.

6. Consideration of Fiscal Year 2020-21 Strategic Water Management Plan

MOTIONED BY TED EVERETT, SECONDED BY KELLI RALSTON, THAT THE GOVERNING BOARD APPROVE THE FISCAL YEAR 2020-2021 UPDATE TO THE DISTRICT STRATEGIC WATER MANAGEMENT PLAN AND AUTHORIZE THE EXECUTIVE DIRECTOR TO FINALIZE THE PLAN PENDING ANY COMMENTS FROM THE PUBLIC AND THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION. MOTION CARRIED.

7. Approval of FY 2020/2021 Expenditures for the St. Joseph Bay Assessment

MOTIONED BY KELLI RALSTON, SECONDED BY TED EVERETT, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE TASK ORDERS AND JOINT FUNDING AGREEMENT WITH CONTRACTORS TO CONDUCT WORK ASSOCIATED WITH THE ST. JOSEPH BAY ASSESSMENT PROJECT FOR FISCAL YEAR 2020-2021 WITH A TOTAL COST NOT TO EXCEED \$1,300,000 FOR FISCAL YEAR 2020-2021 SUBJECT TO BUDGET APPROVAL AND LEGAL COUNSEL REVIEW. MOTION CARRIED.

These expenses are anticipated to be reimbursed to the District by DEP Grant AT003.

8. Consideration of Land Resource Revenue Agreements for Apiary Sites and Saw Palmetto Berry Sites on District Lands

MOTIONED BY NICK PATRONIS, SECONDED BY TED EVERETT, THAT THE GOVERNING BOARD APPROVE AWARDING AN AGREEMENT FOR APIARY SITES ON DISTRICT LANDS TO ST. AMBROSE APIARIES AND AN AGREEMENT FOR SAW PALMETTO BERRY SITES ON DISTRICT LANDS TO BOLITA, LLC AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE AGREEMENTS WITH EACH, ALL BEING SUBJECT TO MITIGATION AND PERMITTING AGENCIES' APPROVAL. MOTION CARRIED.

9. Consideration of Request for Authorization to Purchase Replacement Semi-Tractor and Trailer and Purchase of Skid-Steer Plus Attachments for the Bureau of Land Management and Operations

MOTIONED BY TED EVERETT, SECONDED BY NICK PATRONIS, THAT THE GOVERNING BOARD APPROVE AND AUTHORIZE THE EXECUTIVE DIRECTOR TO PURCHASE A SEMI-TRACTOR AND TRAILER AND SKIDSTEER PLUS ATTACHMENTS UTILIZING APPROVED PURCHASE METHODS. MOTION CARRIED.

10. Consideration of ITB 20B-010; Econfina Creek 2021 Sand Pine Timber Sale

MOTIONED BY TED EVERETT, SECONDED BY NICK PATRONIS, THAT THE GOVERNING BOARD AWARD TIMBER SALE UNITS 1, 2, 3, AND 4 TO CEDAR CREEK TIMBER, AND AWARD TIMBER SALE UNITS 5, 6, 7, AND 8 TO DEERPOINT TIMBER PRODUCTS, INC., AT THE BID PRICES CONTAINED IN TABLE 2 AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE CONTRACTS TO FACILITATE THESE TIMBER HARVESTS. MOTION CARRIED.

**Table 2 – Bids Received for Econfina Creek 2021 Sand Pine Timber Sale**

Timber Sale Unit & Map Number	Bids Received – Pulpwood Per Ton Pricing by Timber Sale Unit*			
	Jubilee Timber Corp.	Cedar Creek Timber	Whitfield Timber Co.	DeerPoint Timber Products
1	No Bid	<b>\$ 11.55</b>	No Bid	\$ 11.00
2	\$ 7.57	<b>\$ 9.05</b>	\$ 6.00	No Bid
3	No Bid	<b>\$ 15.55</b>	\$ 12.62	\$ 12.75
4	\$ 10.57	<b>\$ 15.15</b>	\$ 12.62	\$ 12.75
5	\$ 12.07	\$ 10.70	\$ 12.62	<b>\$ 13.00</b>
6	No Bid	\$ 5.60	No Bid	<b>\$ 11.20</b>
7	\$ 9.57	\$ 9.05	\$ 7.00	<b>\$ 12.00</b>
8	No Bid	\$ 8.05	\$ 12.62	<b>\$ 13.00</b>

11. Legal Counsel Report

No pending cases in which the District is a party.

12. Final Public Hearing on Adoption of the Millage Rate and Budget for Fiscal Year 2020-2021

Called to order at 5:05 p.m.

MOTIONED BY JERRY PATE, SECONDED BY KELLI RALSTON, THAT THE GOVERNING BOARD APPROVE THE AD VALOREM TAX MILLAGE RATE OF .0311 OF A MILL FOR FISCAL YEAR 2020-2021 BY ADOPTION OF RESOLUTION NUMBER 876. MOTION CARRIED.

MOTIONED BY NICK PATRONIS, SECONDED BY TED EVERETT, THAT THE GOVERNING BOARD ADOPT RESOLUTION NUMBER 877 ADOPTING THE FISCAL YEAR 2020-2021 BUDGET. MOTION CARRIED.

Meeting was adjourned at 5:11 p.m.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
Financial Report  
Summary Statement of Receipts, Disbursements & Cash Balances  
For Month Ending August 31, 2020

Balance Forward - Operating Funds \$45,317,541.44

Operating Funds Received in current month:

Revenue Receipts, Current	\$116,443.89	
Contracts Receivable	902,714.02	
Other Deposits/Refunds/Adjustments	13,521.87	
Transfers from Lands Accounts	0.00	
Total Deposits during month	1,032,679.78	

Total Deposits and Balance Forward \$ 46,350,221.22

Disbursements:

Employee Salaries	423,777.77	
Employee Benefits	248,314.69	
Employee Flexible Spending Account	0.00	
Contractual Services (Professional)	245,279.69	
Operating Expenses - Services	76,058.45	
Operating Expenses - Commodities	21,572.29	
Operating Capital Outlay	2,975.00	
Grants and Aids	222,860.24	
Total Operating Expenses during month	1,240,838.13	
Payables, Prior Year	0.00	
Other Disbursements or (Credits)	19,286.37	

Total Funds Disbursed by check during month	1,260,124.50	
Bank Debits (Fees, Deposit Slips, etc.)	0.00	
Transfer to Land Acquisition Account	0.00	

Total Funds Disbursed 1,260,124.50

Cash Balance Operating Funds at month end \$ 45,090,096.72

Operating Depositories:

Petty Cash Fund	250.25	
General Fund Checking	1,412,312.90	
Payroll Account	6,325.76	
Passthrough (EFT) Account	0.00	
Investment Accounts @ 0.39%		
General Fund	19,440,708.55	
Lands Fee Fund	5,614,244.29	
SWIM Fund	91,476.02	
Water Prot. & Sust. Program TF	100,128.10	
Okaloosa Regional Reuse	2,504,620.90	
Mitigation Fund	15,920,029.95	

Total Operating Depositories at month end \$ 45,090,096.72

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
Financial Report  
Summary Statement of Receipts, Disbursements & Cash Balances  
For Month Ending August 31, 2020

Land Acquisition Funds @ 0.39%	\$	299,797.81	
Total Land Acquisition Funds			299,797.81
Restricted Management Funds:			
Phipps Land Mgmt @ 0.39%		56,925.45	
Total Land Acquisition Funds			
Fla. Board of Administraton Cypress Springs R&M Account @ 0.39%		844,232.09	
Total Restricted Land Management Funds			<u>901,157.54</u>
Total Land Acquisition, and Restricted Management Funds			<u>1,200,955.35</u>
TOTAL OPERATING, LAND ACQUISITION, & RESTRICTED FUNDS AT MONTH END			<u><u>\$ 46,291,052.07</u></u>

Approved: \_\_\_\_\_  
Chairman or Executive Director

Date: October 22, 2020

**Northwest Florida Water Management District**  
**Statement of Sources and Uses of Funds**  
**For the Period ending August 31, 2020**  
**(Unaudited)**

	<b>Current Budget</b>	<b>Actuals Through 8/31/2020</b>	<b>Variance (under)/Over Budget</b>	<b>Actuals As A % of Budget</b>
<b>Sources</b>				
Ad Valorem Property Taxes	\$ 3,529,580	\$ 3,480,679	\$ (48,901)	99%
Intergovernmental Revenues	67,390,144	14,015,587	(53,374,557)	21%
Interest on Invested Funds	265,000	470,764	205,764	178%
License and Permit Fees	355,642	577,195	221,553	162%
Other	5,416,697	812,522	(4,604,175)	15%
Fund Balance	28,941,076		(28,941,076)	0%
<b>Total Sources</b>	<b>\$ 105,898,139</b>	<b>\$ 19,356,748</b>	<b>\$ (86,541,391)</b>	<b>18%</b>

	<b>Current Budget</b>	<b>Expenditures</b>	<b>Encumbrances <sup>1</sup></b>	<b>Available Budget</b>	<b>%Expended</b>	<b>%Obligated <sup>2</sup></b>
<b>Uses</b>						
Water Resources Planning and Monitoring	\$ 7,121,491	\$ 3,527,904	\$ 1,376,687	\$ 2,216,900	50%	69%
Acquisition, Restoration and Public Works	61,455,780	4,477,384	16,344,390	40,634,006	7%	34%
Operation and Maintenance of Lands and Works	8,085,098	3,039,379	608,549	4,437,169	38%	45%
Regulation	3,883,337	2,806,351	116,724	960,262	72%	75%
Outreach	128,219	110,305	366	17,548	86%	86%
Management and Administration	2,075,216	1,668,526	74,487	332,202	80%	84%
<b>Total Uses</b>	<b>\$ 82,749,141</b>	<b>\$ 15,629,849</b>	<b>\$ 18,521,204</b>	<b>\$ 48,598,088</b>	<b>19%</b>	<b>41%</b>
Reserves	23,148,998			23,148,998	0%	0%
<b>Total Uses and Reserves</b>	<b>\$ 105,898,139</b>	<b>\$ 15,629,849</b>	<b>\$ 18,521,204</b>	<b>\$ 71,747,086</b>	<b>15%</b>	<b>32%</b>

<sup>1</sup> Encumbrances represent unexpended balances of open purchase orders.

<sup>2</sup> Represents the sum of expenditures and encumbrances as a percentage of the available budget.

This unaudited financial statement is prepared as of August 31, 2020, and covers the interim period since the most recent audited financial statements.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

SCHEDULE OF DISBURSEMENTS

GENERAL FUND

AUGUST 2020

CHECKS	8/5/2020	\$	47,121.10
AP EFT CHECKS	8/7/2020		51,010.64
DIRECT DISBURSEMENT	8/7/2020		2,790.00
CHECKS	8/12/2020		19,451.53
AP EFT CHECKS	8/14/2020		270,755.83
DIRECT DISBURSEMENT	8/14/2020		2,090.00
CHECKS	8/20/2020		78,394.30
AP EFT CHECKS	8/21/2020		33,436.82
CHECKS	8/27/2020		115,620.07
AP EFT CHECKS	8/28/2020		103,180.80
RETIREMENT	8/30/2020		97,339.79

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\$ 821,190.88

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Chairman or Executive Director

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October 22, 2020  
Date



**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP  
COMPUTER PAID/EFT CHECKS**

<b>VENDOR</b>	<b>NAME</b>	<b>CHECK DATE</b>	<b>INVOICE NET</b>	<b>INVOICE DESCRIPTION</b>
95	AT&T	08/05/2020	269.54	PHONE SERVICE - EFO
2992	BANK OF AMERICA	08/05/2020	382.28	ONLINE ACCESS TO BANK ACCOUNT
2992	BANK OF AMERICA	08/05/2020	1,117.54	ACCOUNT ANALYSIS
4032	COMPUQUIP TECHNOLOGIES, LLC	08/05/2020	19,871.67	CHECKPOINT FIREWALL MAINTENANC
1859	FL DEPT. OF ENVIRONMENTAL PROTECTION	08/05/2020	378.00	LABORATORY ANALYSIS - ECONFINA
2701	FLORIDA MUNICIPAL INSURANCE TRUST	08/05/2020	2,787.67	WC DEDUCTIBLE
916	GULF POWER COMPANY	08/05/2020	631.06	ELECTRIC-DEFUNIAK OFFICE
5474	HATCHER PUBLISHING INC	08/05/2020	28.00	WATER USE PERMIT LEGAL AD
5474	HATCHER PUBLISHING INC	08/05/2020	23.25	NOTICE OF INTENT TO ADOPT
277	LIBERTY CO. PROPERTY APPRAISER	08/05/2020	229.28	4TH QTR FY 19-20
3266	LOWE'S COMPANIES INC.	08/05/2020	568.77	SUPPLIES FOR MILTON OFFICE
3198	MILTON AUTO PARTS, INC.	08/05/2020	236.16	BATTERY, DEF, BREAKAWAY SYSTEM
5610	OKALOOSA-WALTON SECURITY & SURVEILLANCE	08/05/2020	75.00	DEFUNIAK SECURITY SYSTEM
5618	PRESSRELATIONS, INC.	08/05/2020	2,399.40	RENEWAL OF MEDIA TRACKING SERV
3851	SOUTHEASTERN SURVEYING & MAPPING CORP	08/05/2020	15,911.88	AS NEEDED PROFESSIONAL SURVEYI
3851	SOUTHEASTERN SURVEYING & MAPPING CORP	08/05/2020	2,211.60	AS NEEDED PROFESSIONAL SURVEYI
<b>TOTAL CHECKS</b>			<b><u>47,121.10</u></b>	
3293	ANGUS G. ANDREWS, JR.	08/07/2020	8,125.00	ENCUMBER LEASE AGREEMENT - CON
2497	ROGER A. COUNTRYMAN II	08/07/2020	124.16	TRAVEL REIMBURSEMENT
3126	DEWBERRY ENGINEERS, INC	08/07/2020	3,273.50	WATER RESOURCES PROJECT SUPPOR
45	DMS	08/07/2020	622.97	DEFUNIAK LOCAL
45	DMS	08/07/2020	1,382.96	DEFUNIAK ETHERNET AND LONG DISTANCE
45	DMS	08/07/2020	512.08	CONFERENCE CALLS
45	DMS	08/07/2020	1,322.37	HQ LOCAL
45	DMS	08/07/2020	38.64	HQ LONG DISTANCE
45	DMS	08/07/2020	67.28	MILTON LOCAL
45	DMS	08/07/2020	1.30	MILTON LONG DISTANCE
45	DMS	08/07/2020	61.37	AIR CARDS AND HOTSPOTS
45	DMS	08/07/2020	6,910.67	HQ ETHERNET
45	DMS	08/07/2020	0.24	LAN PORTS & INTRANET/INTERNET
45	DMS	08/07/2020	26.94	LAN PORTS & INTRANET/INTERNET

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP**

**COMPUTER PAID/EFT CHECKS**

45	DMS	08/07/2020	304.00	OFFSITE DATA STORAGE
2702	FISH AND WILDLIFE	08/07/2020	3,629.35	LAW ENFORCEMENT-CONTRACT NO. 1
2702	FISH AND WILDLIFE	08/07/2020	24,078.14	ENCUMBER CONTRACT 14-070
3942	A & W VENTURES, L.C.	08/07/2020	156.34	PORTABLE TOILET FOR PHIPPS PAR
5651	SGS TECHNOLOGIE, LLC	08/07/2020	373.33	HOSTINA AND MAINTAINING DISTRI

**TOTAL ACH TRANSFER**

**51,010.64**

5707	REFUND PAYEEZY	08/07/2020	320.00	JAMES COOK P292780 DOUBLE PAY
5707	REFUND PAYEEZY	08/07/2020	35.00	REFUND WELL PERMIT 294029 - VI
5707	REFUND PAYEEZY	08/07/2020	35.00	REFUND WELL PERMIT 293951 - ST
5707	REFUND PAYEEZY	08/07/2020	35.00	REFUND WELL PERMIT 293675 - ST
5707	REFUND PAYEEZY	08/07/2020	150.00	REFUND WELL PERMITS 293631, 32
5707	REFUND PAYEEZY	08/07/2020	50.00	REFUND WELL PERMIT 293511 - CR
5707	REFUND PAYEEZY	08/07/2020	15.00	REFUND WELL PERMIT 293289 - RA
5707	REFUND PAYEEZY	08/07/2020	150.00	REFUND WELL PERMIT 293224 - HE
5707	REFUND PAYEEZY	08/07/2020	2,000.00	REFUND WUP PERMIT 293811 - STE

**TOTAL DIRECT DISBURSEMENT**

**2,790.00**

**TOTAL AP**

**100,921.74**

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP  
COMPUTER PAID/EFT CHECKS**

<b>VENDOR</b>	<b>NAME</b>	<b>CHECK DATE</b>	<b>INVOICE NET</b>	<b>INVOICE DESCRIPTION</b>
5671	THOMAS BASFORD	08/12/2020	50.00	REFUND WELL PERMIT 294013 - TH
5123	ROBERT L BUSH	08/12/2020	50.00	REFUND WELL PERMIT 290510
3269	CDW GOVERNMENT, INC.	08/12/2020	2,485.31	PANASONIC TOUGHBOOK FOR STEVE
3269	CDW GOVERNMENT, INC.	08/12/2020	144.92	PANASONIC TOUGHBOOK FOR STEVE
5131	CITY OF DEFUNIAK SPRINGS	08/12/2020	383.99	WATER/SEWER DEFUNIAK SPRINGS
3784	CULLIGAN WATER SERVICES, INC	08/12/2020	50.00	REFUND WELL PERMIT 291567
3784	CULLIGAN WATER SERVICES, INC	08/12/2020	50.00	REFUND WELL PERMIT 291904
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	08/12/2020	26.32	FAR ADS FOR GB MEETINGS
391	GADSDEN COUNTY TAX COLLECTOR	08/12/2020	239.10	TAG AND TITLE FOR LANDS F-150
4959	RICE ENTERPRISES, INC.	08/12/2020	109.45	BATTERY REPLACEMENT FOR WMD-96
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	08/12/2020	177.88	KONICA MINOLTA COPIER LEASE RE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	08/12/2020	210.28	KONICA MINOLTA COPIER LEASE RE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	08/12/2020	178.86	KONICA MINOLTA COPIER LEASE RE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	08/12/2020	94.38	KONICA MINOLTA COPIER LEASE RE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	08/12/2020	216.29	KONICA MINOLTA COPIER LEASE RE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	08/12/2020	183.49	KONICA MINOLTA COPIER LEASE RE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	08/12/2020	183.50	KONICA MINOLTA COPIER LEASE RE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	08/12/2020	106.60	KONICA MINOLTA COPIER LEASE RE
2299	LIBERTY COUNTY SOLID WASTE	08/12/2020	32.00	SOLID WASTE DUMPSTER-FL RIVER
3266	LOWE'S COMPANIES INC.	08/12/2020	905.96	GENERAL SUPPLIES
4876	NORTH AMERICAN FARMS, INC.	08/12/2020	3,989.20	AG BEST MANAGEMENT PRACTICE CO
4876	NORTH AMERICAN FARMS, INC.	08/12/2020	2,508.75	AG BEST MANAGEMENT PRACTICE CO
4876	NORTH AMERICAN FARMS, INC.	08/12/2020	2,291.25	AG BEST MANAGEMENT PRACTICE CO
3482	SANTA ROSA COUNTY LANDFILL	08/12/2020	7.50	SOLID WASTE
3357	SHIELDS MARINA, INC.	08/12/2020	166.25	MAINTENANCE FOR PRO-LITE FL-59
110	TALQUIN ELECTRIC COOPERATIVE, INC.	08/12/2020	4,071.67	ELECTRIC - HQ
110	TALQUIN ELECTRIC COOPERATIVE, INC.	08/12/2020	89.20	SECURITY LIGHTS - HQ
110	TALQUIN ELECTRIC COOPERATIVE, INC.	08/12/2020	259.38	WATER/SEWER - HQ
4774	JOHN T WILLIAMSON	08/12/2020	190.00	JANITORIAL SERVICES FOR MILTON
<b>TOTAL CHECKS</b>			<b><u>19,451.53</u></b>	

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP  
COMPUTER PAID/EFT CHECKS**

4559	CITY OF CARRABELLE	08/14/2020	157,645.04	SEPTIC TANK ABATEMENT-PHASE II
3126	DEWBERRY ENGINEERS, INC	08/14/2020	30,097.81	ENCUMBER CONTRACT #16-056 TO#2
3126	DEWBERRY ENGINEERS, INC	08/14/2020	3,346.50	ENCUMBER CONTRACT #16-056 TO#4
4300	DYER, RIDDLE, MILLS & PRECOURT, INC.	08/14/2020	31,620.00	AS NEEDED PROFESSIONAL SURVEYI
2702	FISH AND WILDLIFE	08/14/2020	269.64	LAW ENFORCEMENT-CONTRACT NO. 1
5701	GRICE & SON PORT A POTTI, LLC	08/14/2020	380.00	PORTABLE TOILETS
2268	INNOVATIVE OFFICE SOLUTIONS, INC	08/14/2020	837.00	ENCUMBRANCE PO FOR PHONE SYSTE
5653	L & R CONTRACTING, LLC	08/14/2020	1,050.00	ENCUMBER CONTRACT # 19-032
5614	ZACHARY J. SELLERS	08/14/2020	787.50	DEFUNIAK OFFICE JANITORIAL
4955	TERRY'S HOME & LAWN MAINTENANCE, INC.	08/14/2020	3,526.90	RECREATION SITE CLEANUP-CONTRA
3696	URS CORPORATION	08/14/2020	3,037.00	ENCUMBER CONTRACT #07-029 TO#
3696	URS CORPORATION	08/14/2020	38,158.44	ENCUMBER CONTRACT #07-029 TO#

**TOTAL ACH TRANSFER**

**270,755.83**

5707	REFUND PAYEEZY	08/14/2020	50.00	REFUND WELL PERMIT 293906-2 -
5707	REFUND PAYEEZY	08/14/2020	320.00	GARRETT CARTER P294114 WITHDRA
5707	REFUND PAYEEZY	08/14/2020	320.00	MICHAEL HARPER P294026 WITHDRA
5707	REFUND PAYEEZY	08/14/2020	1,400.00	KEVIN KIRCHHARR P293499 DBL PM

**TOTAL DIRECT DISBURSEMENTS**

**2,090.00**

**TOTAL AP**

**292,297.36**

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP  
COMPUTER PAID/EFT CHECKS**

<b>VENDOR</b>	<b>NAME</b>	<b>INVOICE NET</b>	<b>CHECK DATE</b>	<b>INVOICE DESCRIPTION</b>
96	APALACHICOLA/CARRABELLE TIMES	84.00	08/20/2020	NOTICE OF INTENT TO ADOPT
2967	BANK OF AMERICA	775.47	08/20/2020	P-CARD CHARGES
2967	BANK OF AMERICA	18.70	08/20/2020	OFFICE SUPPLIES - AMAZON
2967	BANK OF AMERICA	1,132.44	08/20/2020	THERMOMETERS FROM AMAZON -HQ
2967	BANK OF AMERICA	185.91	08/20/2020	NFWATER.SITE DOMAIN RENEWAL 3
2967	BANK OF AMERICA	1,249.99	08/20/2020	WILSON SIGNAL BOOSTER FOR DEFU
2967	BANK OF AMERICA	1,500.00	08/20/2020	XTOOLS PRO 20 CORPORATE LICENS
2967	BANK OF AMERICA	67.96	08/20/2020	FIELD SUPPLIES - AMAZON BUSINE
2967	BANK OF AMERICA	264.53	08/20/2020	FIELD SUPPLIES - AMAZON BUSINE
325	BAY CO. PROPERTY APPRAISER	2,340.25	08/20/2020	4TH QTR FY 19-20
5499	BCC WASTE SOLUTIONS, LLC	216.77	08/20/2020	DUMPSTER FOR ECONFINA OFFICE A
3157	COAST MACHINERY, INC.	5,226.36	08/20/2020	REPAIR TO MARSH MASTER ID# 390
4748	EAST MILTON WATER SYSTEM	12.42	08/20/2020	WATER-MILTON OFFICE
4855	ENVIRON SERVICES INCORPORATED	2,583.34	08/20/2020	JANITORIAL SERVICES, HEADQUART
4273	ROBERT T. MIXON	169.95	08/20/2020	8" LEATHER WORK BOOTS FOR RYAN
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	27.30	08/20/2020	FAR AD
5566	JAMIE ALLEN GREEN	27,370.00	08/20/2020	ENCUMBER CONTRACT # 18-043
5410	GUARDIAN AUTOMOTIVE	39.53	08/20/2020	OPEN PURCHASE ORDER FOR RMD.
916	GULF POWER COMPANY	558.77	08/20/2020	ELECTRIC-MILTON OFFICE
4033	JOHNSTON TRUCKING, LLC	2,330.00	08/20/2020	ROAD REPAIR MATERIALS
5082	LANNIE BAKER	295.00	08/20/2020	IT PLOTTER REPAIR COSTS
423	OKALOOSA CO. TAX COLLECTOR	5.90	08/20/2020	PARCEL REFUND
62	PENSACOLA NEWS-JOURNAL	107.94	08/20/2020	NOTICE OF INTENT TO ADOPT
5444	PENSACOLA SHOE HOSPITAL & BOOT STORE	200.00	08/20/2020	SAFETY BOOTS-BRUTON
5011	SERVICE PLUS OFFICE MACHINES, INC.	277.50	08/20/2020	OFFICE MACHINE QUOTE FOR REPAI
105	TALLAHASSEE DEMOCRAT	71.96	08/20/2020	NOTICE OF INTENT TO ADOPT
2855	UNIVERSITY OF FLORIDA	29,056.00	08/20/2020	SOD BASED CROPPED ROTATION SYS
3454	USDA, APHIS, WILDLIFE SERVICES	2,017.16	08/20/2020	18-002 AGREEMENT WITH USDA APH
5218	WAGEWORKS, INC.	59.15	08/20/2020	COBRA ADMINISTRATION
5081	WILLIAMS COMMUNICATIONS, INC.	150.00	08/20/2020	INSTALLATION OF GPS UNIT IN WM
<b>TOTAL CHECKS</b>		<b><u>78,394.30</u></b>		

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP  
COMPUTER PAID/EFT CHECKS**

5340	APPLIED TECHNOLOGY AND MANAGEMENT, INC.	7,141.50	08/21/2020	AS NEEDED HYDROLOGICAL AND ECO
5702	AUTO ALLEY	126.37	08/21/2020	MINOR REAPIRS FOR REG AND ERP
3405	JOHN B. CROWE	259.44	08/21/2020	TRAVEL REIMBURSEMENT
4807	WEX BANK	5,395.36	08/21/2020	FUEL/REPAIR
4807	WEX BANK	625.00	08/21/2020	ENCUMBER CONTRACT # 14-057 - G
4807	WEX BANK	425.00	08/21/2020	WEX TELEMATICS FLEET MANAGEMEN
4807	WEX BANK	25.00	08/21/2020	ENCUMBER CONTRACT # 16-014 - G
4807	WEX BANK	50.00	08/21/2020	WEX TELEMATICS FLEET MANAGEMEN
3337	FORESTECH CONSULTING	4,181.25	08/21/2020	SUPPORT AND HOSTING FOR LAND M
5368	KOUNTRY RENTAL NWF, INC.	207.50	08/21/2020	CLEANING OF ECONFINA OFFICE AN
5368	KOUNTRY RENTAL NWF, INC.	400.00	08/21/2020	5 PORTABLE TOILETS FOR EFO STA
5368	KOUNTRY RENTAL NWF, INC.	9,880.00	08/21/2020	PORTABLE & COMPOST TOILET SERV
63	NORTHWEST FLORIDA DAILY NEWS	98.58	08/21/2020	NOTICE OF INTENT TO ADOPT
64	PANAMA CITY NEWS HERALD	83.12	08/21/2020	NOTICE OF INTENT TO ADOPT
4799	STAPLES CONTRACT & COMMERCIAL, INC.	82.40	08/21/2020	COPY PAPER FOR BUDGET DOCUMENT
3696	URS CORPORATION	2,174.30	08/21/2020	ENCUMBER CONTRACT #02-029 TO#8
3696	URS CORPORATION	2,282.00	08/21/2020	ENCUMBER CONTRACT # 07-029 TO#

**TOTAL ACH TRANSFER**

**33,436.82**

**TOTAL AP**

**111,831.12**

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP  
COMPUTER PAID/EFT CHECKS**

<b>VENDOR</b>	<b>NAME</b>	<b>INVOICE NET</b>	<b>CHECK DATE</b>	<b>INVOICE DESCRIPTION</b>
5089	ATKINS NORTH AMERICA, INC.	32,789.84	08/27/2020	RISK MAP PROGRAM SUPPORT
4781	B&H FOTO & ELECTRONICS CORP.	378.00	08/27/2020	PHOTOGRAPHIC EQUIPMENT
2992	BANK OF AMERICA	389.56	08/27/2020	ONLINE ACCESS TO BANK ACCOUNT
2992	BANK OF AMERICA	1,010.43	08/27/2020	ACCOUNT ANALYSIS
2924	BAY COUNTY HEALTH DEPARTMENT	190.00	08/27/2020	LIMITED USE WATER PERMIT FOR
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	658.94	08/27/2020	MEDICARE INSURANCE
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	56,102.98	08/27/2020	MEDICAL INSURANCE
4676	CITY OF MILTON FLORIDA	70.96	08/27/2020	DUMPSTER SERVICE
4676	CITY OF MILTON FLORIDA	20.33	08/27/2020	SEWER MILTON FIELD OFFICE
3289	CITY OF TALLAHASSEE	40.52	08/27/2020	ELECTRIC DATA COLLECTION-LAKES
422	ESCAMBIA CO. TAX COLLECTOR	183.00	08/27/2020	POSTAGE
2713	FL DEPT OF AG. & CONSUMER SERVICES	648.00	08/27/2020	PRESCRIBED BURN ASSISTANCE
806	FULTZ PUMPS, INC.	2,286.95	08/27/2020	GROUNDWATER SAMPLING PUMP
806	FULTZ PUMPS, INC.	2,286.95	08/27/2020	GROUNDWATER SAMPLING PUMP
65	GADSDEN COUNTY TIMES	41.51	08/27/2020	WATER USE PERMIT LEGAL AD
5691	GUARDIAN PEST CONTROL	430.00	08/27/2020	YEARLY PEST CONTROL-DFS
5294	KRONOS, INCORPORATED	4.20	08/27/2020	TIMESHEET PROGRAM
62	PENSACOLA NEWS-JOURNAL	126.50	08/27/2020	WATER USE PERMIT LEGAL AD
4832	SUN LIFE FINANCIAL	93.80	08/27/2020	PREPAID DENTAL ACCT 5
4832	SUN LIFE FINANCIAL	5,525.49	08/27/2020	PPO DENTAL ACCT 4
4834	SUN LIFE FINANCIAL	80.75	08/27/2020	EMPLOYEE ASSISTANCE PROGRAM
4834	SUN LIFE FINANCIAL	969.78	08/27/2020	AD&D ACCT 1
4833	SUN LIFE FINANCIAL	992.29	08/27/2020	VOL LTD ACCT 3
2855	UNIVERSITY OF FLORIDA	10,000.00	08/27/2020	SEED CLEANING (TOOTHACHE GRASS
382	WASHINGTON COUNTY NEWS	85.00	08/27/2020	WATER USE PERMIT LEGAL AD
4626	WASTE PRO OF FLORIDA, INC	161.04	08/27/2020	SOLID WASTE - HQ
4038	WINDSTREAM COMMUNICATIONS	53.25	08/27/2020	800 NUMBERS & EFO LONG DISTANCE
	<b>TOTAL CHECKS</b>	<b><u>115,620.07</u></b>		
5340	APPLIED TECHNOLOGY AND MANAGEMENT, INC.	13,320.00	08/28/2020	AS NEEDED HYDROLOGICAL AND ECO
1617	CAPITAL HEALTH PLAN	80,760.60	08/28/2020	MEDICAL INSURANCE
2702	FISH AND WILDLIFE	2,887.55	08/28/2020	LAW ENFORCEMENT-CONTRACT NO. 1

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP  
COMPUTER PAID/EFT CHECKS**

61	JACKSON COUNTY FLORIDAN	62.65	08/28/2020	NOTICE OF INTENT TO ADOPT
4952	LAW, REDD, CRONA & MUNROE, P.A.	4,075.00	08/28/2020	ENCUMBER INSPECTOR GENERAL CON
5060	EXTREME LOGISTICS GULF COAST, LLC	1,775.00	08/28/2020	RENTAL & SERVICE OF PORTABLE T
5060	EXTREME LOGISTICS GULF COAST, LLC	300.00	08/28/2020	3 REGULAR PORTABLE UNITS AND H
<b>TOTAL ACH TRANSFER</b>		<b><u>103,180.80</u></b>		
<b>TOTAL AP</b>		<b><u>218,800.87</u></b>		



NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

SCHEDULE OF DISBURSEMENTS

PAYROLL

AUGUST 2020

DIRECT DEPOSIT	8/13/2020	\$	215,795.91
CHECKS	8/13/2020		2,200.59
FLEX SPENDING TF	8/13/2020		1,769.16
DIRECT DEPOSIT	8/28/2020		215,194.72
CHECKS	8/28/2020		2,204.08
FLEX SPENDING TF	8/28/2020		1,769.16

\$ 438,933.62

APPROVED:

\_\_\_\_\_  
Chairman or Executive Director

October 22, 2020

\_\_\_\_\_  
Date

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

SCHEDULE OF DISBURSEMENTS

PAYROLL

JULY 2020

DIRECT DEPOSIT	7/1/2020	\$	214,869.46
CHECKS	7/1/2020		2,232.42
FLEX SPENDING TRANSFER	7/1/2020		1,769.16
DIRECT DEPOSIT	7/17/2020		219,145.65
CHECKS	7/17/2020		2,232.42
FLEX SPENDING TRANSFER	7/17/2020		1,769.16
DIRECT DEPOSIT	07/31/2020		228,449.42
CHECKS	07/31/2020		169.85
		\$	<u>670,637.54</u>

APPROVED:

\_\_\_\_\_  
Chairman or Executive Director

September 24, 2020

\_\_\_\_\_  
Date

MEMORANDUM

TO: Northwest Florida Water Management District Governing Board

FROM: J. Breck Brannen, General Counsel

RE: Approval of the Release of Canal Reservation

DATE: October 13, 2020

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Summary

Historically, when conveying land from the state to private parties, the State of Florida Trustees of the Internal Improvement Trust Fund (Trustees) reserved unto the state the right to construct “canals, cuts, sluice-ways, dikes and other works...for the drainage or reclamation” of other land owned by the state. These reservations (known as “canal reservations”) are largely unnecessary today in light of current policy requiring the protection of wetlands, instead of draining the land; however, the reservations remain in the chains of title of the affected land. If a current owner of land burdened by such reservations wants the reservations released, it makes a request to the Trustees for a release. The Trustees require the District to review and issue a written approval to DEP prior to releasing canal reservations.

The District has been asked to approve the release of a canal reservation upon a tract of land in Bay County, which is currently owned by LMWS, LLC (which appears to be affiliated with The St. Joe Company). The property is located in Section 7, Township 2 South, Range 16 West, which is north of the Intracoastal Waterway and west of Highway 79.

Pursuant to Section 373.096, Florida Statutes, the Governing Board may release any reservation for which it has no present or apparent future use under terms and conditions determined by the Board. The request has been reviewed by the District’s Resource Management Division and legal counsel, and approval by way of Governing Board resolution is recommended.

Recommendation

It is the recommendation of District staff and District legal counsel that the Governing Board approve the attached resolution releasing the canal reservation and enter it into the records of the District.



Brett J. Cyphers  
Executive Director

## Northwest Florida Water Management District

81 Water Management Drive, Havana, Florida 32333-4712  
(U.S. Highway 90, 10 miles west of Tallahassee)

Phone: (850) 539-5999 • Fax: (850) 539-2777

**RESOLUTION NO. 878**  
**RESOLUTION OF THE NORTHWEST FLORIDA WATER**  
**MANAGEMENT DISTRICT GOVERNING BOARD**  
**APPROVING THE RELEASE OF CANAL RESRVATION**  
**PURSUANT TO SECTION 373.096, FLORIDA STATUTES**

WHEREAS, the NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT, an agency of the State of Florida (hereinafter the "DISTRICT"), has been requested by a landowner to approve the release of a Trustees of the Internal Improvement Trust Fund ("Trustees") canal reservation; and,

WHEREAS, the DISTRICT is governed by a governing board (hereinafter called the "GOVERNING BOARD") as provided in Section 373.073, Florida Statutes; and,

WHEREAS, the GOVERNING BOARD is empowered to grant such approval pursuant to Section 373.096, Florida Statutes.

NOW, THEREFORE, BE IT RESOLVED by the GOVERNING BOARD of the DISTRICT:

1. The Governing Board of the Northwest Florida Water Management District hereby approves the release of the Trustees' canal reservation as described in the Application for Release of Reservations attached hereto as Exhibit A and made a part hereof.
2. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED ON MOTION, SECOND AND AN AFFIRMATIVE VOTE OF A MAJORITY OF THE GOVERNING BOARD, THIS 22nd DAY OF OCTOBER, 2020.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
BY ITS GOVERNING BOARD

\_\_\_\_\_  
George Roberts, Chair

ATTEST:

\_\_\_\_\_  
Secretary

GEORGE ROBERTS  
Chair  
Panama City

JERRY PATE  
Vice Chair  
Pensacola

TED EVERETT  
Chipley

NICK PATRONIS  
Panama City

KELLIE RALSTON  
Tallahassee

MEMORANDUM

TO: Northwest Florida Water Management District Governing Board

FROM: J. Breck Brannen, General Counsel

RE: Legal Counsel Report

DATE: October 13, 2020

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There are no pending cases in which the District is a party.