

**Northwest Florida Water Management District
Governing Board Meeting Minutes
Thursday, June 10, 2021
81 Water Management Drive
Havana, Florida 32333**

1. Opening Ceremonies

Called to order at 1:01 p.m.

Brett Cyphers called the roll and a quorum was declared present.

Present: Jerry Pate, Vice Chair; John Alter; Gus Andrews; Ted Everett; Nick Patronis; Kellie Ralston; Anna Upton

Absent: George Roberts, Chair

2. Special Thanks and Recognition

Ted Everett introduced John Alter and Anna Upton as our newest Governing Board Members.

3. Changes to the Agenda

None.

4. Approval of the Minutes for May 13, 2021

MOTIONED BY NICK PATRONIS, SECONDED BY JOHN ALTER, THAT THE GOVERNING BOARD APPROVE THE MINUTES FROM MAY 13, 2021. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

5. Approval of the Financial Reports for the Month of April 2021

MOTIONED BY TED EVERETT, SECONDED BY GUS ANDREWS, THAT THE GOVERNING BOARD APPROVE THE FINANCIAL REPORTS FOR THE MONTH OF APRIL 2021. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

6. Overview of Fiscal Year 2021-22 Tentative Budget

Informational purposes only.

7. Consideration of Amendments No. 11 and No. 12 to the Fiscal Year 2020-2021 Budget

MOTIONED BY JOHN ALTER, SECONDED BY GUS ANDREWS, THAT THE GOVERNING BOARD ADOPT RESOLUTION NO. 890 AMENDING THE FISCAL YEAR 2020-2021 BUDGET AND ALLOW STAFF TO REALIGN REVENUES AND RESERVES TO MAINTAIN THE PROPER BALANCE IN EACH FUND. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

8. Consideration of Acceptance of Appraisals and Approval of Purchase and Sale Agreement for the Purchase of the Anderson Property; Econfin Creek WMA

MOTIONED BY NICK PATRONIS, SECONDED BY TED EVERETT, THAT THE GOVERNING BOARD ACCEPT THE APPRAISAL PREPARED BY BELL, GRIFFITH AND ASSOCIATES, INC. FOR THE ANDERSON PROPERTY IN BAY COUNTY, AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE PURCHASE AND SALE AGREEMENT FOR \$144,631.25 AND ALL CLOSING DOCUMENTS ON BEHALF OF THE DISTRICT, SUBJECT TO THE TERMS AND CONDITIONS OF THE AGREEMENT AND APPROVAL OF THE AGREEMENT BY LEGAL COUNSEL AND THE SELLER, AND AUTHORIZE STAFF TO CORRECT TECHNICAL OR SCRIVENER ERRORS RELATED TO THIS ACQUISITION. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

9. Consideration of Agreement with Florida Forest Service for 2021 Exotic Plant Treatment on District Land

MOTIONED BY JOHN ALTER, SECONDED BY GUS ANDREWS, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE A FUNDING AGREEMENT WITH THE FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES, FLORIDA FOREST SERVICE, IN THE AMOUNT OF \$249,000.00 TO FACILITATE EXOTIC PLANT TREATMENT ON DISTRICT LAND, AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE INDIVIDUAL AND CUMULATIVE TASK ORDERS UNDER THIS AGREEMENT THAT EXCEED THE \$65,000 THRESHOLD. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

10. Consideration of ITB 21B-004 for Sign Fabrication Services

MOTIONED BY TED EVERETT, SECONDED BY ANNA UPTON, THAT THE GOVERNING BOARD APPROVE THE BIDS RECEIVED FOR SIGN FABRICATION SERVICES AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE AN AGREEMENT FOR THESE SERVICES WITH UNISOURCE SIGN CONNECTION AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE INDIVIDUAL AND CUMULATIVE TASK ORDERS UNDER THIS AGREEMENT THAT EXCEED THE \$65,000 THRESHOLD. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

11. Consideration of ITB 21B-005 for Well Construction and Aquifer Testing in Gulf County

MOTIONED BY JOHN ALTER, SECONDED BY NICK PATRONIS, THAT THE GOVERNING BOARD APPROVE THE RESPONSIVE BID SUBMITTED IN RESPONSE TO INVITATION TO BID 21B-005 FOR WELL CONSTRUCTION AND AQUIFER TESTING IN GULF COUNTY AND AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT WITH ROWE DRILLING A DIVISION OF A.C. SHULTES OF FLORIDA, INC. SUBJECT TO BUDGET AUTHORITY AND LEGAL COUNSEL REVIEW. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

12. Consideration of Revenue Contract with the Florida Department of Environmental Protection for Continued Water Resource Monitoring

MOTIONED BY ANNA UPTON, SECONDED BY TED EVERETT, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE AN AGREEMENT OR AN AMENDMENT TO THE CURRENT AGREEMENT FOR CONTINUATION OF THE INTEGRATED WATER RESOURCES MONITORING PROGRAM WITH A CONTRACT AMOUNT OF UP TO \$150,000 FOR THE PERIOD OF JULY 1, 2021, THROUGH JUNE 30, 2022. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

13. Consideration of Revenue Contract with Leon County and City of Tallahassee for Hydrologic Monitoring

MOTIONED BY NICK PATRONIS, SECONDED BY JOHN ALTER, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH THE CITY OF TALLAHASSEE AND LEON COUNTY TO CONTINUE HYDROLOGIC MONITORING BEGINNING OCTOBER 1, 2020, AND ENDING SEPTEMBER 30, 2021, FOR AN AMOUNT NOT TO EXCEED \$130,000, SUBJECT TO LEGAL COUNSEL REVIEW. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

14. Consideration of RFP 21-001 for Contractual Services – Algae Harvesting and Biomass Reuse for Sustainable Nutrient Reduction in Agricultural Runoff to the Gulf of Mexico

MOTIONED BY TED EVERETT, SECONDED BY GUS ANDREWS, THAT THE GOVERNING BOARD APPROVE THE SELECTION COMMITTEE'S RESULTS AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE AN AGREEMENT WITH AECOM TO PROVIDE CONTRACTUAL SERVICES FOR ALGAE HARVESTING AND BIOMASS REUSE FOR SUSTAINABLE NUTRIENT REDUCTION IN AGRICULTURAL RUNOFF TO THE GULF OF MEXICO. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

15. Consideration of FY 2021-22 Springs Restoration Funding Request Update

MOTIONED BY JOHN ALTER, SECONDED BY NICK PATRONIS, THAT THE GOVERNING BOARD APPROVE THE UPDATED PROJECTS INCLUDED IN TABLE 1 TOTALING \$39,244,512 AND AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO AGREEMENTS WITH DEP AND COOPERATORS TO RECEIVE UP TO THE AMOUNT REQUESTED AND IMPLEMENT SPRINGS RESTORATION PROJECTS AS DESCRIBED, SUBJECT TO BUDGET AUTHORITY AND LEGAL COUNSEL REVIEW. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

Table 1. Updated NFWFMD FY 2021-2022 Springs Restoration Funding Requests

Spring Name	Project Name	County	Project Type	Project Description	Nitrogen Reduced (lbs/yr)	Sediment reduced (in lbs/yr)	Acres to be Acquired	State Funding Requested	Local Match
Wakulla Spring	Wakulla Gardens Phase IVB, V, VI, and VII	Wakulla	Wastewater Collection & Treatment	Continue septic to central sewer connection project for 307 additional homes in the Wakulla Spring PFA2.	Up to 3,386 lbs/yr TN	NA	NA	\$16,206,828	\$0
Wakulla Spring	Wakulla County Crawfordville East Sewer, Phase V & VI	Wakulla	Wastewater Collection & Treatment	Septic to central sewer connection project in Crawfordville to connect 169 homes in the Wakulla Spring PFA2.	Up to 1,864 lbs/yr TN	NA	NA	\$8,236,824	\$0
Wakulla Spring	Wakulla County PFA-1 Sewer, Phase I & II	Wakulla	Wastewater Collection & Treatment	Septic to central sewer connection project to connect 125 homes in the Wakulla Spring PFA1.	Up to 1,378 lbs/yr TN	NA	NA	\$6,565,144	\$0
Wakulla Spring	Magnolia Gardens Phase IV	Wakulla	Wastewater Collection & Treatment	Continue septic to central sewer connection project to connect 35 homes in the Wakulla Spring PFA2.	Up to 386 lbs/yr TN	NA	NA	\$2,944,922	\$0
Wakulla Spring	COT WWTP Upgrade Phase 1 – Centrate Equalization Facility	Leon	Wastewater Treatment Plant Upgrade	Project is phase one of a two phase facility upgrade to significantly reduce nitrogen from the centrate sidestream which will result in the ability to effectively treat more nutrient rich wastewater from the Wakulla Springs basin.	Up to 2,155 lbs/yr TN	NA	NA	\$1,316,000	\$1,316,000
Jackson Blue Spring	Indian Springs Sewer Phase 2C-revised	Jackson	Wastewater Collection & Treatment	Continue septic to central sewer connection project for 33 additional homes (40 lots) on the south side of Merritts Mill Pond.	Up to 254 lbs/yr TN	NA	NA	\$2,960,029	\$0

Jackson Blue Spring	Malone Sewer System Expansion	Jackson	Wastewater Collection & Treatment	Extend central sewer infrastructure and abandon 170 septic tank systems in the Town of Malone.	Up to 1,421 lbs/yr TN	NA	40	\$528,265	\$3,534,000
Jackson Blue Spring	Jackson Blue Spring Recreation Area Stormwater Project, Phase II	Jackson	Stormwater	Continue springs protection efforts to reduce the stormwater runoff into Jackson Blue Spring from parking and roadway areas.	NA	NA	NA	\$486,500	\$10,000
TOTAL								\$39,244,512	\$4,860,000

16. FEMA Update

Informational purposes only.

17. Hurricane Michael Recovery Update

Informational purposes only.

18. Legal Counsel Report

Breck Brannen provided a status report on the cases referenced below.

Northwest Florida Water Management District, Plaintiff, vs. GHD Construction Services, Inc., Defendant,
Walton County Circuit Court Case No. 21CA137

Rebecca Wheeler and Aaron Wheeler, Petitioners, vs. Northwest Florida Water Management District, Respondent, NFWFMD Permit No. IND-133-296750-1

Meeting was adjourned at 3:05 p.m.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
Financial Report
Summary Statement of Receipts, Disbursements & Cash Balances
For Month Ending May 31, 2021

Balance Forward - Operating Funds		\$42,579,947.31	
Operating Funds Received in current month:			
Revenue Receipts, Current	\$129,322.94		
Contracts Receivable	506,143.96		
Other Deposits/Refunds/Adjustments	53,417.79		
Transfers from Lands Accounts	0.00		
Total Deposits during month		<u>688,884.69</u>	
Total Deposits and Balance Forward			\$ 43,268,832.00
Disbursements:			
Employee Salaries		457,786.55	
Employee Benefits		196,189.20	
Employee Flexible Spending Account		0.00	
Contractual Services (Professional)		423,576.66	
Operating Expenses - Services		205,202.64	
Operating Expenses - Commodities		92,325.88	
Operating Capital Outlay		0.00	
Grants and Aids		<u>110,562.71</u>	
Total Operating Expenses during month		1,485,643.64	
Payables, Prior Year		0.00	
Other Disbursements or (Credits)		<u>34,025.54</u>	
Total Funds Disbursed by check during month		1,519,669.18	
Bank Debits (Fees, Deposit Slips, AMEX fees, etc.)		125.60	
Transfer to Land Acquisition Account		<u>0.00</u>	
Total Funds Disbursed			<u>1,519,794.78</u>
Cash Balance Operating Funds at month end			\$ 41,749,037.22
Operating Depositories:			
Petty Cash Fund		250.25	
General Fund Checking		297,842.66	
Payroll Account		6,325.76	
Passthrough (EFT) Account		0.00	
Investment Accounts @ 0.11%			
General Fund		18,096,376.08	
Lands Fee Fund		4,706,922.19	
Ecosystem TF		90,225.38	
Water Prot. & Sust. Program TF		100,212.46	
Okaloosa Regional Reuse		2,508,186.82	
Mitigation Fund		<u>15,942,695.62</u>	
Total Operating Depositories at month end		\$ 41,749,037.22	

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
Financial Report
Summary Statement of Receipts, Disbursements & Cash Balances
For Month Ending May 31, 2021

Land Acquisition Funds:		
Fla. Board of Administration @ 0.11%	\$ 300,224.69	
Total Land Acquisition Funds		300,224.69
Restricted Management Funds:		
Fla. Board of Administration Phipps Land Management Account @ 0.11%	45,170.66	
Fla. Board of Administration Cypress Springs R&M Account @ 0.11%	<u>841,023.08</u>	
Total Restricted Land Management Funds		<u>886,193.74</u>
Total Land Acquisition, and Restricted Management Funds		<u>1,186,418.43</u>
 TOTAL OPERATING, LAND ACQUISITION, & RESTRICTED FUNDS AT MONTH END		 <u><u>\$ 42,935,455.65</u></u>

Approved: _____
 Chairman or Executive Director

Date: July 8, 2021

Northwest Florida Water Management District
Statement of Sources and Uses of Funds
For the Period ending May 31, 2021
(Unaudited)

	Current Budget	Actuals Through 5/31/2021	Variance (under)/Over Budget	Actuals As A % of Budget
Sources				
Ad Valorem Property Taxes	\$ 3,587,899	\$ 3,395,213	\$ (192,686)	95%
Intergovernmental Revenues	82,394,788	5,300,389	(77,094,399)	6%
Interest on Invested Funds	382,820	40,646	(342,174)	11%
License and Permit Fees	437,500	492,880	55,380	113%
Other	955,088	774,996	(180,092)	81%
Fund Balance	30,285,695		(30,285,695)	0%
Total Sources	\$ 118,043,790	\$ 10,004,125	\$ (108,039,665)	8%

	Current Budget	Expenditures	Encumbrances¹	Available Budget	%Expended	%Obligated²
Uses						
Water Resources Planning and Monitoring	\$ 7,037,785	\$ 2,295,537	\$ 293,887	\$ 4,448,360	33%	37%
Acquisition, Restoration and Public Works	70,531,910	2,911,514	19,367,567	48,252,830	4%	32%
Operation and Maintenance of Lands and Works	7,260,019	3,880,978	1,208,453	2,170,588	53%	70%
Regulation	3,999,268	2,023,210	236,553	1,739,505	51%	57%
Outreach	136,457	82,664	697	53,096	61%	61%
Management and Administration	2,070,156	1,206,973	41,238	821,945	58%	60%
Total Uses	\$ 91,035,595	\$ 12,400,877	\$ 21,148,395	\$ 57,486,324	14%	37%
Reserves	27,008,195			27,008,195	0%	0%
Total Uses and Reserves	\$ 118,043,790	\$ 12,400,877	\$ 21,148,395	\$ 84,494,519	11%	28%

¹ Encumbrances represent unexpended balances of open purchase orders.

² Represents the sum of expenditures and encumbrances as a percentage of the available budget.

This unaudited financial statement is prepared as of May 31, 2021, and covers the interim period since the most recent audited financial statements.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

SCHEDULE OF DISBURSEMENTS

GENERAL FUND

MAY 2021

CHECKS	5/6/2021	\$ 162,504.70
AP EFT CHECKS	5/7/2021	227,229.04
DIRECT DISBURSEMENT	5/7/2021	58,916.30
CHECKS	5/13/2021	13,757.38
AP EFT CHECKS	5/14/2021	111,383.76
CHECKS	5/20/2021	11,367.69
AP EFT CHECKS	5/21/2021	34,265.30
DIRECT DISBURSEMENT	5/21/2021	7,740.22
CHECKS	5/27/2021	305,712.26
AP EFT CHECKS	5/28/2021	75,001.00
VOIDED CHECKS	5/28/2021	-177.50
RETIREMENT	5/28/2021	66,705.21
		\$ <u><u>1,074,405.36</u></u>

Chairman or Executive Director

July 8, 2021
Date

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP
COMPUTER PAID/EFT CHECKS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
5094	SMITH REFRIGERATION, INC	05/06/2021	4,147.00	A/C UNIT REPLACEMENT
5028	AQUATIC INFORMATICS INC	05/06/2021	44,353.50	AQUARIUS SAAS RENEWAL
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	05/06/2021	601.46	MEDICARE INSURANCE
5131	CITY OF DEFUNIAK SPRINGS	05/06/2021	192.49	WATER/SEWER DEFUNIAK SPRINGS
2241	DEPT. OF THE INTERIOR - USGS	05/06/2021	62,595.00	JOINT FUNDING ST JOE ASSESEMEN
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	05/06/2021	26.46	FAR AD - ITB 21B-003 - 2021 SA
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	05/06/2021	26.46	FAR AD - ITB 21B-004 - SIGN FA
391	GADSDEN COUNTY TAX COLLECTOR	05/06/2021	42.50	BOAT REGISTRATION RENEWAL-RMD-
4524	HODGE PRODUCTS, INC	05/06/2021	884.92	KEY & COMBO LOCKS FOR WEST REG
5338	CLYDE R MONEYHAM, JR.	05/06/2021	15,956.24	AG COST SHARE AGREEMENT
5610	OKALOOSA-WALTON SECURITY & SURVEILLANCE	05/06/2021	75.00	DFS SECURITY
5610	OKALOOSA-WALTON SECURITY & SURVEILLANCE	05/06/2021	75.00	DFS SECURITY
5703	OTT HYDROMET CORPORATION	05/06/2021	21,489.59	REPLACEMENT DATA LOGGERS/SENSO
5703	OTT HYDROMET CORPORATION	05/06/2021	381.84	REPLACEMENT DATA LOGGERS/SENSO
2663	PATIENTS FIRST LAKE ELLA MEDICAL CENTER, P.A.	05/06/2021	49.00	LABORATORY TESTING
5782	SNS REALTY, INC.	05/06/2021	100.00	P297554 EPERMIT DISCOUNT REFUN
4228	SOWELL TRACTOR CO., INC.	05/06/2021	235.00	STIHL BG 86 BLOWER
4832	SUN LIFE FINANCIAL	05/06/2021	100.30	PREPAID DENTAL ACCT 5
4832	SUN LIFE FINANCIAL	05/06/2021	5,595.06	PPO DENTAL ACCT 4
4834	SUN LIFE FINANCIAL	05/06/2021	966.42	AD&D ACCT 1
4834	SUN LIFE FINANCIAL	05/06/2021	82.45	EAP ACCT 7
4834	SUN LIFE FINANCIAL	05/06/2021	2,796.45	VOL LIFE ACCT 2
4833	SUN LIFE FINANCIAL	05/06/2021	1,070.29	VOL LTD ACCT 3
5250	SUN LIFE FINANCIAL - VISION	05/06/2021	662.27	VISION ACCT 6
TOTAL CHECKS			<u>162,504.70</u>	
3293	ANGUS G. ANDREWS, JR.	05/07/2021	8,125.00	ENCUMBER LEASE AGREEMENT - CON
3638	B & B DUGGER, INC	05/07/2021	71,073.09	PRESCRIBED BURNING
1617	CAPITAL HEALTH PLAN	05/07/2021	90,809.77	MEDICAL INSURANCE
45	DMS	05/07/2021	631.63	DEFUNIAK LOCAL
45	DMS	05/07/2021	1,969.19	DEFUNIAK ETHERNET & LONG DISTANCE
45	DMS	05/07/2021	25.63	CONFERENCE CALLS
45	DMS	05/07/2021	1,604.94	HQ LOCAL

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP
COMPUTER PAID/EFT CHECKS

45	DMS	05/07/2021	37.54	HQ LONG DISTANCE
45	DMS	05/07/2021	92.96	MILTON LOCAL
45	DMS	05/07/2021	0.73	MILTON LONG DISTANCE
45	DMS	05/07/2021	57.50	AIR CARDS & HOTSPOTS
45	DMS	05/07/2021	8,616.07	HQ ETHERNET
45	DMS	05/07/2021	0.10	LAN PORTS & INTRANET/INTERNET
45	DMS	05/07/2021	17.94	LAN PORTS & INTRANET/INTERNET
2702	FISH AND WILDLIFE	05/07/2021	17,816.91	COOPERATIVE MANAGEMENT SAND HI
5368	KOUNTRY RENTAL NWF, INC.	05/07/2021	8,230.00	PORTABLE & COMPOST TOILET SERV
5368	KOUNTRY RENTAL NWF, INC.	05/07/2021	207.50	CLEANING OF ECONFINA OFFICE AN
252	MONTICELLO NEWS	05/07/2021	67.54	WATER USE PERMIT LEGAL AD
3813	PENNINGTON, P.A.	05/07/2021	15,700.00	LEGAL COUNSEL
5500	RYAN REGA	05/07/2021	110.00	TRAVEL REIMBURSEMENT
3482	SANTA ROSA COUNTY LANDFILL	05/07/2021	145.00	SOLID WASTE
5060	EXTREME LOGISTICS GULF COAST, LLC	05/07/2021	230.00	RENTAL & SERVICE OF PORTABLE T
5060	EXTREME LOGISTICS GULF COAST, LLC	05/07/2021	115.00	RENTAL & SERVICE OF PORTABLE T
5060	EXTREME LOGISTICS GULF COAST, LLC	05/07/2021	200.00	RENTAL & SERVICE OF PORTABLE T
5060	EXTREME LOGISTICS GULF COAST, LLC	05/07/2021	230.00	RENTAL & SERVICE OF PORTABLE T
5060	EXTREME LOGISTICS GULF COAST, LLC	05/07/2021	115.00	RENTAL & SERVICE OF PORTABLE T
5060	EXTREME LOGISTICS GULF COAST, LLC	05/07/2021	200.00	RENTAL & SERVICE OF PORTABLE T
5060	EXTREME LOGISTICS GULF COAST, LLC	05/07/2021	370.00	RENTAL & SERVICE OF PORTABLE T
5060	EXTREME LOGISTICS GULF COAST, LLC	05/07/2021	115.00	RENTAL & SERVICE OF PORTABLE T
5060	EXTREME LOGISTICS GULF COAST, LLC	05/07/2021	200.00	RENTAL & SERVICE OF PORTABLE T
5060	EXTREME LOGISTICS GULF COAST, LLC	05/07/2021	115.00	RENTAL & SERVICE OF PORTABLE T

TOTAL ACH TRANSFER

227,229.04

5707	REFUND PAYEEZY	05/07/2021	100.00	REFUND WELL PERMIT 290169
5707	REFUND PAYEEZY	05/07/2021	20.00	REFUND WELL PERMIT 298146
5707	REFUND PAYEEZY	05/07/2021	20.00	REFUND WELL PERMIT 298145
5707	REFUND PAYEEZY	05/07/2021	50.00	REFUND WELL PERMIT 298027
5707	REFUND PAYEEZY	05/07/2021	50.00	REFUND WELL PERMIT 297455
5707	REFUND PAYEEZY	05/07/2021	10.00	REFUND WELL PERMIT 297336
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	05/07/2021	57,887.05	MEDICAL INSURANCE
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	05/07/2021	779.25	RETIREE MEDICAL INSURANCE

TOTAL DIRECT DISBURSEMENTS

58,916.30

TOTAL AP

448,650.04

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP
COMPUTER PAID/EFT CHECKS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
4781	B&H FOTO & ELECTRONICS CORP.	05/13/2021	302.37	PANORAMIC TRIPOD HEAD
3158	BELL, GRIFFITH & ASSOCIATES, INC.	05/13/2021	3,000.00	APPRAISAL OF CHAIN LAKE TIMBER
5117	CONSTANT CONTACT, INC.	05/13/2021	168.00	SOFTWARE SERVICE FOR MANAGING
5787	DYLAN RYALS-HAMILTON	05/13/2021	245.00	REIMBURSEMENT
4748	EAST MILTON WATER SYSTEM	05/13/2021	12.78	WATER - MILTON OFFICE
4103	EDDIE ENGLISH COMPANY, INC.	05/13/2021	1,627.92	TIRE REPLACEMENT FOR TRAILERS
4103	EDDIE ENGLISH COMPANY, INC.	05/13/2021	1,119.93	TRIAxLE TRAILER REPAIR
2713	FL DEPT OF AG. & CONSUMER SERVICES	05/13/2021	216.00	PRESCRIBED BURN ASSISTANCE
2713	FL DEPT OF AG. & CONSUMER SERVICES	05/13/2021	756.00	PRESCRIBED BURN ASSISTANCE
410	GULF COUNTY TAX COLLECTOR	05/13/2021	1.78	PARCEL REFUND
916	GULF POWER COMPANY	05/13/2021	492.07	ELECTRIC - MILTON FIELD OFFICE
5474	HATCHER PUBLISHING INC	05/13/2021	30.00	WATER USE PERMIT LEGAL AD
3193	INSURANCE INFORMATION EXCHANGE	05/13/2021	114.10	BACKGROUND SCREENING
1717	JACKSON COUNTY PROPERTY APPRAISER	05/13/2021	604.72	3RD QTR FY 20-21
277	LIBERTY CO. PROPERTY APPRAISER	05/13/2021	226.51	3RD QTR FY 20-21
2299	LIBERTY COUNTY SOLID WASTE	05/13/2021	33.92	SOLID WASTE DUMPSTER-FL RIVER
5680	MCKENZIE MOTOR COMPANY	05/13/2021	134.41	MINOR REPAIRS FOR WMD-96205 AN
5680	MCKENZIE MOTOR COMPANY	05/13/2021	404.99	MINOR REPAIRS FOR WMD-96205 AN
5680	MCKENZIE MOTOR COMPANY	05/13/2021	63.49	MINOR REPAIRS FOR REG VEHICLES
3198	MILTON AUTO PARTS, INC.	05/13/2021	413.43	NEW BATTERIES & DEF
105	TALLAHASSEE DEMOCRAT	05/13/2021	78.32	NOTICE OF INTENT TO ADOPT
110	TALQUIN ELECTRIC COOPERATIVE, INC.	05/13/2021	89.20	SECURITY LIGHTS - HQ
110	TALQUIN ELECTRIC COOPERATIVE, INC.	05/13/2021	256.55	WATER/SEWER - HQ
110	TALQUIN ELECTRIC COOPERATIVE, INC.	05/13/2021	2,797.02	ELECTRIC - HQ
5737	TELECHECK SERVICES, INC.	05/13/2021	100.50	FEES FOR ONLINE PAYMENTS
5737	TELECHECK SERVICES, INC.	05/13/2021	64.80	EPERMITTING FEES - TELECHECK
5218	WAGeworks, INC.	05/13/2021	56.55	COBRA ADMINISTRATION
4626	WASTE PRO OF FLORIDA, INC	05/13/2021	347.02	DUMPSTER FOR ECONFINA OFFICE A
TOTAL CHECKS			<u>13,757.38</u>	
45	DMS	05/14/2021	304.00	OFFSITE DATA STORAGE
4855	ENVIRON SERVICES INCORPORATED	05/14/2021	2,583.34	JANITORIAL SERVICES, HEADQUART

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP
COMPUTER PAID/EFT CHECKS**

5701	GRICE & SON PORT A POTTI, LLC	05/14/2021	380.00	PORTABLE TOILETS
3942	A & W VENTURES, L.C.	05/14/2021	156.34	PORTABLE TOILET FOR PHIPPS PAR
2268	INNOVATIVE OFFICE SOLUTIONS, INC	05/14/2021	837.00	EMCUMBRANCE PO FOR PHONE SYSTE
61	JACKSON COUNTY FLORIDAN	05/14/2021	78.25	WATER USE PERMIT LEGAL AD
61	JACKSON COUNTY FLORIDAN	05/14/2021	78.25	WATER USE PERMIT LEGAL AD
61	JACKSON COUNTY FLORIDAN	05/14/2021	78.25	WATER USE PERMIT LEGAL AD
61	JACKSON COUNTY FLORIDAN	05/14/2021	80.20	WATER USE PERMIT LEGAL AD
3603	JIM STIDHAM & ASSOCIATES, INC.	05/14/2021	2,896.00	AS NEEDED HYDROLOGICAL SERVICE
3603	JIM STIDHAM & ASSOCIATES, INC.	05/14/2021	7,048.00	AS NEEDED HYDROLOGICAL SERVICE
5728	MERIT FIRST LLC	05/14/2021	74,670.00	HURRICANE SERVICE DEBRIS
5728	MERIT FIRST LLC	05/14/2021	2,450.00	ROAD GRADING - ECONFINA ROAD
5728	MERIT FIRST LLC	05/14/2021	2,405.96	ROAD REPAIR MATERIALS
4368	PROFESSIONAL HEALTH EXAMINERS	05/14/2021	100.00	LABORATORY TESTING
5614	ZACHARY J. SELLERS	05/14/2021	826.87	DEFUNIAK OFFICE JANITORIAL
4955	TERRY'S HOME & LAWN MAINTENANCE, INC.	05/14/2021	3,526.90	RECREATION SITE CLEANUP-CONTRA
4955	TERRY'S HOME & LAWN MAINTENANCE, INC.	05/14/2021	200.00	JANITORIAL SERVICES FOR MILTON
2631	WASHINGTON COUNTY SHERIFF'S OFFICE	05/14/2021	12,684.40	LAW ENFORCEMENT AND SECURITY

TOTAL ACH TRANSFER

111,383.76

TOTAL AP

125,141.14

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP

COMPUTER PAID/EFT CHECKS

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
5784	CHRISTOPHER GODFREY	05/20/2021	1,315.00	PRESSURE/SOFT WASH
3289	CITY OF TALLAHASSEE	05/20/2021	41.13	ELECTRIC DATA COLLECTION-LAKES
2291	GULF COAST ELECTRIC COOPERATIVE,INC	05/20/2021	189.91	ELECTRIC SERVICE - EFO
1695	JAMES MOORE & COMPANY	05/20/2021	2,500.00	ENCUMBER FINANCIAL AUDITOR CON
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	05/20/2021	217.72	KONICA MINOLTA COPIER LEASE RE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	05/20/2021	373.29	KONICA MINOLTA COPIER LEASE RE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	05/20/2021	97.50	KONICA MINOLTA COPIER LEASE RE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	05/20/2021	219.68	KONICA MINOLTA COPIER LEASE RE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	05/20/2021	111.27	KONICA MINOLTA COPIER LEASE RE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	05/20/2021	251.12	KONICA MINOLTA COPIER LEASE RE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	05/20/2021	206.01	KONICA MINOLTA COPIER LEASE RE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	05/20/2021	189.52	KONICA MINOLTA COPIER LEASE RE
3266	LOWE'S COMPANIES INC.	05/20/2021	2,287.13	BOARDWALK REPAIR MATERIALS
1205	OFFICE DEPOT, INC.	05/20/2021	124.56	OFFICE SUPPLIES
4345	PRIDE ENTERPRISES FORESTRY	05/20/2021	1,981.24	WOOD POSTS AND RAILS
5015	WESTON TRAWICK, INC.	05/20/2021	1,196.00	ELECTRICAL MAINTENANCE AROUND
4038	WINDSTREAM COMMUNICATIONS	05/20/2021	66.61	800 NUMEBRS & EFO LONG DISTANCE

TOTAL CHECKS

11,367.69

5702	AUTO ALLEY INC	05/21/2021	478.08	RUNNING PO FOR MINOR REPAIRS O
5702	AUTO ALLEY INC	05/21/2021	408.41	RUNNING PO FOR MINOR REPAIRS O
5702	AUTO ALLEY INC	05/21/2021	691.69	RUNNING PO FOR MINOR REPAIRS O
5702	AUTO ALLEY INC	05/21/2021	195.40	RUNNING PO FOR MINOR SERVICE O
5702	AUTO ALLEY INC	05/21/2021	44.95	RUNNING PO FOR MINOR SERVICE O
5702	AUTO ALLEY INC	05/21/2021	573.08	RUNNING PO FOR MINOR SERVICE O
5702	AUTO ALLEY INC	05/21/2021	880.22	RUNNING PO FOR MINOR REPAIRS O
4944	BRETT CYPHERS	05/21/2021	60.52	TRAVEL REIMBURSEMENT
4807	WEX BANK	05/21/2021	9,984.39	FUEL/REPAIRS
4807	WEX BANK	05/21/2021	1,075.00	WEX TELEMATICS FLEET MANAGEMEN
4807	WEX BANK	05/21/2021	25.00	FLEET MANAGEMENT SYSTEM - LAND
4807	WEX BANK	05/21/2021	50.00	WEX TELEMATICS FLEET MANAGEMEN
4961	PETER FOLLAND	05/21/2021	140.00	TRAVEL REIMBURSEMENT

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP

COMPUTER PAID/EFT CHECKS

3337	FORESTECH CONSULTING	05/21/2021	8,975.00	SUPPORT, TRAINING AND HOSTING
65	GADSDEN COUNTY TIMES	05/21/2021	63.00	WATER USE PERMIT LEGAL AD
3603	JIM STIDHAM & ASSOCIATES, INC.	05/21/2021	8,195.00	ESA AND BASELINE REPORTS
5146	MICHAEL CORRIE MANNION	05/21/2021	1,293.60	STAFF AUGMENTATION FOR CUSTOM
5500	RYAN REGA	05/21/2021	90.00	TRAVEL REIMBURSEMENT
4091	THE SHOE BOX	05/21/2021	355.50	DISTRICT CLOTHING-REG
4091	THE SHOE BOX	05/21/2021	287.98	SAFETY BOOTS - FRANK POWELL AN
4091	THE SHOE BOX	05/21/2021	166.49	SAFETY BOOTS-HUTTO
4799	STAPLES CONTRACT & COMMERCIAL, INC.	05/21/2021	91.99	OFFICE SUPPLIES
5656	JASON STORRS	05/21/2021	140.00	TRAVEL REIMBURSEMENT

TOTAL ACH TRANSFER

34,265.30

5707	REFUND PAYEEZY	05/21/2021	150.00	BRENT MELVIN P298553 OVERPMT R
2967	BANK OF AMERICA	05/21/2021	3,325.63	P-CARD CHARGES
2967	BANK OF AMERICA	05/21/2021	9.99	DIGITAL SUBSCRIPTION TO TALLAH
2967	BANK OF AMERICA	05/21/2021	9.99	DIGITAL SUBSCRIPTION TO THE GA
2967	BANK OF AMERICA	05/21/2021	9.99	DIGITAL NEWSPAPER SUBSCRIPTION
2967	BANK OF AMERICA	05/21/2021	9.99	DIGITAL NEWSPAPER SUBSCRIPTION
2967	BANK OF AMERICA	05/21/2021	15.96	DIGITAL NEWSPAPER SUBSCRIPTION
2967	BANK OF AMERICA	05/21/2021	1,598.00	(2) SAMSUNG TVS FOR RMD CONF R
2967	BANK OF AMERICA	05/21/2021	1,071.52	AMAZON ORDER FOR ITEMS FOR LAN
2967	BANK OF AMERICA	05/21/2021	384.00	SURVEYMONKEY SUBSCRIPTION RENE
2967	BANK OF AMERICA	05/21/2021	111.51	REG OFFICE SUPPLIES-HQ & DFS A
2967	BANK OF AMERICA	05/21/2021	599.88	ADOBE CREATIVE SUITE FOR LANDS
2967	BANK OF AMERICA	05/21/2021	239.88	ADOBE CREATIVE SUITE FOR LANDS
2967	BANK OF AMERICA	05/21/2021	203.88	(1) ADOBE ACROBAT PRO YEARLY S

TOTAL DIRECT DISBURSEMENT

7,740.22

TOTAL AP

53,373.21

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP
COMPUTER PAID/EFT CHECKS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
5028	AQUATIC INFORMATICS INC	05/27/2021	12,000.00	AQUARIUS DATA MIGRATION
95	AT&T	05/27/2021	379.84	PHONE SERVICE - EFO
2197	A J TROPHIES & AWARDS INC	05/27/2021	87.95	PROMOTIONAL ITEMS
4180	BANK OF AMERICA	05/27/2021	1,221.20	TRANSACTION FEES FOR E-PERMITT
4180	BANK OF AMERICA	05/27/2021	30.58	MONTHLY TRANSACTION FEES
767	CALHOUN COUNTY TAX COLLECTOR	05/27/2021	5,828.71	PILT FOR CY 2020
1023	CAPITAL HITCH SERVICE, INC	05/27/2021	131.62	TRAILER REPAIR
3771	CHOCTAWHATCHEE BASIN ALLIANCE	05/27/2021	25,000.00	BASIN RESTORATION PROJECT FY20
4676	CITY OF MILTON FLORIDA	05/27/2021	72.23	DUMPSTER SERVICE
4676	CITY OF MILTON FLORIDA	05/27/2021	20.70	SEWER MILTON OFFICE
4114	CITY OF PORT ST. JOE	05/27/2021	68,743.97	STORMWATER IMPROVEMENTS
2713	FL DEPT OF AG. & CONSUMER SERVICES	05/27/2021	39,480.00	WIREGRASS PLUGS
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	05/27/2021	34.44	GOVERNING BOARD FAR ADS FY 20-
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	05/27/2021	39.90	FAR AD FOR WELL DRILLING BID I
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	05/27/2021	25.34	RFP 21-001 CONTRACTUAL SERVICE
5002	FORESTREE NETWORK SERVICES, LLC	05/27/2021	9,333.25	ITB 21B-003 BID BOND RETURN
5591	GARCIA FOREST SERVICE, LLC	05/27/2021	4,765.00	ITB 21B-003 BID BOND RETURN
5789	GERMAINE WILLIAMS	05/27/2021	862.50	COST SHARE AGREEMENT
916	GULF POWER COMPANY	05/27/2021	447.38	ELECTRIC - DEFUNIAK OFFICE
247	HOLMES COUNTY TAX COLLECTOR	05/27/2021	1,997.13	PILT FOR CY 2020.
3179	JACKSON COUNTY TAX COLLECTOR	05/27/2021	9,281.89	PILT FOR CY 2020
5361	RODNEY G. PINKSTON	05/27/2021	50.00	REMOTE HOG TRAP TRIP SERVICE
5294	KRONOS, INCORPORATED	05/27/2021	8.74	TIMESHEET PROGRAM
387	LIBERTY CO. TAX COLLECTOR	05/27/2021	7,533.05	PILT FOR CY 2020
3406	NEECE TRUCK TIRE CENTER INC.	05/27/2021	775.55	TIRE REPLACEMENT FOR WMD-96203
5788	PAUL'S TERMITE AND PEST CONTROL	05/27/2021	350.00	EXTERMINATOR SPRAYING AT HQ
5434	PRESIDIO NETWORKED SOLUTIONS LLC	05/27/2021	9,023.59	QUALYSGUARD RENEWAL
5434	PRESIDIO NETWORKED SOLUTIONS LLC	05/27/2021	23,556.90	EMC MAINTENCE RENEWAL
5781	PAUL FLAIG	05/27/2021	4,990.00	PITT SPRING FLOATING DOCK PILI
5737	TELECHECK SERVICES, INC.	05/27/2021	0.51	FEES FOR ONLINE PAYMENTS
2808	THAT BOOT STORE	05/27/2021	163.79	SAFETY BOOTS-MEREDITH
3941	TYLER TECHNOLOGIES, INC.	05/27/2021	16,052.26	MUNIS DISASTER RECOVERY CONTRA
4557	VERIZON WIRELESS	05/27/2021	170.05	CELL PHONES

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP
COMPUTER PAID/EFT CHECKS**

4557	VERIZON WIRELESS	05/27/2021	938.82	JETPACKS
4298	WAKULLA CO TAX COLLECTOR	05/27/2021	1,197.96	PILT
424	WALTON COUNTY TAX COLLECTOR	05/27/2021	19,338.24	PILT FOR CY 2020
3180	WASHINGTON COUNTY TAX COLLECTOR	05/27/2021	41,615.07	PILT FOR CY 2020
4626	WASTE PRO OF FLORIDA, INC	05/27/2021	164.10	SOLID WASTE - HQ

TOTAL CHECKS

305,712.26

5340	APPLIED TECHNOLOGY AND MANAGEMENT, INC.	05/28/2021	22,359.47	AS NEEDED HYDROLOGICAL AND ECO
5089	ATKINS NORTH AMERICA, INC.	05/28/2021	19,181.08	RISK MAP PROGRAM SUPPORT
5702	AUTO ALLEY INC	05/28/2021	244.43	RUNNING PO FOR MINOR REPAIRS O
4845	CALHOUN COUNTY SHERIFF'S OFFICE	05/28/2021	384.00	LAW ENFORCEMENT - CONTRACT NO
3126	DEWBERRY ENGINEERS, INC	05/28/2021	4,350.45	RISK MAP PROGRAM SUPPORT
4961	PETER FOLLAND	05/28/2021	110.00	TRAVEL REIMBURSEMENT
839	FORESTRY SUPPLIERS, INC.	05/28/2021	730.07	FIELD SUPPLIES FOR MILTON FIEL
5328	HSW CONSULTING LLC	05/28/2021	3,637.50	AS NEEDED HYDROLOGICAL, ECOLOG
3603	JIM STIDHAM & ASSOCIATES, INC.	05/28/2021	2,896.00	AS NEEDED HYDROLOGICAL SERVICE
3603	JIM STIDHAM & ASSOCIATES, INC.	05/28/2021	4,220.00	AS NEEDED HYDROLOGICAL SERVICE
3603	JIM STIDHAM & ASSOCIATES, INC.	05/28/2021	7,048.00	AS NEEDED HYDROLOGICAL SERVICE
3813	PENNINGTON, P.A.	05/28/2021	150.00	TITLE SEARCH
3813	PENNINGTON, P.A.	05/28/2021	415.00	ELECTRONIC FILING-PENNINGTON
3813	PENNINGTON, P.A.	05/28/2021	75.00	PROCESSING SERVICES-PENNINGTON
3813	PENNINGTON, P.A.	05/28/2021	9,000.00	LEGAL COUNSEL
5500	RYAN REGA	05/28/2021	90.00	TRAVEL REIMBURSEMENT
5656	JASON STORRS	05/28/2021	110.00	TRAVEL REIMBURSEMENT

TOTAL ACH TRANSFER

75,001.00

TOTAL AP

380,713.26

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

SCHEDULE OF DISBURSEMENTS

PAYROLL

MAY 2021

DIRECT DEPOSIT	05/07/2021	\$	219,090.05
CHECKS	05/07/2021		2,670.46
FLEX SPENDING TRANSFER	05/07/2021		1,657.57
DIRECT DEPOSIT	05/21/2021		218,930.64
CHECKS	05/21/2021		1,257.53
FLEX SPENDING TRANSFER	05/21/2021		1,657.57
		\$	<u><u>445,263.82</u></u>

APPROVED:

Chairman or Executive Director

July 8, 2021

Date

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director
Lyle Seigler, Chief of Staff

FROM: Wendy Dugan, Director, Division of Administration

DATE: June 23, 2021

SUBJECT: Consideration of Fiscal Year 2021-2022 Tentative Budget, Millage Rate and Dates, Times, and Locations of Public Hearings on the Budget

Recommendation

Staff recommends the Governing Board:

1. Set the ad valorem tax millage for Fiscal Year 2021-2022 at the current year aggregate rolled-back rate to be determined upon receipt of the certifications of taxable value from all 16 counties and is in the interim 0.0311 as presented.
2. Approve the Fiscal Year 2021-2022 Tentative Budget as presented, allow staff to make recommended adjustments and corrections, and submit the Standard Format Tentative Budget to the Governor's Office and Legislature by August 1, 2021.
3. Schedule the public hearings on the budget for Thursday, September 9, 2021, at 5:05 p.m. Eastern Time at District Headquarters in Havana, Florida and Thursday, September 23, 2021, at 5:05 p.m. Central Time in Panama City.

Background

Pursuant to Chapter 373, Florida Statutes, the District is to submit the upcoming fiscal year's tentative budget by July 15 to the Governing Board for consideration followed by submittal to the Governor and Legislature by August 1. The Fiscal Year (FY) 2021-2022 Tentative Budget is based on the FY 2021-2022 Preliminary Budget, which was approved by the Governing Board on December 17, 2020. The attached spreadsheets provide budget summaries by revenues, expenditures, program, and fund.

Compared to the Preliminary Budget, if the Tentative Budget increases more than 25 percent in any Program, or the sum of expenditures for outreach, district management, and administration is more than 15 percent of the District's total annual budget, the Legislature has authority to object to the portion(s) that exceeds the thresholds. The District is below the thresholds in both cases.

The Tentative Budget for FY 2021-2022 is \$94,402,823, an increase of \$3,118,228 (3.4 percent) from the FY 2020-2021 Current-Amended Budget. Included is an estimated \$10.0 million in new springs restoration and protection funding and \$3.0 million in new funding for alternative water supply initiatives from the Florida Department of Environmental Protection. Without this funding, the proposed budget is closer to \$10 million lower or about 11 percent less than the current fiscal year's amended budget. The Tentative Budget prioritizes funding for water quality projects that will help maximize nutrient reductions, consistent with Executive Order 19-12. Additionally, this budget continues funding priority projects and activities that are vital to support the District's core mission functions, including:

- \$54.0 million for Springs Projects. This funding will enable the District to implement restoration and protection projects for Wakulla Spring, Jackson Blue Spring, and springs associated with the St. Marks River, Chipola River, Econfinia Creek, and Holmes Creek.
- \$10.5 million for alternative water supply development, water supply development assistance, and water resource development. Alternative water supply development funding includes support for cooperative, multijurisdictional efforts to expand reuse of reclaimed water in northwest Florida. Water resource development activities include hydrogeologic investigations in Gulf County and continuing technical assistance for water use efficiency in the Jackson Blue Spring groundwater contribution area.
- \$7.0 million for watershed restoration. This funding will facilitate continued efforts to protect and restore water quality and aquatic habitats through cooperative water quality improvement projects and best management practices. Funded projects include stormwater retrofits and septic tank abatement benefitting St. Joseph Bay, Apalachicola Bay, and St. Andrew Bay; innovative technology to address harmful algal blooms and nutrient enrichment in Lake Munson and the Wakulla Spring contribution area; and a dedicated assessment of water quality and freshwater inflow in St. Joseph Bay, Lake Wimico, and East Bay.
- \$5.0 million for Hurricane Michael recovery efforts and reforestation. This funding will continue debris clean-up on District lands with a focus on those areas deemed catastrophically or severely damaged, reforestation with prescribed burns and tree planting, and repairs and maintenance efforts for public access and recreational amenities on District lands.
- \$2.1 million for data collection and Minimum Flows and Minimum Water Levels technical assessments for Jackson Blue Spring; the Gainer Spring Group; Sylvan Spring Group; and Williford Spring Group.

Under Florida law and the state's constitution, the District is authorized to assess a millage rate of 0.0500 or less. The District will assess the current year aggregate rolled-back rate, which is the millage rate that would produce the same tax revenue as in the prior year, excluding some adjustments such as new construction. A millage rate higher than this rolled-back rate would constitute a tax increase. On or about July 1, each of the 16 property appraisers is to provide the county's certified taxable value to the District from which the current year aggregate rolled-back rate is calculated. Until that time, the District has prepared the FY 2021-2022 Tentative Budget using the same rolled-back rate of 0.0311 assessed in the FY 2020-2021 Adopted Budget, which is 37.8 percent below the maximum authorized. Once the certifications of taxable value are

received, any corrections will be made to ensure the District uses the current year aggregate rolled-back rate in the budget submitted by August 1, 2021.

Proposed dates for the public hearings on the budget are Thursday, September 9, 2021, at 5:05 p.m. Eastern Time at District Headquarters in Havana, Florida, and Thursday, September 23, 2021, at 5:05 p.m. Central Time in Panama City, Florida.

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
FY 2021-2022 TENTATIVE BUDGET COMPARISON
REVENUE CATEGORIES**

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2021-22	Tentative O/(U)		Tentative O/(U)	
	Actuals	Amended Budget	Preliminary	Tentative	Amended Budget		Preliminary	
Ad Valorem Tax	3,471,828	3,587,899	3,587,899	3,587,899	0	0.0%	0	0.0%
Federal Revenue	2,023,531	4,464,627	2,766,942	2,978,493	(1,486,134)	-33.3%	211,551	7.6%
State Revenue	14,509,276	74,365,093	80,187,727	78,822,738	4,457,645	6.0%	(1,364,989)	-1.7%
Local Revenue	116,195	151,580	185,006	155,086	3,506	2.3%	(29,920)	-16.2%
Permit Fees	610,170	437,500	548,000	537,000	99,500	22.7%	(11,000)	-2.0%
Timber Sales	598,544	0	0	600,000	600,000	0.0%	600,000	0.0%
Miscellaneous	1,006,109	5,000,396	4,607,119	4,332,773	(667,623)	-13.4%	(274,346)	-6.0%
w/o Fund Balance	22,335,652	88,007,095	91,882,693	91,013,989	3,006,894	3.4%	(868,704)	-0.9%
Fund Balance	(1,344,744)	3,277,500	2,833,157	3,388,834	111,334	3.4%	555,677	19.6%
w/Fund Balance	20,990,908	91,284,595	94,715,850	94,402,823	3,118,228	3.4%	(313,027)	-0.3%

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
FY 2021-2022 TENTATIVE BUDGET COMPARISON
EXPENSE CATEGORIES**

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2021-22	Tentative O/(U)		Tentative O/(U)	
	Actuals	Amended Budget	Preliminary	Tentative	Amended Budget		Preliminary	
Salaries & Benefits	8,097,697	8,818,687	9,083,934	9,257,708	439,021	5.0%	173,774	1.9%
Other Personal Services	255,729	356,240	379,494	348,745	(7,495)	-2.1%	(30,749)	-8.1%
Contracted Services	5,048,356	15,526,257	12,484,324	14,768,869	(757,388)	-4.9%	2,284,545	18.3%
Operating Expense	2,063,341	3,176,783	3,438,120	2,869,496	(307,287)	-9.7%	(568,624)	-16.5%
Operating Capital Outlay	514,945	535,998	607,504	420,004	(115,994)	-21.6%	(187,500)	-30.9%
Operating Categories	15,980,068	28,413,965	25,993,376	27,664,822	(749,143)	-2.6%	1,671,446	6.4%
Fixed Capital Outlay	2,011,185	13,806,871	12,403,603	11,750,198	(2,056,673)	-14.9%	(653,405)	-5.3%
Grants	2,999,655	49,063,759	56,318,871	54,987,803	5,924,044	12.1%	(1,331,068)	-2.4%
Non-Operating Categories	5,010,840	62,870,630	68,722,474	66,738,001	3,867,371	6.2%	(1,984,473)	-2.9%
GRAND TOTAL	20,990,908	91,284,595	94,715,850	94,402,823	3,118,228	3.4%	(313,027)	-0.3%

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
FY 2021-2022 TENTATIVE BUDGET COMPARISON
PROGRAM LEVEL**

Program	FY 2019-20 Actuals	FY 2020-21 Amended Budget	FY 2021-22 Preliminary	FY 2021-22 Tentative	Tentative O/(U) Amended Budget		Tentative O/(U) Preliminary Budget ¹	
1 Water Resource Plan/Monitoring	4,865,312	7,037,785	6,885,701	6,850,917	(186,868)	-2.7%	(34,784)	-0.5%
2 Land Acq/Restor- ation/Public Works	6,930,458	70,531,910	75,777,668	74,666,432	4,134,522	5.9%	(1,111,236)	-1.5%
3 Operations & Maint Land & Works	3,905,420	7,509,019	5,718,978	6,615,096	(893,923)	-11.9%	896,118	15.7%
4 Regulation	3,218,817	3,999,268	4,050,691	3,988,739	(10,529)	-0.3%	(61,952)	-1.5%
5 Outreach	123,948	136,457	138,801	135,236	(1,221)	-0.9%	(3,565)	-2.6%
6 District Management & Admin	1,946,954	2,070,156	2,144,011	2,146,403	76,247	3.7%	2,392	0.1%
GRAND TOTAL	20,990,908	91,284,595	94,715,850	94,402,823	3,118,228	3.4%	(313,027)	-0.3%
Combined Outreach and Management & Administration as a Percent of Total Budget ²				2,281,639 2.4%				

The Legislative Budget Commission may reject the District's budget proposals:

¹In any individual variance in the Tentative Budget that exceeds 25% of the Preliminary Budget

²In these two programs that exceed 15% of the total Tentative Budget

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
FY 2021-2022 TENTATIVE BUDGET COMPARISON
BY FUND**

DESCRIPTION	General Fund	Capital Improv & Lands Acq	Special Projects	Lands Management	Regulation	Mitigation	TOTAL
Cash Balances Brought Forward	15,563,311	310,879	4,010,550	3,193,077	3,765,177	2,617,899	29,460,893
<u>ESTIMATED REVENUES:</u>							
Ad Valorem Taxes (not certified yet) .0311 mills	1,211,546		344,290		2,032,063		3,587,899
Water Management Land Trust Fund			820,303				820,303
Land Acquisition Trust Fund	70,323	11,271,981	46,028,674	1,443,819	1,913,377		60,728,174
Water Protection & Sustain. Pgm. Trust Fund			280,000				280,000
Other Internal Improvement Trust Fund				4,000,000			4,000,000
Ecosystem Management and Restoration Trust Fund			71,975				71,975
Permitting and Licensing					537,000		537,000
Federal Grants			2,978,493				2,978,493
State Funds			11,247,737		14,698	1,659,851	12,922,286
Local Government Units			154,808	278			155,086
Timber Sales				600,000			600,000
Miscellaneous Revenues		813,798	3,422,583	56,392	10,000	30,000	4,332,773
Interfund Transfers	<u>1,818,425</u>	<u>50,000</u>	<u>1,000,000</u>				<u>2,868,425</u>
Total Estimated Revenues, Transfers and Balances	<u>18,663,605</u>	<u>12,446,658</u>	<u>70,359,413</u>	<u>9,293,566</u>	<u>8,272,315</u>	<u>4,307,750</u>	<u>123,343,307</u>
<u>ESTIMATED EXPENDITURES:</u>							
Salaries & Benefits	2,019,603	85,401	2,597,503	1,376,953	2,879,414	298,834	9,257,708
Other Personal Services			21,453	44,375	280,033	2,884	348,745
Contractual Services	295,829	310,991	8,482,922	4,241,098	157,491	1,280,538	14,768,869
Operating Expenses	517,071	1,300	539,818	1,159,370	612,179	39,758	2,869,496
Capital Outlay	91,851	11,719,598	125,711	170,900	59,622	2,520	12,170,202
Grants and Aids	500,000		54,487,803				54,987,803
Reserves	14,063,311	310,879	3,537,222	1,943,159	3,599,589	2,617,899	26,072,059
Interfund Transfers	<u>1,175,940</u>	<u>18,489</u>	<u>566,981</u>	<u>357,711</u>	<u>683,987</u>	<u>65,317</u>	<u>2,868,425</u>
Total Operating Expenditures, Transfers and Reserves	<u>18,663,605</u>	<u>12,446,658</u>	<u>70,359,413</u>	<u>9,293,566</u>	<u>8,272,315</u>	<u>4,307,750</u>	<u>123,343,307</u>

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett J. Cyphers, Executive Director
Lyle Seigler, Chief of Staff

FROM: Wendy Dugan, Division of Administration Director

DATE: June 30, 2021

SUBJECT: Consideration of Amendment No. 13 to the Fiscal Year 2020-2021 Budget

Recommendation

Staff recommends the Governing Board adopt Resolution No. 891 amending the Fiscal Year 2020-2021 budget and allow staff to realign revenues and reserves to maintain the proper balance in each fund.

Background

Amendment 13 realigns budget within and across funds, programs, activities, projects, and budget categories through cost neutral budget transfers. Below is an explanation for the amendment.

\$175,800 in expense budget transfers for the following:

- \$150,000 from Operating Capital Outlay to Contracted Services in Activity 310 Land Management to support debris removal and disposal needs resulting from Hurricane Michael.
- \$21,000 in Grants and Aids from Activity 222 Water Supply Development Assistance to Activity 230 Surface Water Projects to support a surface water cooperator project providing sewer connections in Santa Rosa County.
- \$4,800 from Contracted Services in Activity 120 Research, Data Collection, Analysis and Monitoring to Activity 113 Other Water Resources Planning and Activity 230 Surface Water Projects for legal counsel services within the Resource Management Division associated with procurement, agreements, and meetings.

Summary of Fund Impact to Expense Budget:

<u>Fund Source</u>	<u>Increase</u>	<u>Decrease</u>	<u>Impact</u>
General Fund	0	(21,000)	(21,000)
Land Acquisition Fund	0	(0)	0
Projects Fund	25,800	(4,800)	21,000
Lands Management Fund	150,000	(150,000)	0
Regulation Fund	0	(0)	0
Mitigation Fund	0	(0)	0
	175,800	(175,800)	0



Brett J. Cyphers
Executive Director

Northwest Florida Water Management District

81 Water Management Drive, Havana, Florida 32333-4712
(U.S. Highway 90, 10 miles west of Tallahassee)

Phone: (850) 539-5999 • Fax: (850) 539-2777

RESOLUTION NO. 891 AMENDMENT NUMBER 13 TO FISCAL YEAR 2020-2021 BUDGET

WHEREAS, chapters 200 and 373, Florida Statutes, require the Governing Board of the Northwest Florida Water Management District (District) to adopt a final budget for each fiscal year; and

WHEREAS, by Resolution No. 877, after a public hearing on September 24, 2020, the Governing Board of the District adopted a final budget for the District covering its proposed operations and other requirements for the ensuing fiscal year, beginning October 1, 2020 through September 30, 2021; and

WHEREAS, in accordance with section 189.016(7), Florida Statutes, the District will post the adopted amendment on its official website within five days after its adoption; and

WHEREAS, a budget amendment involves an action that transfers, increases, or decreases to total appropriated Fund amounts in the budget; and

WHEREAS, pursuant to section 120.525, Florida Statutes, the District has provided notice of its intention to amend the Budget in the published notification of the Governing Board meeting at which the amendment will be considered; and

NOW THEREFORE BE IT RESOLVED by the Governing Board of the Northwest Florida Water Management District, that:

The budget is hereby amended as summarized in the memorandum dated June 30, 2021, requesting Amendment No. 13 to the Fiscal Year 2020-2021 budget. Amendment No. 13 provides for a cost-neutral expense budget transfer in the amount of \$175,800 and provides for a reallocation of expense budget between funds, programs, activities, and categories to properly reflect activities to be performed and accurately assign costs with no increase to the total District budget.

ADOPTED AND APPROVED this 8th day of July 2021, A.D.

ATTEST:

George Roberts, Chair

Brett Cyphers, Acting Secretary-Treasurer

GEORGE ROBERTS
Chair
Panama City

JERRY PATE
Vice Chair
Pensacola

JOHN W. ALTER
Malone

GUS ANDREWS
DeFuniak Springs

TED EVERETT
Chiplev

NICK PATRONIS
Panama City

KELLIE RALSTON
Tallahassee

ANNA UPTON
Tallahassee

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director
Lyle Seiger, Chief of Staff

FROM: Frank Powell, Director
Division of Asset Management

DATE: June 21, 2021

SUBJECT: Consideration of Amendment No. 2 to the Davidson/Little Cypress Preserve
Conservation Easement; Ochlockonee River

Recommendation:

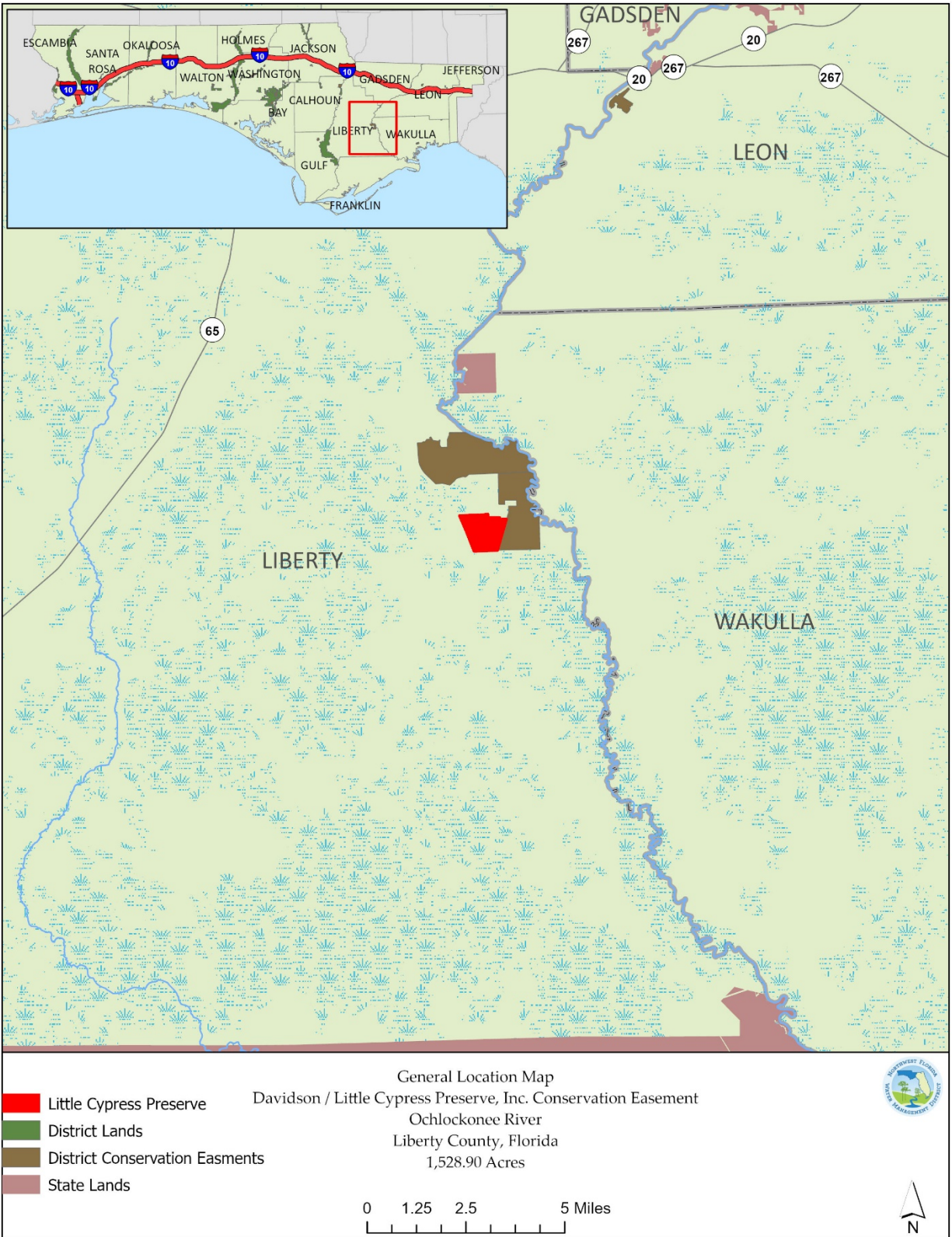
Staff recommends the Governing Board approve Amendment No. 2 to the Davidson/Little Cypress Preserve Conservation Easement and authorize the Executive Director to execute the amendment, subject to legal counsel review.

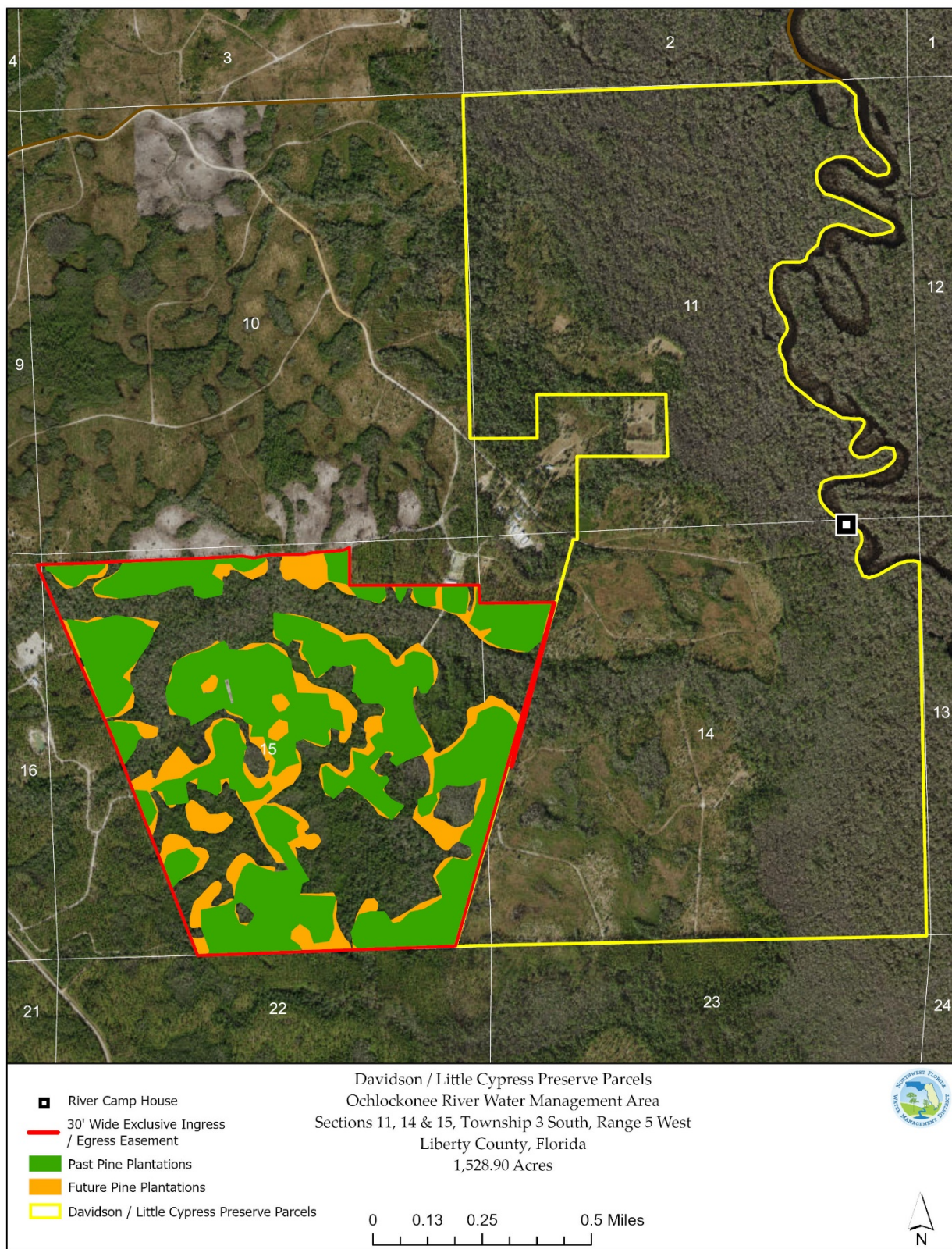
Background:

In November 2007, the District purchased a conservation easement on 1,528.90 acres from Glen Davidson and Jeff Hosford. The property is located at the end of Blaze Pine Road and east of County Road 67 in Liberty County (see attached maps). Mr. Davidson continues to own his portion of the property encumbered by the District conservation easement, however in 2012, Mr. Hosford sold his property encumbered by the District conservation easement to Little Cypress Preserve, Inc.

Little Cypress Preserve recently contacted District staff and requested an on-site meeting to review the boundaries for pine plantations on their portion of the conservation easement as they would like to initiate thinning on the existing stands. After conducting a site inspection of the property, District staff agrees with Little Cypress Preserve that the pine plantation boundaries are not accurately reflected in the map attached to the Conservation Easement and an amendment to the conservation easement is needed to amend the boundaries for the pine plantations.

FP/cb





NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director
Lyle Seigler, Chief of Staff

FROM: Frank Powell, Director, Division of Asset Management

DATE: June 21, 2021

SUBJECT: Consideration of ITB 21B-006 for Ground Site Prep Herbicide Treatment and
ITB 21B-007 for Aerial Site Prep Herbicide Treatment

Background

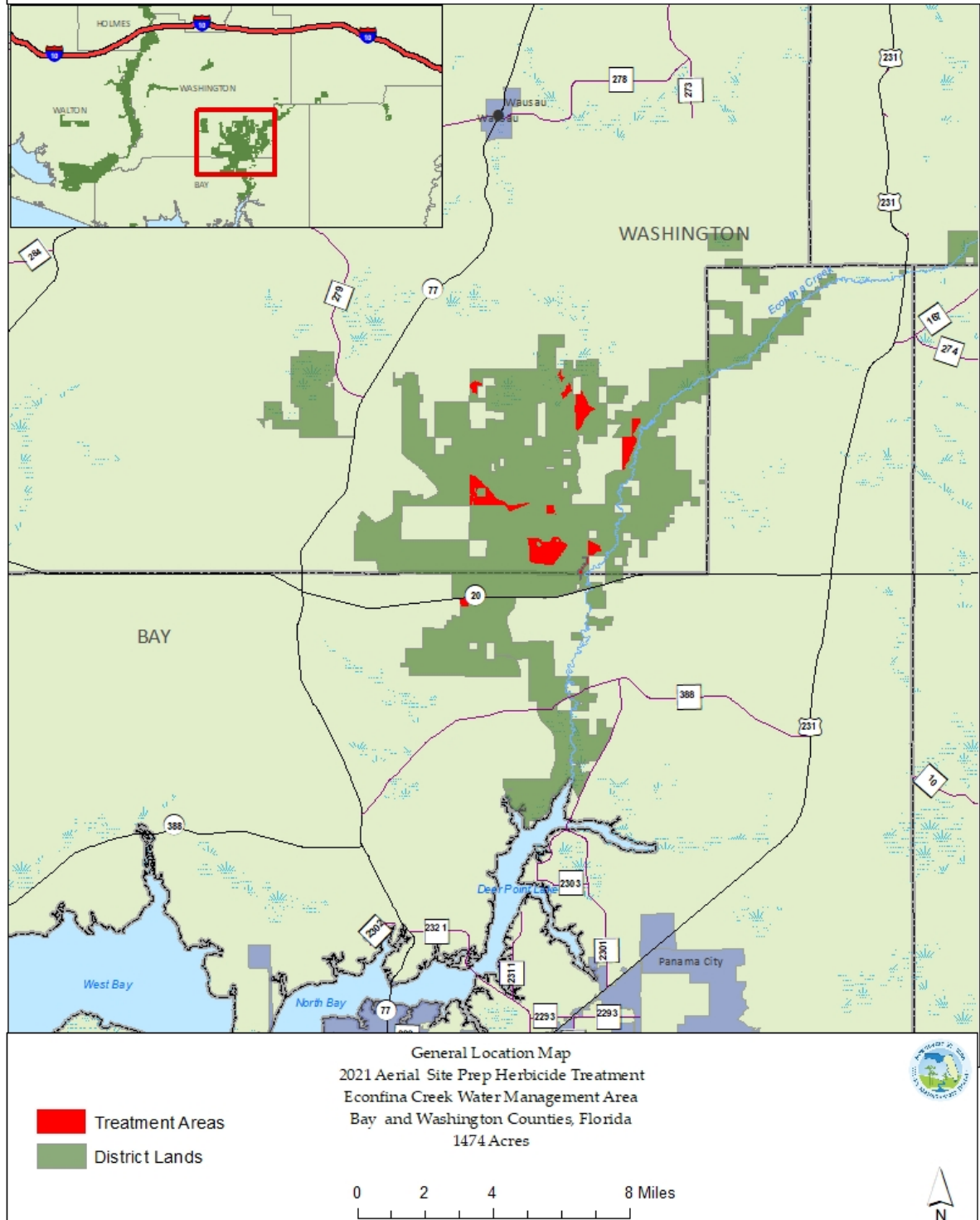
On June 9, 2021, the District issued two Invitations to Bid for prospective contractors to conduct ground site prep herbicide treatment (21B-006) and aerial site prep herbicide treatment (21B-007) on District lands located within the Econfina Creek Water Management Area (see attached location maps). As part of the District's ongoing efforts to improve planted longleaf pine stands, 2,394 acres will receive treatment to eradicate hardwood competition.

These two projects will treat a total of 19 clearcut pine timber stands using ground site prep herbicide treatment (eight sites-920 acres) and aerial site prep herbicide treatment (11 sites-1,474 acres). The site prep activities involve both ground and aerial application of chemical herbicides on clearcut harvest sites to reduce upland oak and scrub vegetation competition in advance of longleaf pine planting activities that will occur in January and February 2022. In both projects, the contractor will provide all equipment, herbicide and mixing agents required to complete the work in accordance with the District's specifications.

Sealed bids for 21B-006 are due by 2:00 p.m. Eastern Time. Sealed bids are due by 3:00 p.m. Eastern Time for 21B-007, both opening on July 7, 2021. District staff will prepare a supplement for your consideration at the July 8, 2021, Governing Board Meeting.

FP/cb

Exhibit Map A



NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director
Lyle Seiger, Chief of Staff

FROM: Frank Powell, Director
Division of Asset Management

DATE: June 25, 2021

SUBJECT: Consideration of Authorization to Issue Invitation to Bid (ITB) for Harvesting Saw
Palmetto Berries on District Lands

Recommendation:

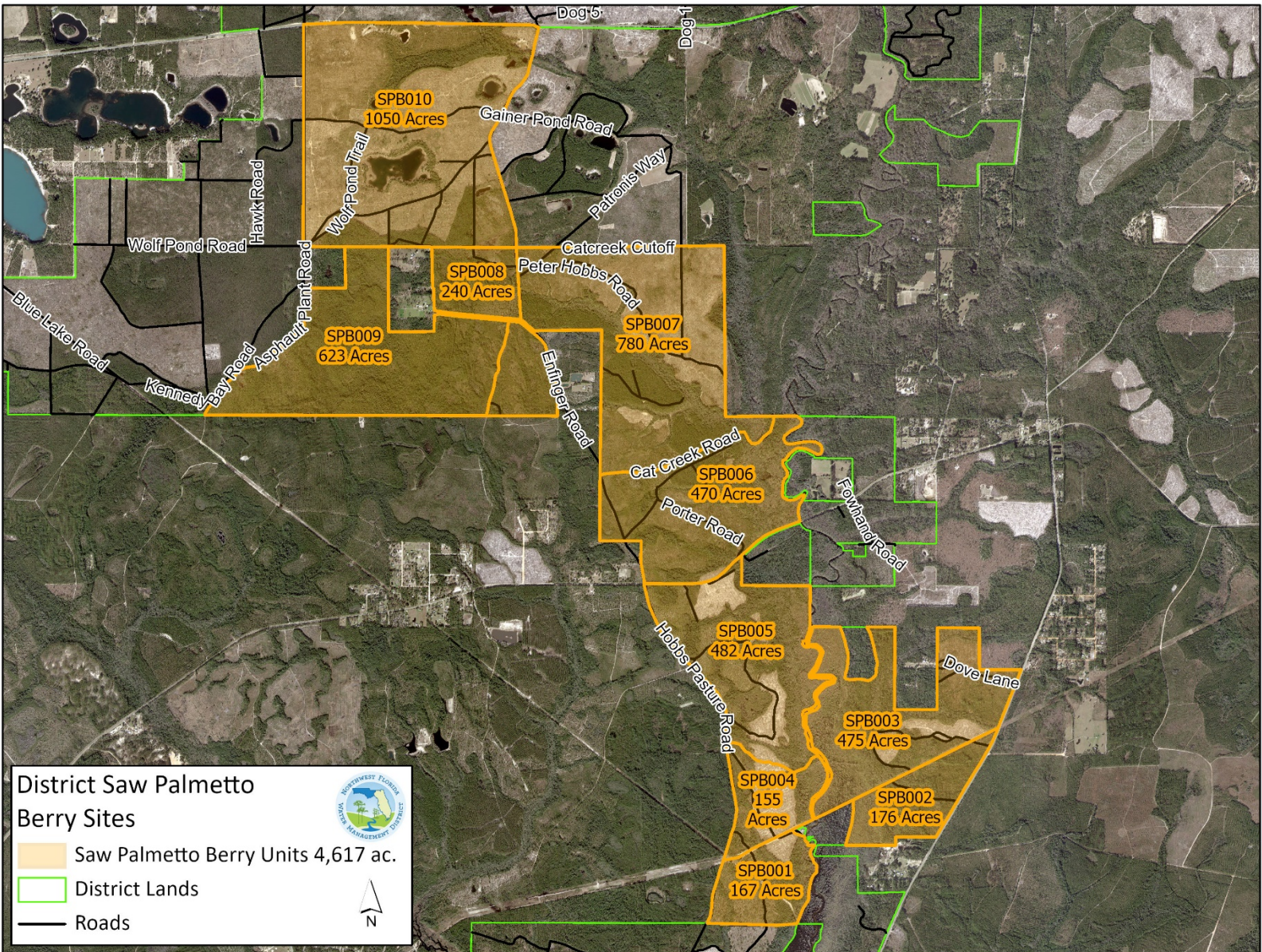
Governing Board members authorize staff to issue an ITB for harvesting saw palmetto berries on District lands.

Background:

District staff is seeking authorization from the Governing Board to issue an ITB for harvesting saw palmetto berries on District lands. The harvesting would be limited to District lands located south of Highway 20 in the Econfinia Creek WMA, specifically the 10 sites shown on the attached map. Harvesting would begin mid August and terminate no later than September 30, 2021.

District staff has spoken with the Florida Fish and Wildlife Conservation Commission (FWC) regarding security services for these 10 sites in an attempt to detour theft of the berries. Between the enhanced patrol that FWC provides the District during the summer months at the Econfinia Creek WMA and the patrolling that FWC already provides for this area, no additional costs will be incurred by the District for security services for these 10 units.

FP/cb



NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director
Lyle Seiger, Chief of Staff

FROM: Frank Powell, Director
Division of Asset Management

DATE: June 28, 2021

SUBJECT: Consideration of Acceptance of Donation of Longleaf Pine Tubelings from The Nature Conservancy

Recommendation:

Staff recommends the Governing Board accept the donation of the longleaf pine tubelings from The Nature Conservancy (TNC) for FY 2020-21 and subsequent reforestation commodity donations.

Background:

In winter of 2021, The Nature Conservancy directly paid the District's longleaf tubeling supplier for 81,250 longleaf pine tubelings that were planted as part of the FY 2020-21 reforestation effort. However, the Board did not approve the donation.

FP/cb

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director
Lyle Seigler, Chief of Staff
Carlos Herd, Director, Division of Resource Management

FROM: Jerrick Saquibal, Chief, Bureau of Projects & Planning

DATE: June 23, 2021

SUBJECT: Consideration of New FEMA Cooperating Technical Partner Funding for Fiscal Year 2021 – 2022

Recommendation

Staff recommends the Governing Board authorize the Executive Director to amend the Cooperating Technical Partner (CTP) agreement with the Federal Emergency Management Agency (FEMA) to accept and authorize spending up to \$1,243,000 in new funding to develop tools to assist communities reduce flood risk, subject to legal counsel review.

Discussion

Since 2004, the District has been a CTP with FEMA and received annual grant funding to improve and update flood hazard maps. This effort has been undertaken through FEMA's Map Modernization and Risk Mapping, Assessment, and Planning (Risk MAP) programs. Map Modernization is FEMA's program to update the nation's inventory of paper flood insurance rate maps and flood hazard data into a digital format. FEMA's Risk MAP program, started in Fiscal Year 2009, provides tools to help communities identify, assess, and reduce their flood risk. The tools and data developed are used to mitigate the risk and impact from flooding and communicate flood risk visually to residents and businesses.

The District has applied for grant funding for Fiscal Year 2021-2022 in the amount of \$1,243,000 to continue the Risk MAP work. This will include work to continue improvements and updates to flood hazard maps in the Lower Choctawhatchee River Watershed. Funded activities also include Base Level Engineering (BLE) for the Apalachicola, Chipola, Lower Chattahoochee, New, and Pea watersheds, Business Plan Update pilot project, program management and community outreach and mitigation strategies.

The District's match may include existing data and flood related services from the District, local and state government sources. The final scope of work for this effort is detailed in

Mapping Activity Statement (MAS) 18, which will amend the District's CTP agreement with FEMA.

NWMWMD FEMA FY 2021 - 2022 FUNDING ALLOCATIONS

Activity	County/Watershed	Funding Plan
Risk MAP Project to Improve and Update Flood Hazard Maps	Lower Choctawhatchee	\$525,000
Base Level Engineering (BLE)	Apalachicola, Chipola, Lower Chattahoochee, New, Pea	\$426,000
Pilot Project – Project Prioritization Tool	All	\$75,000
CNMS NVUE Update	All	\$75,000
Project Management	All	\$90,000
Community Outreach and Mitigation Strategies	All	\$52,000
Total Award		\$1,243,000

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director
Lyle Seigler, Chief of Staff
Carlos Herd, Director, Resource Management Division

FROM: Paul Thorpe, Deputy Director, Resource Management Division

DATE: June 29, 2021

SUBJECT: Utility Connection Assistance for Project War Horse – Informational Item

The War Horse Project of the Gulf Coast is a nonprofit organization in Santa Rosa County that provides equine assisted therapy for veterans and others suffering from post-traumatic stress disorder, depression, trauma, and neurological disorders.

To better fulfill its mission, the War Horse Project has requested assistance in connecting to public sewer and water service. With assistance provided by District staff, Pace Water System and the Bagdad-Garcon Water System have estimated costs for providing sewer and water connections, respectively. The overall cost estimate is nearly \$52,000. The Pace Water System board and one of their equipment suppliers have offered to donate services and equipment in the amount of \$30,800. Once completed, the site will have nine sewer connections – one for an office and eight additional connections to accommodate RVs/Campers for those visiting the site for therapy.

To further assist in this effort, the District is working with the participating utilities to provide grant funding necessary to complete the connections. The total grant funding provided is not expected to exceed \$21,000, depending on final permit requirements and contingencies.

MEMORANDUM

TO: Northwest Florida Water Management District Governing Board

FROM: J. Breck Brannen, General Counsel

RE: Legal Counsel Report

DATE: June 28, 2021

Northwest Florida Water Management District, Plaintiff, vs. GHD Construction Services, Inc., Defendant, Walton County Circuit Court Case No. 21CA137

The District has filed and served a Petition for Enforcement against GHD Construction Services, Inc. (“GHD”), stemming from GHD’s violation of a Consent Order and of District statutes and rules. The District is seeking an injunction against GHD to require its compliance with the Consent Order and to cease violating statutes and rules. The District is also seeking the statutory monetary penalties associated with such violations.

GHD is the holder of an environmental resource permit known as a “10/2 Self-Certification” for the development and construction of residential units in DeFuniak Springs. In February 2020, the District determined that GHD was not complying with its permit and was violating District statutes and rules by adversely impacting wetlands. The District and GHD entered into a Consent Order in February 2020, whereby GHD agreed to pay a penalty and remediate the impacted wetlands. GHD eventually paid the penalty, but it never began the required remediation. After many failed attempts to motivate GHD to perform the required mediation, the District was forced to file the Petition for Enforcement.

GHD was served with the Petition on April 19, 2021, and its response was due on May 10, 2021. GHD did not timely respond, so the District moved for and was granted a clerk’s default. The District has moved for a default final judgment and a hearing will be held.

Rebecca Wheeler and Aaron Wheeler, Petitioners, vs. Northwest Florida Water Management District, Respondent, NFWMD Permit No. IND-133-296750-1

On April 2, 2021, the Wheelers filed a Petition for Administrative Hearing to challenge the environmental resource permit IND-133-296750-1 (the “ERP”) the District intends to issue to

Chanley Gilbert for the construction of stormwater management facilities associated with Mr. Gilbert's development of a recreational vehicle park on Highway 79 in Vernon, Washington County. The Wheelers are the adjacent landowners to Mr. Gilbert's property. The Wheelers attempted to allege that Mr. Gilbert's construction will cause adverse flooding on the Wheelers' property. However, the initial Petition failed to meet the requirements necessary for an administrative hearing. The District dismissed the Petition with leave to amend.

The Wheelers' filed their Amended Petition on May 17, 2021. The Amended Petition failed to meet the requirements necessary for an administrative hearing. The District dismissed the Amended Petition with leave to amend. The Wheelers did not file a Second Amended Petition by the June 22, 2021, deadline. Consequently, the ERP is now not subject to challenge by the Wheelers.

Palafox, LLC, Petitioner, vs. Carmen Diaz, Respondent, DOAH Case No. 21-0614F

On September 12, 2019, the District issued a Notice of Final Agency Action to issue an Environmental Resource Permit ("Permit") to Palafox, LLC ("Palafox"). Palafox had applied for the Permit from the District for a project known as Market District Housing, located at the intersection of Palafox Lane and Martin Hurst Road, in unincorporated Leon County. The Permit will authorize the construction of a surface water management system that has been designed to serve the project.

Carmen Diaz ("Diaz") lives in Palafox Preserve Subdivision and timely filed an Amended Petition for Formal Proceedings Before a Hearing Officer, which challenged the District's issuance of the Permit on the basis that her property will be adversely affected by the stormwater discharge authorized by the Permit. That case was assigned DOAH Case No. 19-5831.

A final hearing in Case No. 19-5831 was held February 19 and 20, 2020, in Tallahassee, Florida, before Administrative Law Judge Suzanne Van Wyk. Along with its Proposed Recommended Order, the District filed a Motion for Attorney's Fees and/or Sanctions against Diaz and her counsel, Jefferson Braswell, under sections 120.569 and 120.595 ("Motion"). Palafox joined in and adopted that Motion.

ALJ Van Wyk issued a Recommended Order on May 18, 2020, finding that Diaz had not met her burden to demonstrate that Palafox had not provided reasonable assurance that its proposed activities meet the conditions for issuance set forth in the District's permitting regulations and handbook, and concluding that the Permit should be issued. As part of that Recommended Order, ALJ Van Wyk reserved ruling on the Motion until a final order was issued. The Governing Board of the District subsequently adopted the Recommended Order in toto.

Palafox then timely filed a Renewed Motion for Attorney's Fees and Sanctions on July 6, 2020 (the "Renewed Motion"). As the Final Order in Case No. 19-5831 had already been issued, the Renewed Motion was treated as a new, ancillary matter, and assigned Case No. 20-3014F.

A final hearing on entitlement to fees was held before ALJ Van Wyk via Zoom videoconference on August 19, 2020, in Tallahassee, Florida. After the hearing, and after the parties submitted proposed orders, the undersigned issued a Supplemental Recommended Order in which the undersigned concluded that Diaz had participated in the underlying proceeding for an “improper purpose” pursuant to section 120.595. The Governing Board of the District subsequently adopted the Supplemental Recommended Order in toto, and remanded to DOAH to determine the amount of reasonable attorney’s fees that Diaz must pay to Palafox.

The proceeding to determine the amount of fees then followed and was assigned Case No. 21-0614F. ALJ Van Wyk issued a Recommended Order on June 23, 2021, recommending that Diaz pay to Palafox its reasonable attorney’s fees and taxable costs in the amount of \$136,161.00. Exceptions to the Recommended Order are due to be filed with the District no later than July 8, 2021, and responses to exceptions are due no later than July 18, 2021. The Governing Board is tasked with ruling on exceptions and issuing a Final Order at its August 12, 2021, meeting.