

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
GOVERNING BOARD MEETING MINUTES**

**District Headquarters
81 Water Management Drive
Havana, FL 32333**

**Thursday
October 10, 2013**

Governing Board Members Present

George Roberts, Chair
Jerry Pate, Vice Chair
Angus Andrews
Stephanie Bloyd
Gary Clark
Jon Costello
Bo Spring

Governing Board Members Absent

John Alter
Nick Patronis

1. Call to Order and Roll Call

Chair Roberts called the meeting to order at 1:07 p.m., ET. Mr. Steverson called the roll and a quorum was declared present.

2. Invocation

Vice Chair Pate offered the invocation.

3. Pledge of Allegiance to the Flag

Chair Roberts led the meeting in the Pledge of Allegiance to the Flag.

4. Additions, Deletions or Changes to the Agenda

Ms. White stated that there were no additions, deletions or changes to the agenda.

5. Approval of Minutes for September 12, 2013, and September 26, 2013

MOTIONED BY MR. COSTELLO, SECONDED BY MR. CLARK, THAT THE GOVERNING BOARD APPROVE THE SEPTEMBER 12, 2013, AND SEPTEMBER 26, 2013, GOVERNING BOARD MEETING MINUTES. MOTION CARRIED.

6. A. Committee Reports and Recommendations for Board Action

Ms. Bloyd stated that the District Lands Committee met and had the following recommendations.

6. A. 1. Consideration of Approval of the Appraisals for the 1.5-Acre Surplus Tract; Yellow River WMA

MOTIONED BY MS. BLOYD, THAT THE GOVERNING BOARD APPROVE THE APPRAISAL AND APPRAISAL UPDATE PREPARED BY CARLTON APPRAISAL COMPANY AND THE REVIEW APPRAISAL AND REVIEW APPRAISAL UPDATE PREPARED BY SOUTHEAST APPRAISAL GROUP FOR THE 1.5-ACRE SURPLUS TRACT IN OKALOOSA COUNTY, FLORIDA. MOTION CARRIED.

6. A. 2. Consideration of Approval of the Appraisals for the 0.4-Acre Surplus Tract; Blackwater River WMA

MOTIONED BY MS. BLOYD, THAT THE GOVERNING BOARD APPROVE THE APPRAISAL AND APPRAISAL UPDATE PREPARED BY CARLTON APPRAISAL COMPANY AND THE REVIEW APPRAISAL AND REVIEW APPRAISAL UPDATE PREPARED BY SOUTHEAST APPRAISAL GROUP FOR THE 0.4-ACRE SURPLUS TRACT IN SANTA ROSA COUNTY, FLORIDA. MOTION CARRIED.

6. A. 3. Consideration of Invitation to Bid 13B-010; Choctawhatchee River 2013 Timber Sale

MOTIONED BY MS. BLOYD, THAT THE GOVERNING BOARD APPROVE THE BIDS SUBMITTED IN RESPONSE TO INVITATION TO BID 13B-010, AND AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT FOR THIS TIMBER SALE WITH THE HIGH BIDDER, MORRIS TIMBER PRODUCTS, INC., AT THE BID PRICES OF \$15.18 PER TON FOR PINE PULPWOOD; \$22.50 PER TON FOR PINE CHIP-N-SAW; \$26.50 PER TON FOR PINE SAW TIMBER; \$11.48 PER TON FOR HARDWOOD PULPWOOD; AND \$55.60 PER TON FOR LARGE PINE POLES. MOTION CARRIED.

6. A. 4. Consideration of Invitation to Bid 13B-012; Econfina Creek 2013 Sand Pine Timber Sale

MOTIONED BY MS. BLOYD, THAT THE GOVERNING BOARD APPROVE THE BIDS SUBMITTED IN RESPONSE TO INVITATION TO BID 13B-012, AND AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT FOR THIS TIMBER SALE WITH THE HIGH BIDDER, WHITFIELD TIMBER CO., INC., AT THE BID PRICE OF \$22.58 PER TON. MOTION CARRIED.

6. A. 5. Consideration of Invitation to Bid 14B-001; Upland Wiregrass Seed Collection and Sale

MOTIONED BY MS. BLOYD, SECONDED BY MR. COSTELLO, THAT THE GOVERNING BOARD APPROVE THE BID SUBMITTED BY ATS PARTNERS, LLC, FOR THE COLLECTION AND SALE OF UPLAND WIREGRASS SEED AT A PER BULK POUND PRICE OF \$6.75, SUBJECT TO LEGAL COUNSEL APPROVAL OF THE AGREEMENT. MOTION CARRIED.

7. A. Consent Business Agenda

Ms. Jean Whitten presented the Financial Report and Schedule of Disbursements for the month of August 2013.

MOTIONED BY MR. CLARK, SECONDED BY MR. PATE, THAT THE GOVERNING BOARD APPROVE THE FINANCIAL REPORT AND SCHEDULE OF DISBURSEMENTS FOR THE MONTH OF AUGUST 2013. MOTION CARRIED.

7. B. Consideration of Grant Agreement with the West Florida Resources Conservation and Development Council for Northwest Florida Mobile Irrigation Lab Services for Fiscal Year 2013-2014

Mr. Tony Countryman reported that an ongoing joint effort between the District, the USDA Natural Resources Conservation Service and the Florida Department of Agriculture and Consumer Services, the Northwest Florida Mobile Irrigation Lab is a free and voluntary service that helps the agricultural community increase irrigation efficiency and conserve water resources while reducing operating costs. He noted that the average total water savings estimated by the NWFML equals approximately 7.5 million gallons of water per day.

Mr. Countryman voiced staff recommendation that the Governing Board authorize the Executive Director to enter into agreement with the West Florida Resource Conservation & Development Council to provide up to \$71,125 in District grant funding for Northwest Florida Mobile Irrigation Lab services for Fiscal Year 2013-2014.

MOTIONED BY MS. BLOYD, SECONDED BY MR. COSTELLO, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO AGREEMENT WITH THE WEST FLORIDA RESOURCE CONSERVATION & DEVELOPMENT COUNCIL TO PROVIDE UP TO \$71,125 IN DISTRICT GRANT FUNDING FOR NORTHWEST FLORIDA MOBILE IRRIGATION LAB SERVICES FOR FISCAL YEAR 2013-2014. MOTION CARRIED.

7. C. Consideration of Grant Agreement with the City of Apalachicola for Apalachicola Bay Water Quality Improvement Projects

Ms. Karen Kebart gave a detailed overview of the proposed grant agreement with the City of Apalachicola for Apalachicola Bay water quality improvement projects. She indicated that the three projects proposed are the US 98 and 16th Street Stormwater Quality Improvement Project, the Prado Outfall Stormwater Quality Improvements Project, and the Avenue I Water Quality Improvement Project. Ms. Kebart stated that the grant agreement will provide funding sufficient for the engineering, design, surveying, permitting, construction and construction management of specific stormwater retrofit improvements.

Ms. Kebart voiced staff recommendation that the Governing Board authorize the Executive Director to enter into agreement with the City of Apalachicola to provide up to \$2,535,000 in grant funding allocated by the Legislature from the Water Management Lands Trust Fund (WMLTF) for Apalachicola Bay water quality improvement projects.

MOTIONED BY MR. COSTELLO, SECONDED BY MR. CLARK, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO AGREEMENT WITH THE CITY OF APALACHICOLA TO PROVIDE UP TO \$2,535,000 IN GRANT FUNDING ALLOCATED BY THE LEGISLATURE FROM THE WATER MANAGEMENT LANDS TRUST FUND (WMLTF) FOR APALACHICOLA BAY WATER QUALITY IMPROVEMENT PROJECTS. MOTION CARRIED.

7. D. Consideration of Grant Agreement with the City of Monticello for the U.S. Highway 19 Water Line Extension Project

Mr. Paul Thorpe stated that the proposed agreement with the City of Monticello would provide District grant funding to help the City accomplish surveying, design, and permitting for the U.S. Highway 19 Water Line Extension Project. He noted that completion of the project would positively affect unincorporated communities to the north of Monticello by improving water quality, reliability, and fire protection.

Mr. Thorpe voiced staff recommendation that the Governing Board authorize the Executive Director to enter into agreement with the City of Monticello to provide up to \$90,000 in District grant funding for the U.S. Highway 19 Water Line Extension Project.

MOTIONED BY MR. SPRING, SECONDED BY MR. PATE, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO AGREEMENT WITH THE CITY OF MONTICELLO TO PROVIDE UP TO \$90,000 IN DISTRICT GRANT FUNDING FOR THE U.S. HIGHWAY 19 WATER LINE EXTENSION PROJECT. MOTION CARRIED.

7. E. Consideration of Grant Agreement with the City of Panama City for Stormwater Retrofit Projects in the St. Andrew Bay Watershed

Mr. John Crowe gave a detailed overview of the proposed agreement with the City of Panama City providing grant funding for the installation of stormwater treatment systems for multiple sub-basins within the city. He stated the project will include the installation of 14 pollutant separators that include two baffle boxes and 12 dual-vortex circular structures. He informed the Board that the projects proposed by the City of Panama City were selected by the City's Engineer and Northwest Florida Water Management District staff based on their environmental and public benefit.

Mr. Crowe voiced staff recommendation that the Governing Board authorize the Executive Director to enter into an agreement with the City of Panama City to provide up to \$978,502 in District grant funding for stormwater retrofit projects to improve water quality in the St. Andrew Bay watershed.

MOTIONED BY MR. PATE, SECONDED BY MR. COSTELLO, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT WITH THE CITY OF PANAMA CITY TO PROVIDE UP TO \$978,502 IN DISTRICT GRANT FUNDING FOR STORMWATER RETROFIT PROJECTS TO IMPROVE WATER QUALITY IN THE ST. ANDREW BAY WATERSHED. MOTION CARRIED.

7. F. Consideration of Carpet Purchase and Installation for Headquarters Facilities

Ms. Whitten expressed the need for the carpet repairs. She informed the Board that staff conducted an extensive search of carpeting products and requested quotes from three vendors identified by the Department of Management Services as qualified alternate state contract sources. She indicated that Shaw Industries, Inc., was the lowest proposal received in the amount of \$76,551.29.

Ms. Whitten voiced staff recommendation that the Governing Board approve the proposal submitted by Shaw Industries, Inc., for the purchase and installation of carpeting at the District's headquarters facilities and authorize the Executive Director to issue a purchase order in the amount of \$76,551.29.

MOTIONED BY MS. BLOYD, SECONDED BY MR. ANDREWS, THAT THE GOVERNING BOARD APPROVE THE PROPOSAL SUBMITTED BY SHAW INDUSTRIES, INC., FOR THE PURCHASE AND INSTALLATION OF CARPETING AT THE DISTRICT'S HEADQUARTERS FACILITIES AND AUTHORIZE THE EXECUTIVE DIRECTOR TO ISSUE A PURCHASE ORDER IN THE AMOUNT OF \$76,551.29. MOTION CARRIED.

8. A. Public Hearing on Consideration of Regulatory Matters

Chair Roberts called the Public Hearing to order at 1:31 p.m., ET.

Mr. Michael Edgar presented the Consent Agenda, which included two permit modification and renewals. Mr. Edgar voiced staff recommendation that the Governing Board approve the Consent Agenda per the recommendations and conditions of the staff reports and per the terms and conditions of the permit documents.

MOTIONED BY MS. BLOYD, SECONDED BY MR. ANDREWS, THAT THE GOVERNING BOARD APPROVE THE CONSENT AGENDA PER THE RECOMMENDATIONS AND CONDITIONS OF THE STAFF REPORTS AND PER THE TERMS AND CONDITIONS OF THE PERMIT DOCUMENTS. MOTION CARRIED.

8. B. Public Hearing on Consideration of Land Acquisition Matters

Chair Roberts called the Public Hearing to order at 1:32 p.m., ET.

Consideration of Approval of Contract for Sale and Purchase of 1.5-Acre Surplus Tract; Yellow River

Ms. Carol Bert gave a detailed overview of the contract for the sale and purchase of 1.5-acre surplus tract for the Yellow River WMA. Ms. Bert submitted the document for the official record and opened the floor for public comment. With no public comment, Ms. Bert voiced staff recommendation that the Governing Board approve the Contract for Sale and Purchase for the sale of the 1.5-acre surplus tract off Old River Road in Okaloosa County, Florida for \$3,400, subject to the terms and conditions of the Contract. She further recommended that the Governing Board choose not to reserve the interest in the property's phosphate, minerals, metals and petroleum.

MOTIONED BY MR. SPRING, SECONDED BY MR. COSTELLO, THAT THE GOVERNING BOARD APPROVE THE CONTRACT FOR SALE AND PURCHASE FOR THE SALE OF THE 1.5-ACRE SURPLUS TRACT OFF OLD RIVER ROAD IN OKALOOSA COUNTY, FLORIDA FOR \$3,400, SUBJECT TO THE TERMS AND CONDITIONS OF THE CONTRACT AND THE GOVERNING BOARD CHOOSES NOT TO RESERVE THE INTEREST IN THE PROPERTY'S PHOSPHATE, MINERALS, METALS AND PETROLEUM. MOTION CARRIED.

Consideration of Approval of Contract for Sale and Purchase of 0.4-Acre Surplus Tract; Blackwater River

Ms. Carol Bert gave a detailed overview of the contract for the sale and purchase of 0.4-acre surplus tract for the Blackwater River WMA. Ms. Bert submitted the document for the official record and opened the floor for public comment. With no public comment, Ms. Bert voiced staff recommendation that the Governing Board approve the Contract for Sale and Purchase for the sale of the 0.4-acre surplus tract off Parch Road in Santa Rosa County, Florida for \$2,400, subject to the terms and conditions of the Contract. In addition, staff recommends that the Governing Board choose not to reserve the interest in the property's phosphate, minerals, metals and petroleum.

MOTIONED BY MR. CLARK, SECONDED BY MR. ANDREWS, THAT THE GOVERNING BOARD APPROVE THE CONTRACT FOR SALE AND PURCHASE FOR THE SALE OF THE 0.4-ACRE SURPLUS TRACT OFF PARCH ROAD IN SANTA ROSA COUNTY, FLORIDA FOR \$2,400, SUBJECT TO THE TERMS AND CONDITIONS OF THE CONTRACT AND THE GOVERNING BOARD CHOOSES NOT TO RESERVE THE INTEREST IN THE PROPERTY'S PHOSPHATE, MINERALS, METALS AND PETROLEUM. MOTION CARRIED.

9. A. 2013 Water Supply Assessment Update

Mr. Countryman gave a detailed update of the 2013 Water Supply Assessment and noted that the update was provided for informational purposes only.

9. Legal Counsel Report

Mr. Breck Brannen gave a brief update on the pending litigation between Ms. Crenshaw and the City of Defuniak Springs.

Meeting was adjourned at 1:46 p.m., ET.

Chair

November 14, 2013

Date

Executive Director

Agency Clerk