

**Northwest Florida Water Management District
Governing Board Meeting Minutes
Thursday, October 14, 2021
81 Water Management Drive
Havana, Florida**

1. Opening Ceremonies

Called to order at 1:04 p.m.

Brett Cyphers called the roll and a quorum was declared present.

Present: George Roberts, Chair; Jerry Pate, Vice Chair; John Alter; Gus Andrews; Kellie Ralston; Anna Upton

Absent: Nick Patronis, Secretary-Treasurer

2. Special Thanks and Recognition

None.

3. Changes to the Agenda

None.

4. Approval of the Minutes for September 9, 2021, September 23, 2021

MOTIONED BY KELLIE RALSTON, SECONDED BY JOHN ALTER, THAT THE GOVERNING BOARD APPROVE THE MINUTES FROM SEPTEMBER 9, 2021, and SEPTEMBER 23, 2021. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

5. Approval of the Financial Reports for the Month of August 2021

MOTIONED BY KELLIE RALSTON, SECONDED BY GUS ANDREWS, THAT THE GOVERNING BOARD APPROVE THE FINANCIAL REPORTS FOR THE MONTH OF AUGUST 2021. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

6. Approval of the 2022 Governing Board Meeting Schedule

MOTIONED BY KELLIE RALSTON, SECONDED BY JOHN ALTER, THAT THE GOVERNING BOARD APPROVE THE 2022 GOVERNING BOARD MEETING SCHEDULE. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

7. Consideration of Acceptance of Audit Reports Presented by the District's Inspector General (Law, Redd, Crona and Munroe, P.A.)

MOTIONED BY JERRY PATE, SECONDED BY KELLIE RALSTON, THAT THE GOVERNING BOARD accept Report #20-01, Report #21-01, and Report #21-02. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

8. Consideration of Land Management Plans and Land Management Plan Reviews

MOTIONED BY GUS ANDREWS, SECONDED BY JOHN ALTER, THAT THE GOVERNING BOARD ACCEPT THIS MEMO AND PRESENTATION AS THE REPORT ON LAND MANAGEMENT REVIEW TEAM FINDINGS. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

9. Consideration of Sale of Access and Utility Easement to Gill/Johnson; Econfina Creek WMA

DEFERRED.

10. Consideration of Consultant Selections for RFP 21-004 for Professional Surveying Services

MOTIONED BY GUS ANDREWS, SECONDED BY JOHN ALTER, THAT THE GOVERNING BOARD APPROVE THE SELECTION COMMITTEE'S RESULTS AND AUTHORIZE THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AGREEMENTS WITH THE FOUR HIGHEST-RANKED FIRMS. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

11. Consideration of Funding and Expenditures Associated with the St. Joseph Bay Assessment Project for FY 2021-22

MOTIONED BY ANNA UPTON, SECONDED BY KELLIE RALSTON, THAT THE GOVERNING AUTHORITY AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE AN EXTENSION OF GRANT AGREEMENT AT003 WITH THE DEPARTMENT OF ENVIRONMENTAL PROTECTION AND EXECUTE A JOINT FUNDING AGREEMENT WITH THE U.S. GEOLOGICAL SURVEY TO CONTINUE DATA COLLECTION ASSOCIATED WITH THE ST. JOSEPH BAY ASSESSMENT PROJECT FOR FISCAL YEAR 2021-22, SUBJECT TO LEGAL COUNSEL REVIEW. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

12. Public Hearing on Consideration of Regulatory Matters

Called to order at 1:56 p.m.

A-1 Applicant: Timothy B. Waddle, Talquin Electric Cooperative, Inc.

App. No.: 2B-129-199-8

Use: Public Supply

MOTIONED BY JERRY PATE, SECONDED BY JOHN ALTER, THAT THE GOVERNING BOARD APPROVE APPLICATION NO. 2B-129-199-8, TIMOTHY B. WADDLE, TALQUIN ELECTRIC COOPERATIVE, INC., PER THE RECOMMENDATIONS AND CONDITIONS OF THE STAFF REPORTS AND PER THE TERMS AND CONDITIONS OF THE PERMIT DOCUMENTS. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

13. Legal Counsel Report

Breck Brannen provided a status update on the cases referenced below.

Northwest Florida Water Management District, Plaintiff, vs. GHD Construction Services, Inc., Defendant, Walton County Circuit Court Case No. 21CA137

Meeting was adjourned at 2:05 p.m.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
Financial Report
Summary Statement of Receipts, Disbursements & Cash Balances
For Month Ending September 30, 2021

Balance Forward - Operating Funds		\$47,529,049.03	
Operating Funds Received in current month:			
Revenue Receipts, Current	\$182,503.55		
Contracts Receivable	715,962.87		
Other Deposits/Refunds/Adjustments	27,980.74		
Transfers from Lands Accounts	0.00		
Total Deposits during month		<u>926,447.16</u>	
Total Deposits and Balance Forward			\$ 48,455,496.19
Disbursements:			
Employee Salaries	426,406.46		
Employee Benefits	291,853.49		
Employee Flexible Spending Account	0.00		
Contractual Services (Professional)	832,197.02		
Operating Expenses - Services	107,469.39		
Operating Expenses - Commodities	53,076.67		
Operating Capital Outlay	62,315.80		
Grants and Aids	1,469,456.62		
Total Operating Expenses during month		<u>3,242,775.45</u>	
Payables, Prior Year	0.00		
Other Disbursements or (Credits)	60,180.83		
Total Funds Disbursed by check during month		<u>3,302,956.28</u>	
Bank Debits (Fees, Deposit Slips, etc.)	57.75		
Transfer to Land Acquisition Account	0.00		
Total Funds Disbursed			<u>3,303,014.03</u>
Cash Balance Operating Funds at month end			\$ 45,152,482.16
Operating Depositories:			
Petty Cash Fund	250.25		
General Fund Checking	683,624.28		
Payroll Account	6,000.00		
Passthrough (EFT) Account	0.00		
Investment Accounts @ 0.09%			
General Fund	21,104,949.98		
Lands Fee Fund	4,708,820.24		
Ecosystem TF	90,261.75		
Water Prot. & Sust. Program TF	100,252.88		
Okaloosa Regional Reuse	2,509,198.25		
Mitigation Fund	15,949,124.53		
Total Operating Depositories at month end			\$ 45,152,482.16

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
Financial Report
Summary Statement of Receipts, Disbursements & Cash Balances
For Month Ending September 30, 2021

Land Acquisition Funds:

Fla. Board of Administration @ 0.09%	\$ 300,345.77	
Total Land Acquisition Funds		300,345.77

Restricted Management Funds:

Fla. Board of Administration Phipps Land Management Account @ 0.09%	45,188.86	
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Fla. Board of Administration Cypress Springs R&M Account @ 0.09%	<u>841,362.26</u>	
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Total Restricted Land Management Funds		<u>886,551.12</u>
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Total Land Acquisition, and Restricted Management Funds		<u>1,186,896.89</u>
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TOTAL OPERATING, LAND ACQUISITION, & RESTRICTED FUNDS AT MONTH END		<u><u>\$ 1,186,896.89</u></u>
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Approved: _____
Chairman or Executive Director

Date: November 18, 2021

Northwest Florida Water Management District
Statement of Sources and Uses of Funds
For the Period ending September 30, 2021
(Nonfinal and Unaudited)*

	Current Budget	Actuals Through 9/30/2021	Variance (under)/Over Budget	Actuals As A % of Budget
Sources				
Ad Valorem Property Taxes	\$ 3,587,899	\$ 3,586,834	\$ (1,065)	100%
Intergovernmental Revenues	82,643,788	15,136,753	(67,507,035)	18%
Interest on Invested Funds	382,820	52,841	(329,979)	14%
License and Permit Fees	437,500	730,680	293,180	167%
Other	955,088	1,179,285	224,197	123%
Fund Balance	30,285,695		(30,285,695)	0%
Total Sources	\$ 118,292,790	\$ 20,686,393	\$ (97,606,397)	17%

	Current Budget	Expenditures	Encumbrances ¹	Available Budget	%Expended	%Obligated ²
Uses						
Water Resources Planning and Monitoring	\$ 7,037,785	\$ 3,877,006	\$ 123,812	\$ 3,036,967	55%	57%
Acquisition, Restoration and Public Works	70,531,910	6,421,509	29,763,703	34,346,698	9%	51%
Operation and Maintenance of Lands and Works	7,509,019	5,854,328	412,845	1,241,846	78%	83%
Regulation	3,999,268	3,307,827	28,222	663,218	83%	83%
Outreach	136,457	123,768	214	12,475	91%	91%
Management and Administration	2,070,156	1,862,230	20,779	187,147	90%	91%
Total Uses	\$ 91,284,595	\$ 21,446,668	\$ 30,349,575	\$ 39,488,351	23%	57%
Reserves	27,008,195			27,008,195	0%	0%
Total Uses and Reserves	\$ 118,292,790	\$ 21,446,668	\$ 30,349,575	\$ 66,496,546	18%	44%

¹ Encumbrances represent unexpended balances of open purchase orders and contracts.

² Represents the sum of expenditures and encumbrances as a percentage of the available budget.

This unaudited financial statement is prepared as of September 30, 2021, and covers the interim period since the most recent audited financial statements.

*** This financial statement is nonfinal. There are unrecorded revenues, expenditures and year end adjusting entries which are not reflected in the numbers above.**

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

SCHEDULE OF DISBURSEMENTS

GENERAL FUND

SEPTEMBER 2021

CHECKS	09/03/2021	\$ 1,398,671.76
AP EFT CHECKS	09/03/2021	141,846.10
DIRECT DISBURSEMENT	09/03/2021	58,851.30
CHECKS	09/09/2021	641,192.48
AP EFT CHECKS	09/10/2021	74,804.17
CHECKS	09/16/2021	44,831.16
AP EFT CHECKS	09/17/2021	108,678.63
CHECKS	09/23/2021	31,960.19
AP EFT CHECKS	09/24/2021	17,122.55
DIRECT DISBURSEMENT	09/24/2021	10,478.83
CHECKS	09/30/2021	119,398.96
AP EFT CHECKS	09/30/2021	76,523.23
RETIREMENT EFT	09/30/2021	140,591.76
		\$ <u><u>2,864,951.12</u></u>

Chairman or Executive Director

November 18, 2021

Date

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP
COMPUTER PAID/EFT CHECKS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
4180	BANK OF AMERICA	09/03/2021	29.95	MONTHLY TRANSACTION FEES
4180	BANK OF AMERICA	09/03/2021	497.36	TRANSACTION FEES FOR E-PERMITT
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	09/03/2021	630.20	MEDICARE INSURANCE
5806	CMJ PRESSURE WASHING & PROPERTY	09/03/2021	5,000.00	21B-011 BID BOND REFUND
3424	MIDTOWN PRINT CO.	09/03/2021	100.00	BUSINESS CARDS-REG
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	09/03/2021	35.56	GOVERNING BOARD FAR ADS FY 20-
916	GULF POWER COMPANY	09/03/2021	819.67	ELECTRIC - DEFUNIAK OFFICE
5613	LYLE MACHINERY CO.	09/03/2021	437.14	HYDRAULIC FITTINGS & MAINTENAN
4873	MAIN STREET AUTOMOTIVE, INC.	09/03/2021	36.86	RUNNING PO FOR REG VEHICLES IN
5680	MCKENZIE MOTOR COMPANY	09/03/2021	180.61	MINOR REPAIRS FOR REG VEHICLES
5680	MCKENZIE MOTOR COMPANY	09/03/2021	53.49	MINOR REPAIRS FOR REG VEHICLES
3198	MILTON AUTO PARTS, INC.	09/03/2021	584.97	REPLACEMENT HYDRAULIC HOSE & F
4432	OKALOOSA COUNTY	09/03/2021	1,377,901.20	EGLIN AFB/NICEVILLE RECLAIMED
5610	OKALOOSA-WALTON SECURITY & SURVEILLANCE	09/03/2021	75.00	DFS SECURITY
4832	SUN LIFE FINANCIAL	09/03/2021	5,553.93	PPO DENTAL ACCT 4
4832	SUN LIFE FINANCIAL	09/03/2021	80.10	PREPAID DENTAL ACCT 5
4834	SUN LIFE FINANCIAL	09/03/2021	76.50	EAP ACCT 7
4834	SUN LIFE FINANCIAL	09/03/2021	2,818.09	VOL LIFE ACCT 2
4834	SUN LIFE FINANCIAL	09/03/2021	917.28	AD&D ACCT 1
4833	SUN LIFE FINANCIAL	09/03/2021	963.87	VOL LTD ACCT 3
5250	SUN LIFE FINANCIAL - VISION	09/03/2021	603.71	VISION ACCT 6
5737	TELECHECK SERVICES, INC.	09/03/2021	62.10	FEES FOR ONLINE PAYMENTS
4557	VERIZON WIRELESS	09/03/2021	275.81	CELL PHONES
4557	VERIZON WIRELESS	09/03/2021	938.36	JETPACKS
TOTAL CHECKS			<u>1,398,671.76</u>	
3293	ANGUS G. ANDREWS, JR.	09/03/2021	8,125.00	ENCUMBER LEASE AGREEMENT - CON
5702	AUTO ALLEY INC	09/03/2021	53.90	RUNNING PO FOR MINOR SERVICE O
5702	AUTO ALLEY INC	09/03/2021	146.92	RUNNING PO FOR MINOR REPAIRS F
5702	AUTO ALLEY INC	09/03/2021	126.36	RUNNING PO FOR MINOR SERVICE O
1617	CAPITAL HEALTH PLAN	09/03/2021	80,533.94	MEDICAL INSURANCE
5729	CHIPOLA FORESTRY SERVICES LLC	09/03/2021	12,000.00	HURRICANE DEBRIS SERVICES

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP
COMPUTER PAID/EFT CHECKS**

97	THE DEFUNIAK HERALD	09/03/2021	38.50	WATER USE PERMIT LEGAL AD
3126	DEWBERRY ENGINEERS, INC	09/03/2021	12,318.03	RISK MAP PROGRAM SUPPORT
3126	DEWBERRY ENGINEERS, INC	09/03/2021	8,400.00	WATER RESOURCES PROJECT SUPPOR
45	DMS	09/03/2021	1,181.00	OFFSITE DATA STORAGE
45	DMS	09/03/2021	1,181.00	OFFSITE DATA STORAGE
2702	FISH AND WILDLIFE	09/03/2021	6,541.38	LAW ENFORCEMENT-CONTRACT NO. 1
3492	GEOTECH ENVIRONMENTAL EQUIP, INC.	09/03/2021	426.09	0.45 MICRON FILTERS FOR WATER
3813	PENNINGTON, P.A.	09/03/2021	10,500.00	LEGAL COUNSEL
4799	STAPLES CONTRACT & COMMERCIAL, INC.	09/03/2021	136.28	OFFICE SUPPLIES
5218	WAGeworks, INC.	09/03/2021	137.70	FLEXIBLE SPENDING ACCOUNT ADMI

TOTAL ACH TRANSFER

141,846.10

5707	REFUND PAYEEZY	09/01/2021	30.00	REFUND WELL PERMIT 299226 - WI
5707	REFUND PAYEEZY	09/03/2021	80.00	REFUND WELL PERMITS 299159, 61
5707	REFUND PAYEEZY	09/03/2021	35.00	REFUND WELL PERMIT 299392 VERN
5707	REFUND PAYEEZY	09/03/2021	30.00	REFUND WELL PERMIT 299349
5707	REFUND PAYEEZY	08/31/2021	10.00	REFUND WELL PERMIT 299401 STAC
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	09/03/2021	56,266.24	MEDICAL INSURANCE
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	09/03/2021	2,400.06	RETIREE INSURANCE

TOTAL DIRECT DISBURSEMENTS

58,851.30

TOTAL AP

1,599,369.16

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP
COMPUTER PAID/EFT CHECKS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
4522	AECOM TECHNICAL SERVICES, INC	09/09/2021	561,996.00	LAKE MUNSON HARMFUL ALGAE BLOO
5810	CAROLINE BISHOP FARMS LLC	09/09/2021	55,992.92	AG COST SHARING AGREEMENT
5131	CITY OF DEFUNIAK SPRINGS	09/09/2021	192.49	WATER/SEWER DEFUNIAK SPRINGS
2241	DEPT. OF THE INTERIOR - USGS	09/09/2021	4,320.00	GOES POTENTIAL
4748	EAST MILTON WATER SYSTEM	09/09/2021	50.00	BACKFLOW TEST FOR MILTON OFFIC
4748	EAST MILTON WATER SYSTEM	09/09/2021	12.60	WATER - MILTON OFFICE
2972	EDWARDS FIRE PROTECTION, INC.	09/09/2021	372.25	ANNUAL MAINT./INSPECTIONS OF F
2972	EDWARDS FIRE PROTECTION, INC.	09/09/2021	646.70	ANNUAL FIRE EXTNIGUISHER INSEP
5474	HATCHER PUBLISHING INC	09/09/2021	30.50	WATER USE PERMIT LEGAL AD
3193	INSURANCE INFORMATION EXCHANGE	09/09/2021	50.80	BACKGROUND SCREENING
2299	LIBERTY COUNTY SOLID WASTE	09/09/2021	33.92	SOLID WASTE DUMPSTER-FL RIVER
5444	PENSACOLA SHOE HOSPITAL & BOOT STORE	09/09/2021	149.95	SAFTEY BOOTS-SKOWRONSKI
110	TALQUIN ELECTRIC COOPERATIVE, INC.	09/09/2021	3,997.12	ELECTRIC - HQ
110	TALQUIN ELECTRIC COOPERATIVE, INC.	09/09/2021	89.20	SECURITY LIGHTS - HQ
110	TALQUIN ELECTRIC COOPERATIVE, INC.	09/09/2021	279.03	WATER/SEWER - HQ
5084	VIRTUAL GRAFFITI, iNC	09/09/2021	12,779.00	QNAP PURCHASE
4626	WASTE PRO OF FLORIDA, INC	09/09/2021	200.00	DUMPSTER FOR ECONFINA OFFICE A
TOTAL CHECKS			<u>641,192.48</u>	
5763	AFTERMATH DISASTER RECOVERY, INC.	09/10/2021	40,959.00	TO 2 AND 3 PERFORMANCE BOND REFUND
5340	APPLIED TECHNOLOGY AND MANAGEMENT, INC.	09/10/2021	15,175.72	AS NEEDED HYDROLOGICAL AND ECO
5702	AUTO ALLEY INC	09/10/2021	556.72	RUNNING PO FOR MINOR REPAIRS O
325	BAY CO. PROPERTY APPRAISER	09/10/2021	2,343.00	4TH QTR FY 20-21
2268	INNOVATIVE OFFICE SOLUTIONS, INC	09/10/2021	837.00	EMCUMBRANCE PO FOR PHONE SYSTE
5368	KOUNTRY RENTAL NWF, INC.	09/10/2021	207.50	CLEANING OF ECONFINA OFFICE AN
5368	KOUNTRY RENTAL NWF, INC.	09/10/2021	10,740.00	PORTABLE & COMPOST TOILET SERV
4368	PROFESSIONAL HEALTH EXAMINERS	09/10/2021	85.00	LABORATORY TESTING
5651	SGS TECHNOLOGIE, LLC	09/10/2021	373.33	HOSTINA AND MAINTAINING DISTRI
4955	TERRY'S HOME & LAWN MAINTENANCE, INC.	09/10/2021	3,526.90	RECREATION SITE CLEANUP-CONTRA
TOTAL ACH TRANSFER			<u>74,804.17</u>	
TOTAL AP			<u><u>715,996.65</u></u>	

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP
COMPUTER PAID/EFT CHECKS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
5428	CARDNO, INC	09/16/2021	7,425.00	ENCUMBER 18-077-TO8
5739	DARRYL BOUDREAU	09/16/2021	730.79	TRAVEL REIMBURSEMENT
2713	FL DEPT OF AG. & CONSUMER SERVICES	09/16/2021	17,781.25	MOBILE IRRIGATION LAB FY2020-2
2713	FL DEPT OF AG. & CONSUMER SERVICES	09/16/2021	17,781.25	MOBILE IRRIGATION LAB FY2020-2
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	09/16/2021	34.02	GOVERNING BOARD FAR ADS FY 20-
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	09/16/2021	12.18	RULEMAKING NOTICES
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	09/16/2021	25.06	FAR AD RFP 21-004 PROFESSIONAL
916	GULF POWER COMPANY	09/16/2021	675.44	ELECTRIC - MILTON FIELD OFFICE
5626	NATIONAL TIRE BROKERS CORPORATION	09/16/2021	138.37	MINOR REPAIRS FOR DEFUNIAK SPR
5801	TALQUIN PORTABLE RESTROOMS, INC	09/16/2021	165.00	ADA PORTABLE TOILETS FOR REVEL
5737	TELECHECK SERVICES, INC.	09/16/2021	62.80	EPERMITTING FEES - TELECHECK
TOTAL CHECKS			<u>44,831.16</u>	
3618	GRACE ADAMS	09/17/2021	120.00	TRAVEL REIMBURSEMENT
4845	CALHOUN COUNTY SHERIFF'S OFFICE	09/17/2021	2,304.00	LAW ENFORCEMENT - CONTRACT NO
2507	CALHOUN LIBERTY JOURNAL	09/17/2021	26.00	WATER USE PERMIT LEGAL AD
5625	TRIGG, CATLETT & ASSOCIATES	09/17/2021	500.00	APPRAISAL OF HUGOMB MCSMITH TR
5729	CHIPOLA FORESTRY SERVICES LLC	09/17/2021	84,625.00	HURRICANE DEBRIS SERVICES
3771	CHOCTAWHATCHEE BASIN ALLIANCE	09/17/2021	501.86	LIVE OAK PT BASELINE
45	DMS	09/17/2021	1,181.00	OFFSITE DATA STORAGE
45	DMS	09/17/2021	660.39	DEFUNIAK LOCAL
45	DMS	09/17/2021	8.07	CONFERENCE CALLS
45	DMS	09/17/2021	12.18	LAN PORTS & INTRANET/INTERNET
45	DMS	09/17/2021	0.16	LAN PORTS & INTRANET/INTERNET
45	DMS	09/17/2021	8,709.94	HQ ETHERNET
45	DMS	09/17/2021	1.53	MILTON LONG DISTANCE
45	DMS	09/17/2021	93.92	MILTON LOCAL
45	DMS	09/17/2021	49.54	HQ LONG DISTANCE
45	DMS	09/17/2021	1,608.29	HQ LOCAL
45	DMS	09/17/2021	1,974.65	DEFUNIAK ETHERNET & LONG DISTANCE
4855	ENVIRON SERVICES INCORPORATED	09/17/2021	2,583.34	JANITORIAL SERVICES, HEADQUART
3337	FORESTECH CONSULTING	09/17/2021	400.00	SUPPORT, TRAINING AND HOSTING

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP**COMPUTER PAID/EFT CHECKS**

5701	GRICE & SON PORT A POTTI, LLC	09/17/2021	380.00	PORTABLE TOILETS
3942	A & W VENTURES, L.C.	09/17/2021	156.34	PORTABLE TOILET FOR PHIPPS PAR
5614	ZACHARY J. SELLERS	09/17/2021	826.87	DEFUNIAK OFFICE JANITORIAL
5218	WAGeworks, INC.	09/17/2021	56.55	COBRA ADMINISTRATION
5060	EXTREME LOGISTICS GULF COAST, LLC	09/17/2021	200.00	RENTAL & SERVICE OF PORTABLE T
5060	EXTREME LOGISTICS GULF COAST, LLC	09/17/2021	200.00	RENTAL & SERVICE OF PORTABLE T
5060	EXTREME LOGISTICS GULF COAST, LLC	09/17/2021	115.00	RENTAL & SERVICE OF PORTABLE T
5060	EXTREME LOGISTICS GULF COAST, LLC	09/17/2021	230.00	RENTAL & SERVICE OF PORTABLE T
5060	EXTREME LOGISTICS GULF COAST, LLC	09/17/2021	230.00	RENTAL & SERVICE OF PORTABLE T
5060	EXTREME LOGISTICS GULF COAST, LLC	09/17/2021	115.00	RENTAL & SERVICE OF PORTABLE T
5060	EXTREME LOGISTICS GULF COAST, LLC	09/17/2021	200.00	RENTAL & SERVICE OF PORTABLE T
5060	EXTREME LOGISTICS GULF COAST, LLC	09/17/2021	370.00	RENTAL & SERVICE OF PORTABLE T
5060	EXTREME LOGISTICS GULF COAST, LLC	09/17/2021	115.00	RENTAL & SERVICE OF PORTABLE T
5060	EXTREME LOGISTICS GULF COAST, LLC	09/17/2021	115.00	RENTAL & SERVICE OF PORTABLE T
5060	EXTREME LOGISTICS GULF COAST, LLC	09/17/2021	9.00	REPLACEMENT DISPENSERS FOR HAN

TOTAL ACH TRANSFER**108,678.63****TOTAL AP****153,509.79**

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP

COMPUTER PAID/EFT CHECKS

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
5506	ASSOCIATION FOR FIRE ECOLOGY	09/23/2021	335.00	TRAINING
5506	ASSOCIATION FOR FIRE ECOLOGY	09/23/2021	335.00	TRAINING
5506	ASSOCIATION FOR FIRE ECOLOGY	09/23/2021	335.00	TRAINING
5812	ALABAMA LAND AND SAND LLC	09/23/2021	220.00	AL LAND & SAND P301097 OVERPAM
2905	ALTHA FARMERS COOPERATIVE	09/23/2021	2,400.00	GATES
4180	BANK OF AMERICA	09/23/2021	29.95	MONTHLY TRANSACTION FEES
4180	BANK OF AMERICA	09/23/2021	675.18	TRANSACTION FEES FOR E-PERMITT
3269	CDW GOVERNMENT, INC.	09/23/2021	15,282.36	OKTA MFA PURCHASE
4676	CITY OF MILTON FLORIDA	09/23/2021	20.70	SEWER MILTON OFFICE
4676	CITY OF MILTON FLORIDA	09/23/2021	71.73	DUMPSTER SERVICE
3289	CITY OF TALLAHASSEE	09/23/2021	41.13	ELECTRIC DATA COLLECTION-LAKES
3424	MIDTOWN PRINT CO.	09/23/2021	50.00	BUSINESS CARDS FOR RMD STAFF
2291	GULF COAST ELECTRIC COOPERATIVE, INC	09/23/2021	290.79	ELECTRIC SERVICE - EFO
410	GULF COUNTY TAX COLLECTOR	09/23/2021	6.38	PARCEL REFUND
5807	HERON'S LANDING DEVELOPMENT LLC	09/23/2021	100.00	P299516 EPERMIT DISCOUNT REFUN
5361	RODNEY G. PINKSTON	09/23/2021	150.00	REMOTE HOG TRAP TRIP SERVICE
423	OKALOOSA CO. TAX COLLECTOR	09/23/2021	18.21	PARCEL REFUND
64	PANAMA CITY NEWS HERALD	09/23/2021	106.49	WATER USE PERMIT LEGAL AD
5809	PIER ASSOCIATES, INC	09/23/2021	100.00	PIER ASSOC. INC P300838 EPERMI
4345	PRIDE ENTERPRISES FORESTRY	09/23/2021	3,103.98	KIOSK - REVEL TRACT
5251	RANDSTAD NORTH AMERICA, INC.	09/23/2021	1,665.00	RANDSTAD PROFESSIONAL STAFF AU
5251	RANDSTAD NORTH AMERICA, INC.	09/23/2021	4,995.00	RANDSTAD PROFESSIONAL STAFF AU
5737	TELECHECK SERVICES, INC.	09/23/2021	62.89	FEES FOR ONLINE PAYMENTS
3711	US POSTAL SERVICE-HASLER	09/23/2021	1,500.00	REPLENISH HQTRS POSTAGE METER
4038	WINDSTREAM COMMUNICATIONS	09/23/2021	65.40	800 NUMBERS & EFO LONG DISTANCE
TOTAL CHECKS			<u>31,960.19</u>	
5702	AUTO ALLEY INC	09/24/2021	424.17	WATER PUMP REPLACEMENT FOR WMD
45	DMS	09/24/2021	55.34	AIR CARDS & HOTSPOTS
839	FORESTRY SUPPLIERS, INC.	09/24/2021	176.01	HIP BOOTS SZ 8
4607	QUADIENT LEASING USA, INC	09/24/2021	1,087.65	MAILING SYSTEMS FOR HQ AND DEF
4091	THE SHOE BOX	09/24/2021	150.00	SAFETY BOOTS-RYALS HAMILTON
4799	STAPLES CONTRACT & COMMERCIAL, INC.	09/24/2021	66.41	OFFICE SUPPLIES

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP

COMPUTER PAID/EFT CHECKS

2808	THAT BOOT STORE	09/24/2021	489.97	PRESCRIBED BURN/SAFETY BOOTS
5675	TONY KELLY HEATING & A/C	09/24/2021	8,639.00	NEW AC UNITS FOR HQ
5084	VIRTUAL GRAFFITI, iNC	09/24/2021	6,034.00	ADDITIONAL SINGLE QNAP PURCHAS

TOTAL ACH TRANSFERS

17,122.55

2967	BANK OF AMERICA	09/24/2021	379.86	BOAT SUPPLIES, BATTERY CHARGER
2967	BANK OF AMERICA	09/24/2021	3,690.00	SOFTWARE UPDATE-WUP
2967	BANK OF AMERICA	09/24/2021	232.18	REG OFFICE SUPPLIES & CHAIR-AM
2967	BANK OF AMERICA	09/24/2021	9.99	DIGITAL NEWSPAPER SUBSCRIPTION
2967	BANK OF AMERICA	09/24/2021	9.99	DIGITAL SUBSCRIPTION TO THE GA
2967	BANK OF AMERICA	09/24/2021	1,925.10	KNOWBE4 SECURITY TRAINING SUBS
2967	BANK OF AMERICA	09/24/2021	233.33	SWITCHGRASS SEED (NATURE'S SEE
2967	BANK OF AMERICA	09/24/2021	27.72	DIGITAL NEWSPAPER SUBSCRIPTION
2967	BANK OF AMERICA	09/24/2021	9.99	DIGITAL NEWSPAPER SUBSCRIPTION
2967	BANK OF AMERICA	09/24/2021	15.96	DIGITAL NEWSPAPER SUBSCRIPTION
2967	BANK OF AMERICA	09/24/2021	50.00	REG SUNPASS
2967	BANK OF AMERICA	09/24/2021	9.99	DIGITAL SUBSCRIPTION TO TALLAH
2967	BANK OF AMERICA	09/24/2021	343.50	AIR FILTERS FOR HQ/AMAZON
2967	BANK OF AMERICA	09/24/2021	1,581.22	P-CARD CHARGES
5707	REFUND PAYEEZY	09/24/2021	50.00	REFUND WELL PERMIT 301070-1 J
5707	REFUND PAYEEZY	09/24/2021	320.00	WILLIAM THOMPSON P301069 REFUN
5707	REFUND PAYEEZY	09/24/2021	50.00	REFUND WITHDRAWN WELL PERMIT 3
5707	REFUND PAYEEZY	09/24/2021	900.00	REFUND WUP PERMIT# 2E-005-3007
5707	REFUND PAYEEZY	09/24/2021	320.00	TIM HENDERSON 300693 OVERPAYME
5707	REFUND PAYEEZY	09/24/2021	200.00	REFUND WELL PERMIT#S: 300711,3
5707	REFUND PAYEEZY	09/24/2021	50.00	REFUND WELL PERMIT 300710-1 ST
5707	REFUND PAYEEZY	09/24/2021	50.00	REFUND WELL PERMIT 300524-1 -
5707	REFUND PAYEEZY	09/24/2021	10.00	REFUND WITHDRAWN WELL PERMIT 3
5707	REFUND PAYEEZY	09/24/2021	10.00	REFUND WELL PERMIT 300152-1 ER

TOTAL DIRECT DISBURSEMENTS

10,478.83

TOTAL AP

59,561.57

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP
COMPUTER PAID/EFT CHECKS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
5768	ALFORD BROTHERS INC	09/30/2021	65.94	MINOR REPAIRS FOR WMD-96377
5476	ALLIGARE, LLC	09/30/2021	2,369.90	HERBICIDE
2197	A J TROPHIES & AWARDS INC	09/30/2021	172.85	PROMOTIONAL ITEMS
2992	BANK OF AMERICA	09/30/2021	437.60	ONLINE ACCESS TO BANK ACCOUNT
2992	BANK OF AMERICA	09/30/2021	1,033.24	8/2021 ANALYSIS STATEMENT
2924	BAY COUNTY HEALTH DEPARTMENT	09/30/2021	190.00	LIMITED USE WATER PERMIT FOR
5721	CARASOFT TECHNOLOGY CORPORATION	09/30/2021	7,334.37	DOCUSIGN ELECTRONIC SIGNATURE
4686	MCCASKILL - QUIGLEY FORD, INC	09/30/2021	409.50	TOW BILL FOR WMD-96274
5131	CITY OF DEFUNIAK SPRINGS	09/30/2021	193.22	WATER/SEWER DEFUNIAK SPRINGS
5179	BERKMAN LLC	09/30/2021	4,188.00	ANNUAL SUBSCRIPTION TO LEXTREE
2241	DEPT. OF THE INTERIOR - USGS	09/30/2021	4,000.00	MONITORING OF FL AQUIFER WATER
2241	DEPT. OF THE INTERIOR - USGS	09/30/2021	23,431.67	JOINT FUNDING AGREEMENT JFA002
2241	DEPT. OF THE INTERIOR - USGS	09/30/2021	22,524.17	JOINT FUNDING AGREEMENT JFA002
3424	MIDTOWN PRINT CO.	09/30/2021	25.00	BUSINESS CARDS FOR ERIC TOOLE
1836	DUVAL FORD	09/30/2021	35,102.80	NEW LAB F-150 REPLACING WMD-00
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	09/30/2021	24.92	GOVERNING BOARD FAR ADS FY 20-
65	GADSDEN COUNTY TIMES	09/30/2021	63.00	WATER USE PERMIT LEGAL AD
5691	GUARDIAN PEST CONTROL	09/30/2021	430.00	YEARLY PEST CONTROL-DFO
916	GULF POWER COMPANY	09/30/2021	713.58	ELECTRIC - DEFUNIAK OFFICE
5815	H&H COLLISION INC	09/30/2021	1,815.92	BODY REPAIR FOR WMD-96838.
5474	HATCHER PUBLISHING INC	09/30/2021	31.00	WATER USE PERMIT LEGAL AD
61	JACKSON COUNTY FLORIDAN	09/30/2021	1,201.48	TRIM ADVERTISEMENT
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	09/30/2021	235.49	KONICA MINOLTA COPIER LEASE RE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	09/30/2021	235.02	KONICA MINOLTA COPIER LEASE RE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	09/30/2021	312.37	KONICA MINOLTA COPIER LEASE RE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	09/30/2021	96.06	KONICA MINOLTA COPIER LEASE RE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	09/30/2021	195.94	KONICA MINOLTA COPIER LEASE RE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	09/30/2021	197.96	KONICA MINOLTA COPIER LEASE RE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	09/30/2021	104.40	KONICA MINOLTA COPIER LEASE RE
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	09/30/2021	207.05	KONICA MINOLTA COPIER LEASE RE
5610	OKALOOSA-WALTON SECURITY & SURVEILLANCE	09/30/2021	75.00	DFS SECURITY
5703	OTT HYDROMET CORPORATION	09/30/2021	5,734.00	EQUIPMENT UPGRADE FOR LCTN STO
5444	PENSACOLA SHOE HOSPITAL & BOOT STORE	09/30/2021	200.00	SAFETY BOOTS-BRUTON
5444	PENSACOLA SHOE HOSPITAL & BOOT STORE	09/30/2021	199.95	SAFETY BOOTS-HULLETT
4068	RING POWER CORPORATION	09/30/2021	979.05	MAINTENANCE FOR LANDS SKID STE
3941	TYLER TECHNOLOGIES, INC.	09/30/2021	595.00	MUNIS USER CONFERENCE REGISTRA
4557	VERIZON WIRELESS	09/30/2021	225.68	CELL PHONES
4557	VERIZON WIRELESS	09/30/2021	938.20	JET PACKS
3012	WAKULLA COUNTY PROPERTY APPRAISER	09/30/2021	2,519.63	2020-21 FISCAL YEAR

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AP
COMPUTER PAID/EFT CHECKS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
5799	WESLEY L NEWBURN	09/30/2021	295.00	4WD SHIFT CABLE REPLACEMENT FO
5799	WESLEY L NEWBURN	09/30/2021	295.00	4WD SHIFT CABLE REPLACEMENT FO
TOTAL CHECKS			<u>119,398.96</u>	
5665	DAVID CAMBRON	09/30/2021	469.25	TRAVEL REIMBURSEMENT
97	THE DEFUNIAK HERALD	09/30/2021	38.50	WATER USE PERMIT LEGAL AD
3126	DEWBERRY ENGINEERS, INC	09/30/2021	4,801.50	RISK MAP PROGRAM SUPPORT
4807	WEX BANK	09/30/2021	278.16	REMOVAL/INSTALLATION OF GPS UN
4807	WEX BANK	09/30/2021	1,125.00	WEX TELEMATICS FLEET MANAGEMEN
4807	WEX BANK	09/30/2021	25.00	FLEET MANAGEMENT SYSTEM - LAND
4807	WEX BANK	09/30/2021	50.00	WEX TELEMATICS FLEET MANAGEMEN
4807	WEX BANK	09/30/2021	10,538.50	FUEL/REPAIRS
2702	FISH AND WILDLIFE	09/30/2021	2,449.76	LAW ENFORCEMENT-CONTRACT NO. 1
2702	FISH AND WILDLIFE	09/30/2021	5,847.30	LAW ENFORCEMENT-CONTRACT NO. 1
3337	FORESTECH CONSULTING	09/30/2021	14,479.00	CENTRAL REGION LAND MANAGEMENT
2663	PATIENTS FIRST LAKE ELLA MEDICAL CENTER, P.A.	09/30/2021	49.00	LABORATORY TESTING
5435	QUANTUM SPATIAL, INC.	09/30/2021	7,502.00	PARCEL DATA ACQUISITION
4091	THE SHOE BOX	09/30/2021	78.50	DISTRICT CLOTHING-HULLETT
4091	THE SHOE BOX	09/30/2021	319.10	UNIFORM ORDER FOR LANDS FIELD
4091	THE SHOE BOX	09/30/2021	64.25	REPLACEMENT SHIRTS
4955	TERRY'S HOME & LAWN MAINTENANCE, INC.	09/30/2021	200.00	JANITORIAL SERVICES FOR MILTON
5675	TONY KELLY HEATING & A/C	09/30/2021	6,174.00	A/C REPLACEMENT
5675	TONY KELLY HEATING & A/C	09/30/2021	214.24	AC REPAIR IN MAIN BUILDING
5218	WAGEWORKS, INC.	09/30/2021	137.70	FLEXIBLE SPENDING ACCOUNT ADMI
4968	WANTMAN GROUP, INC.	09/30/2021	21,682.47	AS NEEDED PROFESSIONAL SURVEYI
TOTAL ACH TRANSFERS			<u>76,523.23</u>	
TOTAL AP			<u><u>195,922.19</u></u>	

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

SCHEDULE OF DISBURSEMENTS

PAYROLL

SEPTEMBER 2021

DIRECT DEPOSIT	09/10/2021	\$	217,318.04
CHECKS	09/10/2021		414.85
FLEX SPENDING TRANSFER	9/10/2021		1,657.57
DIRECT DEPOSIT	09/24/2021		216,286.64
CHECKS	09/24/2021		670.49
FLEX SPENDING TRANSFER	09/24/2021		1,657.57
		\$	<u><u>438,005.16</u></u>

APPROVED:

Chairman or Executive Director

November 18, 2021
Date

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett J. Cyphers, Executive Director
Lyle Seigler, Chief of Staff

FROM: Wendy Dugan, Division of Administration Director

DATE: November 3, 2021

SUBJECT: Consideration of Resolution No. 898 Amending the Fiscal Year
2020-2021 Budget - Amendment No. 14

Recommendation

Staff recommends the Governing Board adopt Resolution No. 898 amending the Fiscal Year 2020-2021 budget and allow staff to realign revenues and reserves to maintain the proper balance in each fund.

Background

District procedures allow for budget amendments to occur within 60 days following the end of a fiscal year (FY). Based on expenditures paid that count toward the FY 2020-2021 budget, several changes are requested to properly align budget with these costs. Amendment No. 14 realigns budget categories of Salaries and Benefits (S&B), Contracted Services, and Operating Expenses within and across funds, programs, activities, projects, and categories. This amendment does not increase or decrease the total District budget.

Budget realignments include:

1. \$87,500 in S&B budget transfers:
 - a. \$20,500 from Activities 150 Technology and Information Services (\$14,000) and 130 Technical Assistance (\$6,500) to Activity 111 Water Supply Planning.
 - b. \$6,000 from Activity 130 Technical Assistance to Activity 113 Other Water Resources Planning.
 - c. \$1,500 from Activity 130 Technical Assistance to Activity 120 Research, Data Collection, Analysis and Monitoring.

- d. \$2,500 from Activity 450 Technology and Information Services to Activity 222 Water Supply Development Assistance.
 - e. \$35,000 from Activities 410 Consumptive Use Permitting (\$30,000) and 450 Technology and Information Services (\$5,000) to Activity 230 Surface Water Projects.
 - f. \$22,000 from Activities 210 Land Acquisition (\$19,000) and 370 Technology and Information Services (\$3,000) to Activity 310 Land Management.
2. \$17,350 in transfers between Contracted Services and Operating Expenses within each of these activities for the following purposes:
- a. \$11,550 for legal services in Activity 330 Facilities, Activity 520 Public Information, Activity 611 Executive Direction.
 - b. \$5,000 for temporary staffing services in Activity 614 Administrative Support.
 - c. \$800 for clothing and uniform expense in Activity 420 Water Well Construction Permitting and Contractor Licensing

Summary of Fund Impact to Expense Budget:

<u>Fund Source</u>	<u>Increase</u>	<u>Decrease</u>	<u>Impact</u>
General Fund	16,550	(30,550)	(14,000)
Land Acquisition Fund	0	(19,000)	(19,000)
Projects Fund	65,500	(14,000)	51,500
Lands Management Fund	22,000	(3,000)	19,000
Regulation Fund	800	(38,300)	(37,500)
Mitigation Fund	0	(0)	0
	<u>104,850</u>	<u>(104,850)</u>	<u>0</u>



Brett J. Cyphers
Executive Director

Northwest Florida Water Management District

81 Water Management Drive, Havana, Florida 32333-4712
(U.S. Highway 90, 10 miles west of Tallahassee)

Phone: (850) 539-5999 • Fax: (850) 539-2777

RESOLUTION NO. 898 AMENDMENT NUMBER 14 TO FISCAL YEAR 2020-2021 BUDGET

WHEREAS, chapters 200 and 373, Florida Statutes, require the Governing Board of the Northwest Florida Water Management District (District) to adopt a final budget for each fiscal year; and

WHEREAS, by Resolution No. 877, after a public hearing on September 24, 2020, the Governing Board of the District adopted a final budget for the District covering its proposed operations and other requirements for the ensuing fiscal year, beginning October 1, 2020 through September 30, 2021; and

WHEREAS, in accordance with section 189.016(7), Florida Statutes, the District will post the adopted amendment on its official website within five days after its adoption; and

WHEREAS, a budget amendment involves an action that transfers, increases, or decreases to total appropriated Fund amounts in the budget; and

WHEREAS, pursuant to section 120.525, Florida Statutes, the District has provided notice of its intention to amend the Budget in the published notification of the Governing Board meeting at which the amendment will be considered; and

NOW THEREFORE BE IT RESOLVED by the Governing Board of the Northwest Florida Water Management District, that:

The budget is hereby amended as summarized in the memorandum dated November 3, 2021, requesting Amendment No. 14 to the Fiscal Year 2020-2021 budget. Amendment No. 14 provides for a cost-neutral expense budget transfer in the amount of \$104,850 and provides for a reallocation of expense budget between funds, programs, activities, projects, and categories to properly reflect activities performed and accurately assign costs with no increase or decrease to the total District budget.

ADOPTED AND APPROVED this 18th day of November 2021, A.D.

ATTEST:

Chair

Secretary-Treasurer

GEORGE ROBERTS
Chair
Panama City

JERRY PATE
Vice Chair
Pensacola

NICK PATRONIS
Secretary
Panama City

JOHN W. ALTER
Malone

GUS ANDREWS
DeFuniak Springs

KELLIE RALSTON
Tallahassee

ANNA UPTON
Tallahassee

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director
Lyle Seigler, Chief of Staff

FROM: Wendy Dugan, Division of Administration Director

DATE: November 3, 2021

SUBJECT: Request for Release of Fiscal Year 2021-2022 State Appropriations and
Authorization to Enter into Related Agreements

Recommendation

Staff recommends the Governing Board adopt Resolution No. 899 to request the Secretary of the Florida Department of Environmental Protection (DEP) to release funds from the State of Florida's FY 2021-2022 General Appropriations Act to the Northwest Florida Water Management District from the Land Acquisition Trust Fund an amount up to \$8,632,231 and from the General Revenue Fund an amount up to \$21,291,820 and authorize the Executive Director to enter into agreements with DEP for these funds.

Background

Resolution No. 899 requests the release of funds from the Florida Department of Environmental Protection (DEP) that were appropriated in the State of Florida's Fiscal Year (FY) 2021-2022 General Appropriations Act (GAA), Section 5 – Natural Resources/Environment/Growth Management/Transportation, under Aid to Local Governments in Grants and Aids from the Land Acquisition Trust Fund (LATF) in amounts up to the following:

Line Item	Purpose	GAA Amount
1572	Environmental Resource Permitting Program	\$1,851,231
1573	Operations	\$3,360,000
1577	Land Management	\$1,610,000
1578	Minimum Flows and Minimum Levels	\$1,811,000

Also included in this request is an amount up to \$21,291,820 in Section 152 under Alternative Water Supply from the General Revenue Fund. Funds are provided for the water supply and water resource development grant program to help communities plan for and implement conservation, reuse and other water supply and water resource development projects. Priority funding will be given to regional projects in the areas of greatest need and for projects that provide the greatest benefit.

The District will invoice DEP to obtain these funds in amounts and a manner agreed to by the Department, which may include an agreement, such as a memorandum of understanding or funding agreement, and through a resolution adopted by the Governing Board.

Other funds appropriated in the FY 2021-2022 GAA, such as for hurricane recovery, water quality enhancement and accountability, innovative technologies, and springs restoration, will be provided through separate DEP agreements.



Brett J. Cyphers
Executive Director

Northwest Florida Water Management District

81 Water Management Drive, Havana, Florida 32333-4712
(U.S. Highway 90, 10 miles west of Tallahassee)

Phone: (850) 539-5999 • Fax: (850) 539-2777

RESOLUTION NO. 899

Request for Monies from the State of Florida Fiscal Year 2021-2022 General Appropriation Act and from the Department of Environmental Protection

WHEREAS, funds have been appropriated to the Northwest Florida Water Management District in the State of Florida's Fiscal Year 2021-2022 General Appropriations Act (GAA) that went into effect July 1, 2021; and

WHEREAS, funds appropriated shall be transferred to the District after review of the Secretary of the Department of Environmental Protection and upon receipt of a Governing Board resolution requesting such funds; and

WHEREAS, the amounts and purposes of the appropriated funds include \$1,851,231 for environmental resource permitting, \$3,360,000 for operations of the District, \$1,610,000 for land management, \$1,811,000 for MFLs, and \$3,000,000 for alternative water supply efforts with another \$18,291,820 in proposed alternative water supply projects having been submitted to DEP for consideration; and

WHEREAS, the District understands that the funds provided are available and will invoice the Department of Environmental Protection to obtain these funds in amounts and a manner agreed to by the Department; and

NOW THEREFORE BE IT RESOLVED that the Governing Board of the Northwest Florida Water Management District hereby requests that the Secretary of the Department of Environmental Protection release the FY 2021-2022 GAA appropriated funds to the District in the amounts and from the revenue sources identified in the GAA; and

BE IT FURTHER RESOLVED that this resolution be transmitted to the Secretary of the Department of Environmental Protection; and

BE IT FURTHER RESOLVED that the Chairman of the Governing Board is authorized to affix his signature to this resolution on behalf of the Board and attested by its Secretary-Treasurer or Acting Secretary-Treasurer.

PASSED AND ADOPTED this 18th day of November 2021, A.D.

The Governing Board of the
**NORTHWEST FLORIDA WATER
MANAGEMENT DISTRICT**

ATTEST:

George Roberts, Chair

Nick Patronis, Secretary-Treasurer

GEORGE ROBERTS
Chair
Panama City

JERRY PATE
Vice Chair
Pensacola

NICK PATRONIS
Secretary
Panama City

JOHN W. ALTER
Malone

GUS ANDREWS
DeFuniak Springs

KELLIE RALSTON
Tallahassee

ANNA UPTON
Tallahassee

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director
Lyle Seigler, Chief of Staff

FROM: Frank Powell, Director, Division of Asset Management

DATE: November 1, 2021

SUBJECT: Consideration of RFP 22-001 for Prescribed Burning and Vegetation Management for District-owned Property

Recommendation

Staff recommends the Governing Board authorize the Executive Director to execute agreements with the top four ranked firms as shown below.

Background

Staff issued a Request for Proposal (RFP 22-001) on September 29, 2021, for qualified firms to provide prescribed burning and vegetation management services for District-owned property. Agreements are anticipated to begin on December 1, 2021.

On October 19, 2021, six proposals as listed below were opened at 2:00 p.m. ET. Each proposal received was deemed responsive.

The Selection Committee comprised of three District staff evaluated and independently scored each proposal received. The maximum number of points possible was 300 (100 per committee member). The sum of the score results for each proposal is provided in the chart below with the top four firms having the highest rankings.

Firm Name	Score	Ranking Order
Attack-One Fire Management Services, Inc.	287	1
Day's Branch, LLC	242	2
B & B Dugger, Inc.	240	3
Wildlands Service, Inc.	239	4
Native Ecosystem Services, LLC	204	5
Native Forest Management, LLC	157	6

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director
Lyle Seigler, Chief of Staff
Frank Powell, Director, Division of Asset Management

FROM: Benjamin Faure, Chief, Bureau of Land Management Operations

DATE: October 28, 2021

SUBJECT: Consideration of Grant Agreement with Arbor Day Foundation & Donation of Longleaf Pine Seedlings & Tree Planting Services from The Nature Conservancy

Recommendation

Staff recommends the Governing Board authorize the Executive Director to execute an agreement with Arbor Day Foundation to receive a reimbursable grant in the amount of \$246,426.05 and approve a donation of up to 69,000 longleaf pine seedlings and up to \$13,000 for tree planting services from The Nature Conservancy.

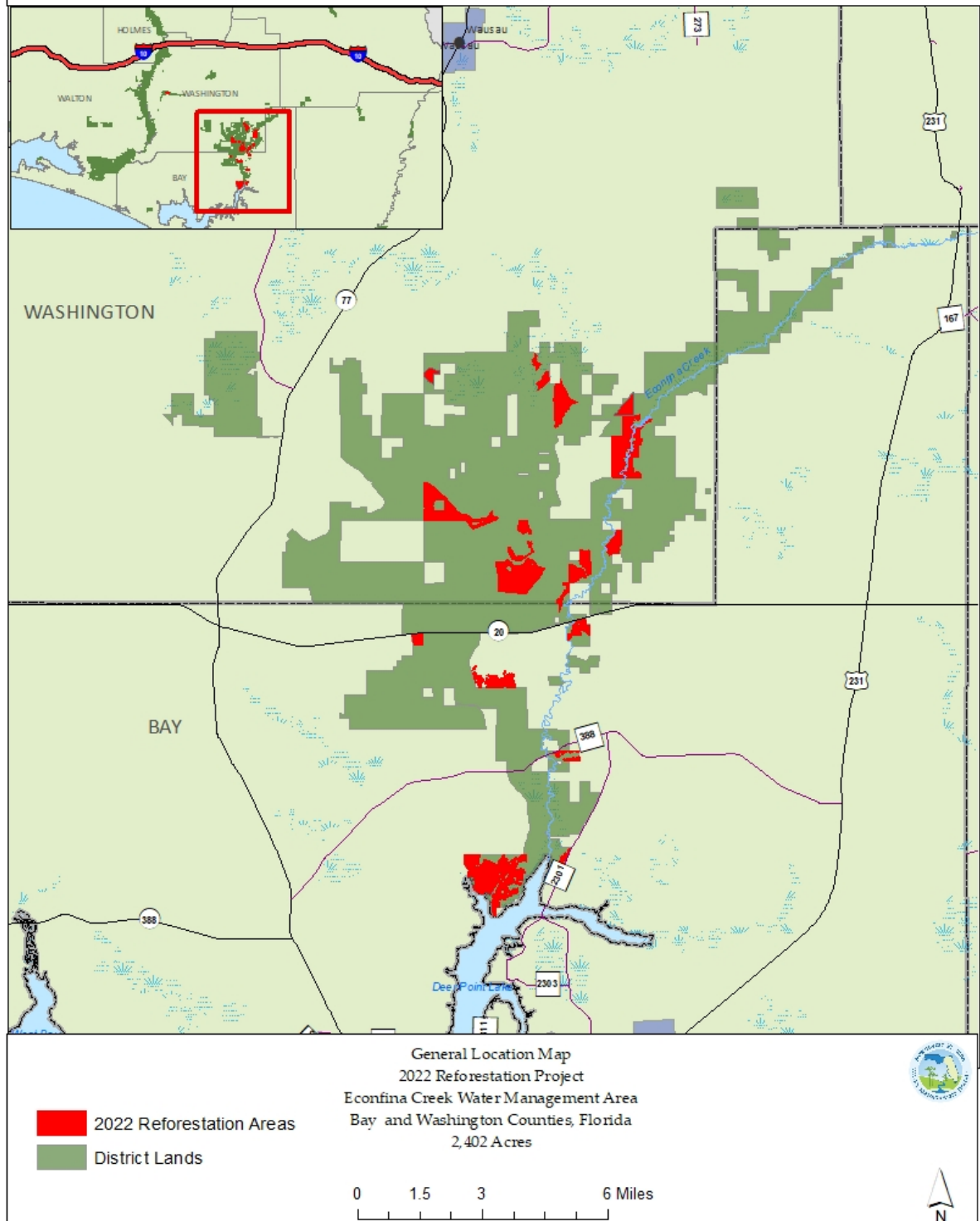
Background

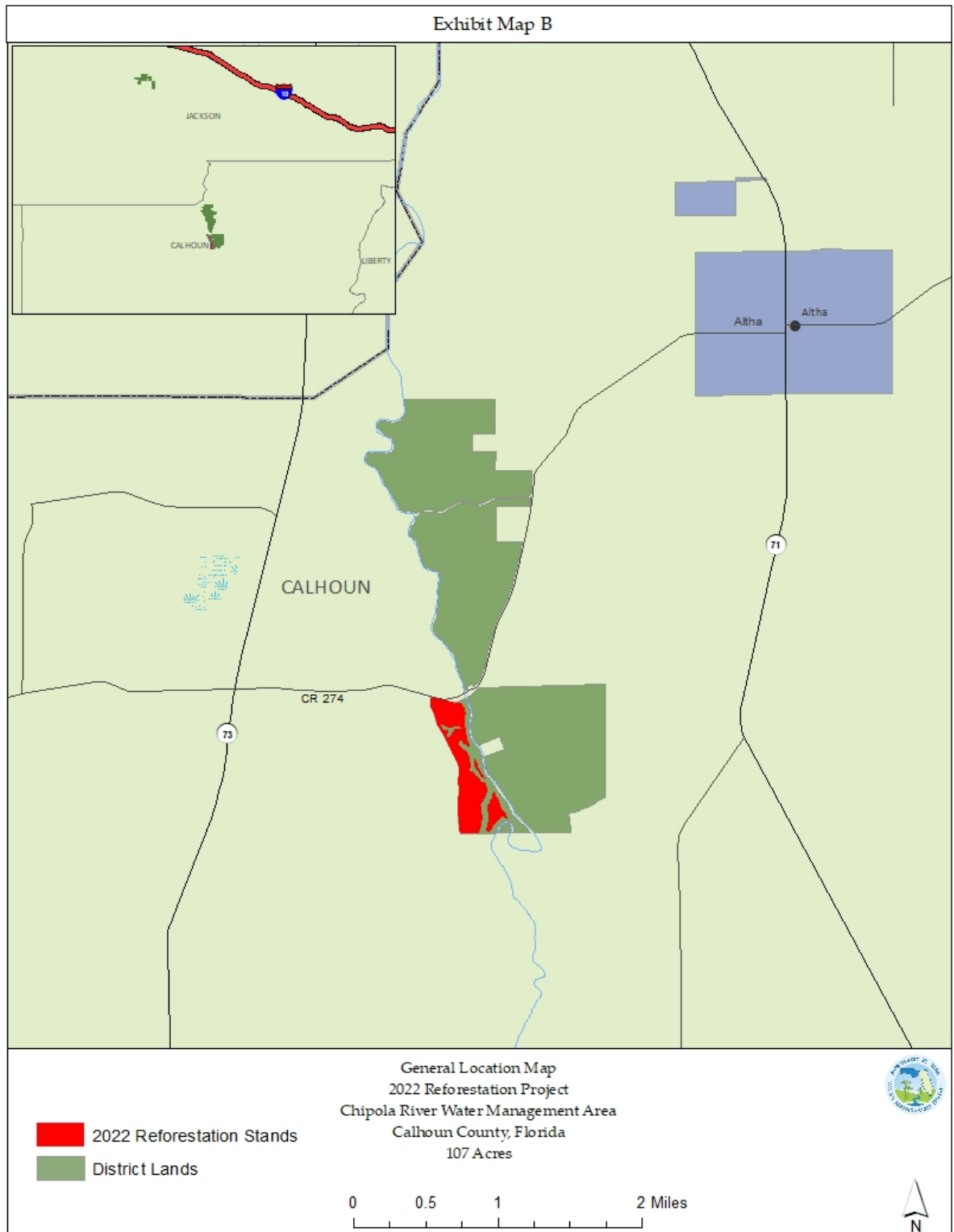
The Arbor Day Foundation provides grant funding for various types of tree-planting programs throughout the US, including the resource restoration efforts at the Northwest Florida Water Management District.

In 2020, the District applied for and was awarded \$107,099.63 to plant 664,614 trees within the Econfina Creek and Chipola River water management areas. Subject to approval of this agreement from the Governing Board, this fiscal year's grant award will provide \$246,426.05 for the purchase of 1,533,472 longleaf and slash pine seedlings which will provide significant assistance in restoring timber resources within these two WMAs that are recovering from severe impacts from Hurricane Michael.

As a member of the Apalachicola Regional Stewardship Alliance (ARSA), the District regularly receives support and resources from The Nature Conservancy. Upon approval from the Governing Board, this will allow the District to receive a donation of up to 69,000 longleaf pine seedlings and up to \$13,000 for tree planting services in support of the District's reforestation effort in the current fiscal year.

Exhibit Map A





NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director
Lyle Seigler, Chief of Staff

FROM: Frank Powell, Director
Division of Asset Management

DATE: October 25, 2021

SUBJECT: Consideration of Authorization to Purchase Division of Asset
Management Vehicles

Recommendation:

Staff recommends the Governing Board approve and authorize the Executive Director to purchase vehicles and/or heavy equipment for the Division of Asset Management during FY 2021-22 using approved purchase methods.

Background:

Each year, the Division of Asset Management replaces vehicles as necessary in the Bureau of Land Management Operations (BLMO) and the District's Fleet. In the current year budget, the Division has budget to purchase two 4x4 pickup trucks for the BLMO, budget of \$121,775 to purchase a transport or heavy equipment for the BLMO, and a budget of \$70,000 to purchase two vehicles for the District's Fleet. The ordering of these vehicles and/or heavy equipment exceeds the threshold of \$65,000 for purchasing from one vendor.

FP/cb

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director
Lyle Seigler, Chief of Staff

FROM: Frank Powell, Director, Division of Asset Management

DATE: November 1, 2021

SUBJECT: Consideration of Request for Authorization to Declare and Dispose of Property

Recommendation:

Staff recommends the Governing Board approve to declare property item numbers 2485, 2651 and 2711 as surplus, authorize staff to dispose of the items in accordance with established procedures, and remove them from the District's property records.

Background:

As inventory wears out, breaks, becomes obsolete, or has no further value to the District, staff determines whether it is fiscally prudent to spend funds to keep these items in service or dispose of them. These high mileage vehicles are no longer dependable and require substantial repairs to keep in reliable service. Due to the age, mileage and poor condition of these items, it is not cost effective to continue to maintain.

Vehicle property ID#'s 2485 and 2651 will be donated to the ARGYLE FIRE DISTRICT.

Vehicle property ID# 2711 will be sold by the FLORIDA AUCTION NETWORK LLC.

Property ID#	Vin Number	Year/Make/Model	Mileage	Book Value
2485	1FTPX14577FB08807	07/FORD/F150 X-CAB, 4X4	182,781	\$3,000
2651	3B6MF366XXM540755	99/DODGE/3500, 4X4	71,672	\$3,000
2711	1J8GR48K47C581408	07/GRAND CHEROKEE JEEP, 4X4	154,030	\$3,000

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett Cyphers, Executive Director
Lyle Seigler, Chief of Staff
Carlos Herd, Director, Division of Resource Management

FROM: Tony Countryman, PG, Hydrogeologist IV

DATE: November 2, 2021

SUBJECT: Consideration of Task Order for Well Construction and Testing Oversight for Gulf County Hydrogeologic Evaluation

Recommendation

Staff recommends the Governing Board authorize the Executive Director to execute a task order with Cardno for well construction and testing oversight services related to the Gulf County Hydrogeologic Evaluation in the amount of \$90,857.

Background

The District's FY 2021-2022 budget includes funding for contracted services to perform a hydrogeologic evaluation of groundwater resources in Gulf County. The study will assess the availability of groundwater from the intermediate aquifer system to offset current withdrawals from the Floridan aquifer and meet future needs.

A licensed water well contractor has been procured to perform the drilling services and was approved by the Governing Board in June 2021. The services include the drilling and construction of one test production well and four monitor wells. In addition, geologic samples, water quality samples, and geophysical logs will be collected during drilling to provide data needed to determine final well construction depths.

The District requested cost proposals from three of its continuing services contractors for oversight of the drilling services. The three contractors and their submitted costs are as follows:

Cardno	\$90,857
JSA	\$116,196
HSW	\$125,490

Cardno submitted the lowest cost proposal with the largest cost concession for the requested services. Work is anticipated to be initiated in late November and be completed by May 2022.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett J. Cyphers, Executive Director
Lyle Seigler, Chief of Staff
Carlos Herd, Director, Division of Resource Management

FROM: Paul Thorpe, Deputy Director, Resource Management Division

DATE: November 2, 2021

SUBJECT: Consideration of Grant Agreement Extension for the North Bay Wastewater Reuse Project

Recommendation

Staff recommends the Governing Board approve extending the grant agreement for the Bay County North Bay Wastewater Reuse Project to June 30, 2023.

Discussion

In 2017, the Governing Board awarded \$500,000 in grant funding to Bay County for construction of the North Bay Wastewater Reuse Project. The project was developed as a cooperative effort between Bay County and Gulf Power Company to install approximately six miles of wastewater reuse line from the North Bay Wastewater Treatment Facility to Gulf Power's Lansing Smith Electric Generating Plant. In 2020, the Governing Board approved a request to extend the agreement end date to December 31, 2021.

In October 2021, Florida Power and Light Company (FPL, the successor to Gulf Power for the Lansing Smith facility) informed Bay County that it determined reclaimed water is no longer a preferred source of cooling water for the plant and that FPL will not proceed with its role in construction of the project.

Bay County has decided to move forward with the North Bay Wastewater Reuse Project, and it has identified other end users of the reclaimed water from the North Bay Wastewater plant. This change in direction is going to require design and permit revisions that will require additional time. Given this, the County has requested the District extend the associated grant agreement to June 30, 2023. Details about the revised design concept and project outcomes will be made available as redesign activities proceed.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Brett J. Cyphers, Executive Director
Lyle Seigler, Chief of Staff
Carlos Herd, Director, Division of Resource Management

FROM: Jerrick Saquibal, Chief, Bureau of Resource Projects and Planning

DATE: November 10, 2021

SUBJECT: Grant Cycles for Springs Restoration and Alternative Water Supply Projects

The District plans to issue a Notice of Funding Availability for eligible projects for springs restoration and protection and for alternative water supply development on December 8, 2021. Grant proposals will be due to the District by February 23, 2022. Proposed projects will be brought to the Governing Board for consideration in April 2022. Subsequent to Governing Board consideration and approval, recommended projects will be submitted to the Department of Environmental Protection (DEP) for final consideration and funding awards for fiscal year 2022-23. Please reference the attached for information concerning project eligibility and program guidelines. Detailed information is available via the District's website.

For the District's fiscal year 2021-22 grant cycles for Springs Restoration and Alternative Water Supply Projects, project proposals were received and evaluated with eligible projects submitted to DEP for funding consideration. The District is currently awaiting DEP's funding decisions.

Since 2013, more than \$81 million has been awarded for springs restoration projects in northwest Florida. This has provided funding for the elimination of septic systems within the groundwater contribution areas of Wakulla Spring and Jackson Blue Spring, and it has supported the District's cost share program for agricultural best management practices in the Jackson Blue Spring and Chipola basins. Additionally, this funding has supported hydrologic restoration and land acquisition benefitting springs along Econfina Creek, Cypress Spring, Wakulla Spring, and Jackson Blue Spring.

For fiscal year 2020-21, the District budgeted \$3 million for cooperative projects that expand the reuse of reclaimed water, conservation and other alternative water supplies in northwest Florida. Alternative water supply development funding helps to implement the Regional Water Supply Plan for Santa Rosa, Okaloosa, and Walton counties, and it is available to assist in implementation of other priority alternative water supply and water conservation projects districtwide.

Attachment

Quick Reference Guide – Programs Overview



SPRINGS AND ALTERNATIVE WATER SUPPLY FUNDING OPPORTUNITIES

WHAT is it? State of Florida funding opportunities administered by the Department of Environmental Protection in partnership with water management districts for springs restoration and protection and alternative water supply (AWS) development projects.

WHEN are applications due to NFWFMD? By close of business on **Wednesday, February 23, 2022.**

WHO is eligible? Governmental entities as described in section 287.012(14), F.S., including counties, municipalities, and public water authorities, as well as public and nonprofit water supply and wastewater utilities. See ***General Conditions for Receiving Funds*** for more information.

Additionally, the District may sponsor landowners for land acquisition projects and agricultural producers to implement springs restoration projects. See the [Agriculture](#) webpage or contact the District for more information.

WHAT TYPES of projects are eligible? General project type examples include:

<u>Springs</u>	<u>Alternative Water Supply</u>
Agricultural Best Management Practices	Reclaimed Water
Wastewater Collection and Treatment	Water Conservation
Hydrologic Restoration	Stormwater
Land Acquisition	Surface Water
Reuse	Brackish Groundwater
Stormwater	Desalination
Water Conservation	Other Non-Traditional Source Projects
Other Water Quality/Quantity Projects	Other Water Quantity Projects

Key Funding Considerations. Criteria to be considered in evaluating project applications include the following:

Water Quality Benefits	Regional Benefits
Water Quantity Created/Conserved	Benefits to MFL waterbodies
Located in a Water Quality Restoration Plan ¹	Dual Benefits or Complementary Efforts (e.g., project also provides flood protection or recreational benefits)
Land/Conservation/Recharge Benefit	Local Commitment (Match \$ and Public Support)
Readiness to Construct or Proceed	
Cost Effectiveness	

Funding Requirements and Needs. Local project sponsors are expected to match a minimum of 100 percent of the state funding provided. Financially disadvantaged communities may request a reduction or waiver of match requirements.

For More Information: <https://www.nfwfwater.com/Water-Resources/Funding-Programs>.

¹ Basin Management Action Plan (BMAP) or Reasonable Assurance Plan (RAP).

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
PUBLIC HEARING FOR REGULATORY MATTERS
A G E N D A

Gulf County Courthouse Complex
1000 Cecil G. Costin Sr. Blvd
Port St. Joe, FL 32456

Thursday
November 18, 2021
1:05 p.m., ET

Note: Appeal from any NFWFMD Final Agency Action requires a record of the proceedings. Although Governing Board meetings are normally recorded, affected persons are advised that it may be necessary for them to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based. Persons with disabilities or handicaps who need assistance or reasonable accommodation in order to participate in these meetings should contact the District at least 72 hours in advance of these meetings to make appropriate arrangements.

PART I — CONSENT AGENDA

• WATER USE PERMITS

A. Permit Renewal

A-1 Applicant: Steven W. Reecy, Florida Department of Corrections
 App. No.: 2B-129-5168-5
 Use: Institutional

Authorization Statement: This Permit authorizes the Permittee to make an average annual withdrawal of 1.5578 million gallons per day (49.29 million gallons per month maximum) of groundwater from the Floridan aquifer for institutional use.

Duration Recommended: 20 Years
Staff Recommendation: Approval
Public Comment Received: No

WATER USE TECHNICAL STAFF REPORT
15-October-2021
Application No.: 2B-129-5168-5

Owner: Steven W. Reecy
Florida Department of Corrections
501 S Calhoun St
Tallahassee, FL 32399
(850) 412-2610

Applicant: Steven W. Reecy
Florida Department of Corrections
501 S Calhoun St
Tallahassee, FL 32399
(850) 412-2610

Agent: Not Applicable

Compliance Contact: Andres Kraul
Florida Department of Corrections
501 S Calhoun St
Tallahassee, FL 32399
(850) 717-3926

Project Name: DOC – Wakulla Correctional Institution

County: Wakulla

WRCA: N/A

ARC: N/A

Objectors: No

This Permit authorizes the Permittee to make an average annual withdrawal of 1.5578 million gallons per day (49.29 million gallons per month maximum) of groundwater from the Floridan aquifer for institutional use.

Recommendation: Approval

Reviewers: Kristine Locke; Beth Perison

RECOMMENDED PERMIT DURATION AND COMPLIANCE REPORTING:

Staff recommends the permit expiration date be December 1, 2041. The Permittee is required to submit and comply with all information and data pursuant to the conditions set forth in the permit.

WITHDRAWAL INFORMATION:

Water Use	Permitted	Requested	Recommended
Average Day (GPD)	1,557,800	1,557,800	1,557,800
Maximum Month (GAL)	49,290,000	49,290,000	49,290,000

DESCRIPTION:

Florida Department of Corrections (DOC) requests renewal of Individual Water Use Permit (IWUP) No. 2B-129-5168-4 for the continued authorization of groundwater withdrawals from the Floridan aquifer for institutional use without changes to the currently permitted withdrawal amounts.

DOC utilizes groundwater for heating and cooling with minor agricultural irrigation at Wakulla Correctional Institution. The facility has a capacity of 1,400 people and irrigation use for 10 acres of small vegetables. Staff used the Agricultural Field Scale Irrigation Requirements Simulation (AFSIRS) to determine the irrigation demand associated with 10 acres of spring and fall planted small vegetables. Staff recommends authorization of the AFSIRS derived amounts added to the previously authorized heating/cooling amounts. These amounts are considered reasonable and adequate to meet the applicant's water use demands for the recommended permit duration.

The system is a single pass closed loop system and, therefore, practically 100% of groundwater withdrawn for heating and cooling is returned to the same aquifer system. This use has been without any observed or reported significant impacts to the resource. Also, District staff used the program DRAWDOWN to analyze potential impacts to the Floridan aquifer associated with the minor agricultural irrigation over the 20-year permit period. The simulated drawdowns in the Floridan aquifer were less than one foot at distances of one-half mile and one mile from the center of pumping. This use and these drawdowns are not anticipated to interfere with existing legal uses.

PERMIT APPLICATION REVIEW:

Section 373.223, Florida Statutes (F.S.), and section 40A-2.301, Florida Administrative Code (F.A.C.), require an applicant to establish that the proposed use of water:

- (a) Is a reasonable-beneficial use;
- (b) Will not interfere with any presently existing legal use of water; and,
- (c) Is consistent with the public interest.

In addition, the above requirements are detailed further in the District's Water Use Permit Applicant's Handbook. District staff have reviewed the water use permit application pursuant to the above-described requirements and have determined that the application meets the conditions for issuance of this permit.

RECOMMENDATION:

It is the determination of the staff that the water use amounts recommended, as conditioned, are reasonable-beneficial, consistent with the public's interest, and will not interfere with any presently existing legal use of water. This determination has been made according to provisions of Chapter 373, F.S., and Chapter 40A-2, F.A.C.

Staff recommends that the applicant be granted an Individual Water Use Permit for an annual average daily withdrawal of 1.5578 million gallons; and a maximum monthly withdrawal of 49.29 million gallons. Staff also recommends that the expiration date of the permit be December 1, 2041, and that the permit be conditioned as per the "Conditions for Issuance" included in Exhibit A of the permit document.

FACILITY INFORMATION:

Site Name: DOC – Wakulla Correctional Institution

Well Details								
District ID	Station Name	Casing Diameter (inches)	Casing Depth (feet)	Total Depth (feet)	Capacity (GPM)	Source Name	Status	Use Type
15969	WCI #2	8	182	202	385	Floridan Aquifer (Undiff)	Active	Institutional (Supply)
15970	WCI #3	8	43	78	385	Floridan Aquifer (Undiff)	Active	Institutional (Return)
15971	WCI #4	8	34	78	400	Floridan Aquifer (Undiff)	Active	Institutional (Supply)
15972	WCI #5	8	34	76	400	Floridan Aquifer (Undiff)	Active	Institutional (Supply)
15973	WCI #6	8	47	80	400	Floridan Aquifer (Undiff)	Active	Institutional (Return)
15974	WCI #7	6	52	125	285	Floridan Aquifer (Undiff)	Active	Institutional (Return)
15975	WCI #8	6	72	140	385	Floridan Aquifer (Undiff)	Active	Institutional (Supply)
15976	WCI #9	6	105	155	240	Floridan Aquifer (Undiff)	Active	Institutional (Supply)
14796	WCI #10	8	42	145	400	Floridan Aquifer (Undiff)	Inactive	Institutional (Return)
14797	WCI #11	8	38	165	400	Floridan Aquifer (Undiff)	Inactive	Institutional (Return)
14798	WCI #12	8	59	164	385	Floridan Aquifer (Undiff)	Active	Institutional (Agricultural)

WATER USE PERMIT

PERMIT NO.	<u>2B-129-5168-5</u>	DATE ISSUED	<u></u>
PROJECT NAME:	<u>DOC – Wakulla Correctional Institution</u>	DATE RECEIVED:	<u>September 22, 2021</u>

A PERMIT AUTHORIZING:

This Permit authorizes the Permittee to make an average annual withdrawal of 1.5578 million gallons per day (49.29 million gallons per month maximum) of groundwater from the Floridan aquifer for institutional use.

LOCATION:

STR: Section 6, Township 3 South, Range 2 East; Section 31, Township 2 South, Range 2 East; Section 36, Township 2 South, Range 1 East

Wakulla County

ISSUED TO:

Florida Department of Corrections
501 S Calhoun St
Tallahassee, FL 32399

Permittee agrees to hold and save the Northwest Florida Water Management District and its successors harmless from any and all damages, claims, or liabilities which may arise from permit issuance. Said application, including all maps and specifications attached thereto, is by reference made a part hereof.

This permit does not convey to the Permittee any property rights nor any rights or privileges other than those specified herein, nor relieve the Permittee from complying with any law, regulation or requirement affecting the rights of other bodies or agencies.

This permit may be revoked, modified or transferred at any time pursuant to the appropriate provisions of Chapter 373, Florida Statutes, and Chapter 40A-2, Florida Administrative Code.

PERMIT IS CONDITIONED UPON:

See conditions on attached "Exhibit A," dated _____.

AUTHORIZED BY: Northwest Florida Water Management District
Division of Regulatory Services

By:

Signature

"EXHIBIT A"
CONDITIONS FOR ISSUANCE OF PERMIT NUMBER 2B-129-5168-5
DOC – Wakulla Correctional Institution
DATED _____

Specific Conditions

1. This permit shall expire on December 1, 2041.
2. This Permit authorizes the Permittee to make an average annual withdrawal of 1.5578 million gallons per day (49.29 million gallons per month maximum) of groundwater from the Floridan aquifer for institutional use. The individual facilities authorized to make this combined withdrawal are shown in the table below in the following condition. The total combined amounts of water withdrawn by all facilities listed shall not exceed the amounts identified above.
3. Withdrawal Facilities:

Facility ID #	FLUWID	Location SEC,TWN,RNG
WCI #2	AAL8454	Sec. 36, T2S, R1E
WCI #4	AAL8456	Sec. 31, T2S, R2E
WCI #5	AAL8457	Sec. 31, T2S, R2E
WCI #8	AAL8452	Sec. 31, T2S, R2E
WCI #9	AAL8453	Sec. 31, T2S, R2E
WCI #12	AAM6115	Sec. 36, T2S, R1E

Return Wells:

Facility ID #	FLUWID	Location SEC,TWN,RNG
WCI #3	AAL8455	Sec. 36, T2S, R1E
WCI #6	AAL8458	Sec. 31, T2S, R2E
WCI #7	AAL8459	Sec. 31, T2S, R2E
WCI #10	AAM6113	Sec. 31, T2S, R2E
WCI #11	AAM6114	Sec. 36, T2S, R1E

4. The Permittee shall include the Individual Water Use Permit number and the well's Florida Unique Identification Number (e.g. AAL8454 for WCI #2) when submitting reports or otherwise corresponding with the District.
5. The Permittee shall limit groundwater used for agricultural irrigation to an average annual withdrawal of 0.017 million gallons per day (1.49 million gallons per month maximum).
6. The Permittee, by January 31 of each year, shall submit a water use report for the agricultural irrigation for the previous calendar year (January – December), even if no water is used. The

Permittee shall record the meter readings for well WCI #12 on January 1 and December 31. The Permittee, if preferred, may submit the report electronically by e-mailing it to compliance@nwfwater.com. The next report is due by January 31, 2022.

7. The Permittee, by January 31 of each year, shall submit a status report using Form 168, Annual Crop Summary Report Form. The report shall include: type and acreage of crop(s) planted and irrigated; type(s) of irrigation system(s); and the number of livestock being watered.
8. The Permittee, by January 31 of each year, shall submit a statement certifying that 100 percent of water withdrawn for Heat Pump Supply use was returned to the same portion of aquifer from which it was withdrawn. If there is any discharge of water from the heating/cooling system (i.e. not returned to the aquifer) greater than 0.1 million gallons in a single occurrence, the Permittee, within 30 days of the discharge event, shall record the data required on Water Use Summary Reporting Form (Form 172). The Permittee shall provide an explanation for the discharge of water from the heating/cooling system, and describe corrective actions to be taken. The Permittee, if preferred, may submit the report electronically by downloading the correct form from the District website, filling it out properly, and e-mailing it to compliance@nwfwater.com.
9. The Permittee shall install and maintain, in working order, in-line totalizing flow meters at the well head(s) on wells WCI #2, WCI #4, WCI #5, and WCI #12 by December 31, 2023. The meters shall be maintained to be at least 95% accurate and any meter determined defective must be replaced within 30 days of its discovery. The Permittee, within 30 days of meter installation, shall provide documentation to the District that the required flow meters have been installed and report the initial meter readings.
10. The Permittee, by October 31, in years 2028, 2033, 2038, and at the time of requesting a permit modification or renewal, shall submit documentation of the flow meter calibration and accuracy rating to the District using the Flow Meter Accuracy Report Form (Form 170). The Permittee, if preferred, may submit the report electronically by downloading the correct form from the District website, filling it out properly, and e-mailing it to compliance@nwfwater.com.
11. Heat Pump Supply Uses – The Permittee shall return nominally 100% of water withdrawn for Heat Pump Supply to the same portion of the aquifer from which it was withdrawn.
12. The Permittee shall encourage and provide for the efficient and non-wasteful use of water, and shall implement water conservation measures, including a proactive leak detection program, designed to enhance water use efficiency and reduce water demand and water losses.
13. The Permittee shall maximize the use of reclaimed water if it is available and its use is environmentally, economically and technically feasible.
14. The Permittee shall maximize the use of surface water and/or stormwater for agricultural irrigation prior to the use of the Floridan aquifer wells for agricultural irrigation.
15. The Permittee, prior to the construction, alteration and/or enhancement of any surface water withdrawal, diversion, or management system, shall contact the District to determine if a permit will be required. A permit would be required by the District for activities including creek

sandbagging, sump excavation, and any maintenance beyond that considered routine or custodial.

16. The Permittee shall annually evaluate the efficiency of each of its irrigation units and undertake necessary maintenance, repairs and upgrades to provide for the proper efficiency of its equipment. The Permittee shall maintain and repair the irrigation system to avoid the inefficient use of or loss of water through pipe leaks, broken sprinkler heads, and clogged emitters. The Permittee shall maintain the irrigation system to prevent wasteful runoff from the property associated with irrigation.
17. The Permittee shall equip the well and irrigation system with an anti-siphoning device if chemicals are to be applied through the irrigation system, as required by section 487.064, F.S.
18. The Permittee shall ensure that any new irrigation system(s) purchased is/are of an efficiency rating of 90% or greater.

Standard Conditions

19. All water uses authorized by this permit shall be implemented as conditioned by this permit, including any documents incorporated by reference in a permit condition. The District may revoke this permit, in whole or in part, or take enforcement action, pursuant to sections 373.136 or 373.243, F.S., unless a permit modification has been obtained to address the noncompliance.
20. The Permittee shall immediately notify the District in writing of any previously submitted information that is later discovered to be inaccurate.
21. This permit does not convey to the Permittee any property rights or privileges other than those specified herein, nor relieve the Permittee from complying with any applicable local government, state, or federal law, rule, or ordinance.
22. The Permittee shall notify the District in writing within 45 days of any sale, transfer, or conveyance of ownership or any other loss of permitted legal control of the project and/or related facilities from which the permitted water use is made. Where Permittee's control of the land subject to the permit was demonstrated through a lease, the Permittee must either submit documentation showing that it continues to have legal control or transfer control of the permitted system/project to the new landowner or new lessee. All transfers of ownership are subject to the requirements of section 40A-2.351, F.A.C. Alternatively, the Permittee may surrender the water use permit to the District, thereby relinquishing the right to conduct any activities under the permit.
23. Nothing in this permit should be construed to limit the authority of the District to declare a water shortage and issue orders pursuant to Chapter 373, F.S. In the event of a declared water shortage, the Permittee must adhere to the water shortage restrictions, as specified by the District. The Permittee is advised that during a water shortage, reports shall be submitted as required by District rule or order.
24. With advance notice to the Permittee, District staff with proper identification shall have permission to enter, inspect, observe, collect samples, and take measurements of permitted facilities to determine compliance with the permit conditions and permitted plans and

specifications. The Permittee shall either accompany District staff onto the property or make provision for access onto the property.

25. The Permittee may seek modification of any term of an unexpired permit. The Permittee is advised that section 373.239, F.S., and section 40A-2.331, F.A.C., are applicable to permit modifications.
26. The District reserves the right to curtail permitted withdrawal and diversion rates if the withdrawal or diversion causes harm to legal uses of water, offsite land use, or water resources and associated environmental features that existed at the time of permit application.
27. The Permittee shall not cause harmful saltwater intrusion. The District reserves the right to curtail permitted withdrawal rates if withdrawals cause harmful saline water intrusion.
28. The Permittee's consumptive use of water as authorized by this permit shall not reduce a flow or level below any minimum flow or level established by the District or the Department of Environmental Protection pursuant to sections 373.042 and 373.0421, F.S. If the Permittee's use of water causes or contributes to such a reduction, then the District shall modify or revoke the permit, in whole or in part, unless the Permittee implements all provisions applicable to the Permittee's use in a District-approved recovery or prevention strategy.
29. The Permittee shall mitigate any harm caused by withdrawals or diversions permitted herein on legal water uses, offsite land use, and water resources and associated environmental features which existed at the time of permit application. Mitigation may include modification of the Permittee's pumping schedule (i.e., duration, withdrawal rates, time of day, etc.), the lowering of the affected pump(s) or the replacement of the well(s) including proper plugging and abandonment of the well(s) that is replaced. The Permittee, upon receipt of an allegation of interference, shall retain the services of an appropriate licensed professional to investigate the alleged interference. The Permittee shall ensure their chosen professional investigates any alleged interference within 48 hours of the allegation being made and provides the conclusions of the investigation to the entity alleging the impact within 72 hours of the allegation being made. If it is determined that the use of a well has been impaired as a result of the Permittee's operation, the Permittee shall complete the required mitigation within 30 days. The Permittee shall be responsible for the payment of services rendered by the licensed professional. The Permittee, within 30 days of any allegation of interference, shall submit a report to the District including the date of the allegation, the name and contact information of the party making the allegation, the result of the investigation made, and any mitigation action undertaken.

MEMORANDUM

TO: Northwest Florida Water Management District Governing Board

FROM: J. Breck Brannen, General Counsel

RE: Legal Counsel Report

DATE: November 9, 2021

Northwest Florida Water Management District, Petitioner, vs. GHD Construction Services, Inc., Defendant, Walton County Circuit Court Case No. 21CA137

The District has filed and served a Petition for Enforcement against GHD Construction Services, Inc. (“GHD”), stemming from GHD’s violation of a Consent Order and of District statutes and rules. The District is seeking an injunction against GHD to require its compliance with the Consent Order and to cease violating statutes and rules. The District is also seeking the statutory monetary penalties associated with such violations.

GHD is the holder of an environmental resource permit known as a “10/2 Self-Certification” for the development and construction of residential units in DeFuniak Springs. In February 2020, the District determined that GHD was not complying with its permit and was violating District statutes and rules by adversely impacting wetlands. The District and GHD entered into a Consent Order in February 2020, whereby GHD agreed to pay a penalty and remediate the impacted wetlands. GHD eventually paid the penalty, but it never began the required remediation. After many failed attempts to motivate GHD to perform the required mediation, the District was forced to file the Petition for Enforcement.

After the Court’s order setting aside default against GHD, GHD filed its answer to the District’s petition on August 30, 2021. The District has served discovery requests upon GHD and responses are due October 18, 2021. The District has also filed a motion to recover its fees against GHD for the work necessitated by GHD’s default. Judge Lewis indicated his willingness to award the District its fees at the default hearing. The District’s motion is set to be heard on January 4, 2022 (first available hearing date).

GHD has responded to the District’s first round of discovery requests. Discovery continues with review of GHD’s documents and deposition of GHD’s principal upcoming.

