

**Northwest Florida Water Management District
Governing Board Meeting Minutes
Thursday, February 10, 2022
81 Water Management Drive
Havana, Florida 32333**

1. Opening Ceremonies

Called to order at 1:07 p.m.

Savannah Shell called the roll and a quorum was declared present.

Present: George Roberts, Chair; Jerry Pate, Vice Chair; Nick Patronis, Secretary-Treasurer; John Alter; Gus Andrews; Kellie Ralston; Anna Upton

Absent: None

2. Special Thanks and Recognition

Frank Powell provided an overview of the operation outdoor freedom hunt.

3. Changes to the Agenda

None.

4. Consideration of the following Items Collectively by Consent:

MOTIONED BY KELLIE RALSTON, SECONDED BY JERRY PATE, THAT THE GOVERNING BOARD APPROVE ITEMS A, B, C, D AND E IN THE CONSENT AGENDA CONTINGENT UPON LEGAL REVIEW AND OTHER ACTIONS AS REQUIRED BY FLORIDA STATUTES. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

A. Approval of the Minutes for January 13, 2022

Approve the Minutes for January 13, 2022, Governing Board meeting.

B. Approval of the Financial Reports for the Month of December 2021

Approve the Financial Reports for the Month of December 2021.

C. Consideration of Contractual Services to Support Algae Harvesting and Biomass Reuse for Sustainable Nutrient Reductions in Agricultural Runoff to the Gulf of Mexico

Authorize the Executive Director to approve expenditures and execute task orders with AECOM for an amount not to exceed \$690,000.00 to provide contractual services for Algae Harvesting and Biomass Reuse for Sustainable Nutrient Reductions in Agricultural Runoff to the Gulf of Mexico.

D. Consideration of Delegation to Executive Director for Approval of Annual Regional Mitigation Plan Updates

Authorize the Executive Director, as its designee, to approve annual Regional Mitigation Plan updates required by section 373.4137, Florida Statutes.

E. Consideration of Delegation of Spending Authority for Division of Asset Management

Approve and authorize the Executive Director with spending authority in an amount not to exceed \$85,000 with Extreme Logistics Gulf Coast, LLC for rental and service of portable toilets and service of compost toilets and for vehicle and equipment purchases in an amount not to exceed \$271,775.

5. Consideration of Renewal of Employee Health and Life Insurance

MOTIONED BY JERRY PATE, SECONDED BY GUS ANDREWS, THAT THE GOVERNING BOARD APPROVE THE RENEWAL OF THE ANNUAL EMPLOYEE HEALTH AND LIFE INSURANCE POLICIES BEGINNING APRIL 1, 2022, AND ENDING MARCH 31, 2023. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

6. Consideration of Amendment No. 2 to the Fiscal Year 2021-2022 Budget

MOTIONED BY GUS ANDREWS, SECONDED BY NICK PATRONIS, THAT THE GOVERNING BOARD ADOPT RESOLUTION NO. 901 AMENDING THE FISCAL YEAR 2021-2022 BUDGET AND ALLOW STAFF TO REALIGN REVENUES AND RESERVES TO MAINTAIN THE PROPER BALANCE IN EACH FUND. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

7. Consideration of Amendment 5 to Grant AT003 for Additional Funding and Expenditures for the St. Joseph Bay Assessment Project

MOTIONED BY KELLIE RALSTON, SECONDED BY JOHN ALTER, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE AMENDMENT 5 OF GRANT AGREEMENT AT003 WITH THE DEPARTMENT OF ENVIRONMENTAL PROTECTION AND EXECUTE TASK ORDERS WITH CONTRACTORS TO ENHANCE DATA COLLECTION ASSOCIATED WITH THE ST. JOSEPH BAY ASSESSMENT PROJECT FOR FISCAL YEAR 2021-22, SUBJECT TO LEGAL COUNSEL REVIEW. THE REVISED TOTAL COST OF THE GRANT AGREEMENT IS NOT TO EXCEED \$556,250. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

8. Consideration of Amendment No. 1 to the Haddock Conservation Easement and Amendment No. 2 the Hodson Conservation Easement

MOTIONED BY NICK PATRONIS, SECONDED BY KELLIE RALSTON, THAT THE GOVERNING BOARD APPROVE AMENDMENT NO. 1 TO THE HADDOCK CONSERVATION EASEMENT AND APPROVE AMENDMENT NO. 2 TO THE HODSON CONSERVATION EASEMENT AND AUTHORIZE THE EXECUTIVE DIRECTOR TO SIGN BOTH AMENDMENTS, SUBJECT TO LEGAL COUNSEL REVIEW. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

9. Consideration of Florida Forever Water Management District Work Plan

Public Hearing called to order at 1:25 p.m.

MOTIONED BY JERRY PATE, SECONDED BY JOHN ALTER, THAT THE GOVERNING BOARD APPROVE THE FLORIDA FOREVER WATER MANAGEMENT DISTRICT WORK PLAN. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

10. TriRivers Waterway Development Association

Informational purposes only.

11. Legislative Update

Informational purposes only.

12. Legal Counsel Report

Breck Brannen provided a status update on the case referenced below.

Northwest Florida Water Management District, Plaintiff, vs. GHD Construction Services, Inc., Defendant, Walton County Circuit Court Case No. 21CA137

Meeting was adjourned at 1:49 p.m.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
Financial Report
Summary Statement of Receipts, Disbursements & Cash Balances
For Month Ending January 31, 2022

Balance Forward - Operating Funds \$44,382,580.28

Operating Funds Received in current month:

Revenue Receipts, Current	\$605,677.11	
Contracts Receivable	714,670.43	
Other Deposits/Refunds/Adjustments	21,644.06	
Transfers from Lands Accounts	0.00	
Total Deposits during month	1,341,991.60	1,341,991.60

Total Deposits and Balance Forward \$ 45,724,571.88

Disbursements:

Employee Salaries	438,877.33	
Employee Benefits	268,655.21	
Employee Flexible Spending Account	0.00	
Contractual Services (Professional)	185,474.32	
Operating Expenses - Services	129,822.72	
Operating Expenses - Commodities	17,806.46	
Operating Capital Outlay	0.00	
Grants and Aids	9,140.54	
Total Operating Expenses during month	1,049,776.58	
Payables, Prior Year	137,582.05	
Other Disbursements or (Credits)	15,808.99	
Total Funds Disbursed by check during month	1,203,167.62	
Bank Debits (Fees, Deposit Slips, etc.)	0.00	
Transfer to Land Acquisition/Cypress Account	0.00	
Total Funds Disbursed	1,203,167.62	1,203,167.62

Cash Balance Operating Funds at month end \$ 44,521,404.26

Operating Depositories:

Petty Cash Fund	250.25	
Bank of America:		
General Fund Checking	1,536,051.48	
Payroll Account	6,000.00	
Passthrough (EFT) Account	0.00	
Investment Accounts:		
Fla. Board of Administration @ 0.14%		
General Fund	22,380,187.66	
Lands Fee Fund	4,710,685.76	
Ecosystem TF	72,004.09	
Water Prot. & Sust. Program TF	100,292.61	
Okaloosa Regional Reuse	1,132,285.70	
Mitigation Fund	14,583,646.71	

Total Operating Depositories at month end \$ 44,521,404.26

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
Financial Report
Summary Statement of Receipts, Disbursements & Cash Balances
For Month Ending January 31, 2022

Land Acquisition Funds:

Fla. Board of Administration @ 0.14%	\$ 300,464.73	
Total Land Acquisition Funds		300,464.73

Restricted Management Funds:

Fla. Board of Administration Phipps Land Management Account @ 0.14%	45,206.76	
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Fla. Board of Administration Cypress Springs R&M Account @ 0.14%	<u>841,695.53</u>	
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Total Restricted Land Management Funds		<u>886,902.29</u>
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Total Land Acquisition, and Restricted Management Funds		<u>1,187,367.02</u>
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TOTAL OPERATING, LAND ACQUISITION, & RESTRICTED FUNDS AT MONTH END		<u><u>\$ 1,187,367.02</u></u>
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Approved: _____
Chairman or Executive Director

Date: March 10, 2022

Northwest Florida Water Management District
Statement of Sources and Uses of Funds
For the Period ending January 31, 2022
(Unaudited)

	Current Budget	Actuals Through 1/31/2022	Variance (under)/Over Budget	Actuals As A % of Budget
Sources				
Ad Valorem Property Taxes	\$ 3,687,899	\$ 3,031,413	\$ (656,486)	82%
Intergovernmental Revenues	100,724,148	1,001,737	(99,722,411)	1%
Interest on Invested Funds	48,500	13,728	(34,772)	28%
License and Permit Fees	537,000	223,215	(313,785)	42%
Other	1,708,690	38,988	(1,669,702)	2%
Fund Balance	29,493,951		(29,493,951)	0%
Total Sources	\$ 136,200,188	\$ 4,309,081	\$ (131,891,107)	3%

	Current Budget	Expenditures	Encumbrances ¹	Available Budget	%Expended	%Obligated ²
Uses						
Water Resources Planning and Monitoring	\$ 6,850,917	\$ 759,667	\$ 1,305,410	\$ 4,785,839	11%	30%
Acquisition, Restoration and Public Works	90,092,680	580,552	33,679,786	55,832,341	1%	38%
Operation and Maintenance of Lands and Works	6,914,154	1,065,248	3,277,315	2,571,591	15%	63%
Regulation	3,988,739	1,074,429	176,444	2,737,867	27%	31%
Outreach	135,236	44,187	1,490	89,559	33%	34%
Management and Administration	2,146,403	611,322	103,940	1,431,142	28%	33%
Total Uses	\$ 110,128,129	\$ 4,135,405	\$ 38,544,385	\$ 67,448,339	4%	39%
Reserves	26,072,059			26,072,059	0%	0%
Total Uses and Reserves	\$ 136,200,188	\$ 4,135,405	\$ 38,544,385	\$ 93,520,398	3%	31%

¹ Encumbrances represent unexpended balances of open purchase orders.

² Represents the sum of expenditures and encumbrances as a percentage of the available budget.

This unaudited financial statement is prepared as of January 31, 2022, and covers the interim period since the most recent audited financial statements.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
SCHEDULE OF DISBURSEMENTS
GENERAL FUND
JANUARY 2022

RETIREMENT	01/01/2022	\$	108,917.95
CHECKS	01/06/2022		103,673.72
ACH TRANSFERS	01/07/2022		146,264.47
DIRECT DISBURSMENT	01/07/2022		61,606.01
ACH TRANSFERS	01/07/2022		1,457.96
VOIDED CHECKS	01/11/2022		-58,385.95
CHECKS	01/13/2022		24,519.37
ACH TRANSFERS	01/14/2022		65,329.31
DIRECT DISBURSMENT	01/14/2022		100.00
CHECKS	01/21/2022		4,449.25
ACH TRANSFERS	01/21/2022		27,479.17
DIRECT DISBURSMENT	01/21/2022		64,225.15
CHECKS	01/27/2022		167,322.65
ACH TRANSFERS	01/28/2022		35,735.67
		\$	<u>752,694.73</u>

Chairman or Executive Director

March 10, 2022
Date

**NORTHWEST FLORIDA WATER MANAGMENT DISTRICT
ACCOUNTS PAYABLE DISBURSEMENTS**

<u>VENDOR NAME</u>	<u>CHECK DATE</u>	<u>INVOICE NET</u>	<u>INVOICE DESCRIPTION</u>
95 AT&T	01/06/2022	347.94	PHONE SERVICE - EFO
1616 BLUE CROSS/BLUE SHIELD OF FLORIDA	01/06/2022	630.20	MEDICARE
5131 CITY OF DEFUNIAK SPRINGS	01/06/2022	206.46	WATER/ SEWER DEFUNIAK SPRINGS
2803 COASTAL AIR SERVICE, INC.	01/06/2022	88,027.50	AERIAL SITE PREP HERBICIDE
5830 DEVORO HOMES LLC	01/06/2022	70.00	P291599-3 CAME IN ONLINE WITH
4748 EAST MILTON WATER SYSTEM	01/06/2022	19.14	WATER - MILTON OFFICE
26 FL. SECRETARY OF STATE DIV OF ADMIN SERV	01/06/2022	38.08	LEGAL ADS FOR GOVERNING BOARD
26 FL. SECRETARY OF STATE DIV OF ADMIN SERV	01/06/2022	17.78	FAR AD AVAILABILITY OF FY 22-23
916 GULF POWER COMPANY	01/06/2022	548.63	ELECTRIC DEFUNIAK OFFICE
5294 KRONOS, INCORPORATED	01/06/2022	8.33	KRONOS RENEWAL
1205 OFFICE DEPOT, INC.	01/06/2022	8.84	CALENDARS AND OFFICE SUPPLIES
5393 REPUBLIC PARKING SYSTEM TALLAHASSEE	01/06/2022	180.00	PARKING PASS FOR TWO SPACES AT
4832 SUN LIFE FINANCIAL	01/06/2022	80.10	PREPAID DENTAL
4832 SUN LIFE FINANCIAL	01/06/2022	6,121.36	DENTAL
4834 SUN LIFE FINANCIAL	01/06/2022	87.40	EMPLOYEE ASSISTANCE PROGRAM
4834 SUN LIFE FINANCIAL	01/06/2022	1,003.21	LIFE INSURANCE
4834 SUN LIFE FINANCIAL	01/06/2022	2,940.80	VOL LIFE
4833 SUN LIFE FINANCIAL	01/06/2022	1,059.45	VOL LTD
5250 SUN LIFE FINANCIAL - VISION	01/06/2022	606.45	VISION
5801 TALQUIN PORTABLE RESTROOMS, INC	01/06/2022	165.00	ADA PORTABLE TOILET FOR REVELL
4557 VERIZON WIRELESS	01/06/2022	1,130.95	CELL PHONES AND JET PACKS
4626 WASTE PRO OF FLORIDA, INC	01/06/2022	164.10	SOLID WASTE - HQ
4626 WASTE PRO OF FLORIDA, INC	01/06/2022	212.00	DUMPSTER FOR ECONFINA OFFICE A
TOTAL CHECKS		\$ 103,673.72	
3293 ANGUS G. ANDREWS, JR.	01/07/2022	8,125.00	DFO LEASE AGREEMENT - CONTRACT
5702 AUTO ALLEY INC	01/07/2022	84.42	MINOR REPAIRS FOR HQ REG VEHIC
5702 AUTO ALLEY INC	01/07/2022	39.88	MINOR REPAIRS FOR HQ REG VEHIC
4153 BROWN BEVIS REAL ESTATE APPRAISERS, INC.	01/07/2022	1,800.00	REVIEW APPRAISAL OF HUGOMB-MCS
1617 CAPITAL HEALTH PLAN	01/07/2022	88,289.77	MEDICAL INSURANCE
4961 PETER FOLLAND	01/07/2022	146.00	TRAVEL REIMBURSEMENT
4961 PETER FOLLAND	01/07/2022	79.00	TRAVEL REIMBURSEMENT
3078 GEORGIA-FLORIDA BURGLAR ALARM CO, INC	01/07/2022	62.00	BATTERY REPLACEMENT FOR ALARM/
76 LEON COUNTY PROPERTY APPRAISER	01/07/2022	2,354.70	2ND QTR FY21-22
5728 MERIT FIRST LLC	01/07/2022	44,462.00	HURRICANE SERVICE DEBRIS
5651 SGS TECHNOLOGIE, LLC	01/07/2022	373.33	HOSTING & MAINTAINING DIST WEB
4799 STAPLES CONTRACT & COMMERCIAL, INC.	01/07/2022	39.08	ADMIN OFFICE SUPPLIES
2808 THAT BOOT STORE	01/07/2022	159.29	SAFETY BOOTS-BAILEY & THOMAS
5455 PAUL THURMAN	01/07/2022	250.00	REGISTRATION FEE
TOTAL ACH TRANSFERS		\$ 146,264.47	
1616 BLUE CROSS/BLUE SHIELD OF FLORIDA	01/07/2022	2,400.06	RETIREE INSURANCE
1616 BLUE CROSS/BLUE SHIELD OF FLORIDA	01/07/2022	58,385.95	EMPLOYEE MEDICAL INSURANCE
5707 REFUND PAYEEZY	01/07/2022	150.00	REFUND WITHDRAWN WELL PERMIT 302484-2
5707 REFUND PAYEEZY	01/07/2022	320.00	BLAKE FURBEE P302430 WITHDRAWA
5707 REFUND PAYEEZY	01/07/2022	100.00	CLINT GECI P302652 EPERMIT DIS

**NORTHWEST FLORIDA WATER MANAGMENT DISTRICT
ACCOUNTS PAYABLE DISBURSEMENTS**

<u>VENDOR NAME</u>	<u>CHECK DATE</u>	<u>INVOICE NET</u>	<u>INVOICE DESCRIPTION</u>
5707 REFUND PAYEEZY	01/07/2022	100.00	CLINT GECI P302609 EPERMIT DIS
5707 REFUND PAYEEZY	01/07/2022	50.00	REFUND WITHDRAWN WELL PERMIT 302722
5707 REFUND PAYEEZY	01/07/2022	100.00	CLINT GECI P302680 EPERMIT DIS
TOTAL DIRECT DISBURSEMENTS		\$ 61,606.01	
TOTAL AP		\$ 311,544.20	
5831 ELIZABETH PERISON	01/07/2022	1,457.96	TUITION REIMBURSEMENT
TOTAL ACH TRANSFERS		\$ 1,457.96	
TOTAL AP		\$ 1,457.96	
5580 JAMES BARNES	01/13/2022	2,954.60	AG BMP COST SHARE AGREEMENT
5828 CHRONOLOG LLC	01/13/2022	640.00	CHRONOLOG PHOTO MONITORING STA
2713 FL DEPT OF AG. & CONSUMER SERVICES	01/13/2022	702.00	PRESCRIBED BURN ASSISTANCE
5816 FLORIDA ENVIRONMENTAL & LAND SERVICES INC	01/13/2022	3,856.88	LAFAYETTE CREEK SEED COLLECTIO
916 GULF POWER COMPANY	01/13/2022	451.86	MILTON ELECTRIC
5772 KEAGAN MERCHANT	01/13/2022	1,500.00	CELL PHONE BOOSTER INSTALLATIO
5599 KEITH MCNEILL PLUMBING CONTRACTOR, INC	01/13/2022	4,087.00	REPLACE SECTION OF CAST IRON P
5680 MCKENZIE MOTOR COMPANY	01/13/2022	266.53	MINOR REPAIRS FOR REG VEHICLES
288 OKALOOSA CO. PROPERTY APPRAISER	01/13/2022	1,714.48	2ND QTR FY 21-22
5251 RANDSTAD NORTH AMERICA, INC.	01/13/2022	1,110.00	RANDSTAD PROFESSIONAL STAFF AU
5251 RANDSTAD NORTH AMERICA, INC.	01/13/2022	1,295.00	RANDSTAD PROFESSIONAL STAFF AU
110 TALQUIN ELECTRIC COOPERATIVE, INC.	01/13/2022	84.40	SECURITY LIGHTS - HQ
110 TALQUIN ELECTRIC COOPERATIVE, INC.	01/13/2022	319.12	WATER/SEWER - HQ
110 TALQUIN ELECTRIC COOPERATIVE, INC.	01/13/2022	3,024.89	ELECTRIC - HQ
75 WALTON COUNTY PROPERTY APPRAISER	01/13/2022	2,338.46	2ND QTR FY 21-22
4626 WASTE PRO OF FLORIDA, INC	01/13/2022	174.15	SOLID WASTE - HQ
TOTAL CHECKS		\$ 24,519.37	
5702 AUTO ALLEY INC	01/14/2022	96.73	MINOR REPAIRS FOR HQ REG VEHIC
4153 BROWN BEVIS REAL ESTATE APPRAISERS, INC.	01/14/2022	2,900.00	REVIEW APPRAISAL OF BRANDON AN
4845 CALHOUN COUNTY SHERIFF'S OFFICE	01/14/2022	965.92	LAW ENFORCEMENT/SECURITY SERVI
5625 TRIGG, CATLETT & ASSOCIATES	01/14/2022	2,800.00	COMPLETE APPRAISAL OF HUGOMB M
3978 CHRISTINA COGER	01/14/2022	885.54	TRAVEL REIMBURSEMENT - TRAINING
5166 JAMES A DANIEL	01/14/2022	110.00	TRAVEL REIMBURSEMENT - TRAINING
5824 DAVID STANFORD	01/14/2022	90.00	TRAVEL REIMBURSEMENT
4961 PETER FOLLAND	01/14/2022	90.00	TRAVEL REIMBURSEMENT
3337 FORESTECH CONSULTING	01/14/2022	400.00	LAND MANAGEMENT DATABASE
3078 GEORGIA-FLORIDA BURGLAR ALARM CO, INC	01/14/2022	1,710.00	HQ MONITORING AND MAINTENANCE
5624 JESSE GRAY	01/14/2022	1,462.96	TUITION REIMBURSEMENT
3942 A & W VENTURES, L.C.	01/14/2022	225.00	PORTABLE HANDICAPPED TOILET FO
2268 INNOVATIVE OFFICE SOLUTIONS, INC	01/14/2022	837.00	PHONE SYSTEM MAINTANANCE CONTR

**NORTHWEST FLORIDA WATER MANAGMENT DISTRICT
ACCOUNTS PAYABLE DISBURSEMENTS**

<u>VENDOR NAME</u>	<u>CHECK DATE</u>	<u>INVOICE NET</u>	<u>INVOICE DESCRIPTION</u>
2268 INNOVATIVE OFFICE SOLUTIONS, INC	01/14/2022	837.00	PHONE SYSTEM MAINTANANCE CONTR
5368 KOUNTRY RENTAL NWF, INC.	01/14/2022	7,855.00	SERVICE FOR PORTABLE TOILETS-C
5791 MOHAWK VALLEY MATERIALS, INC.	01/14/2022	32,500.00	RECOVERY AND DEBRIS CLEANUP
5641 MUNROE FOREST & WILDLIFE MANAGEMENT, INC	01/14/2022	3,197.26	PRESCRIBED BURNS
5614 ZACHARY J. SELLERS	01/14/2022	925.00	DFO JANITORIAL SERVICES
4955 TERRY'S HOME & LAWN MAINTENANCE, INC.	01/14/2022	4,481.90	RECREATION SITE CLEAN UP AND M
4955 TERRY'S HOME & LAWN MAINTENANCE, INC.	01/14/2022	200.00	JANITORIAL SERVICES FOR THE MI
5060 EXTREME LOGISTICS GULF COAST, LLC	01/14/2022	290.00	PORTABLE AND COMPOST TOILETS
5060 EXTREME LOGISTICS GULF COAST, LLC	01/14/2022	170.00	PORTABLE AND COMPOST TOILETS
5060 EXTREME LOGISTICS GULF COAST, LLC	01/14/2022	340.00	PORTABLE AND COMPOST TOILETS
5060 EXTREME LOGISTICS GULF COAST, LLC	01/14/2022	340.00	PORTABLE AND COMPOST TOILETS
5060 EXTREME LOGISTICS GULF COAST, LLC	01/14/2022	170.00	PORTABLE AND COMPOST TOILETS
5060 EXTREME LOGISTICS GULF COAST, LLC	01/14/2022	290.00	PORTABLE AND COMPOST TOILETS
5060 EXTREME LOGISTICS GULF COAST, LLC	01/14/2022	530.00	PORTABLE AND COMPOST TOILETS
5060 EXTREME LOGISTICS GULF COAST, LLC	01/14/2022	290.00	PORTABLE AND COMPOST TOILETS
5060 EXTREME LOGISTICS GULF COAST, LLC	01/14/2022	170.00	PORTABLE AND COMPOST TOILETS
5060 EXTREME LOGISTICS GULF COAST, LLC	01/14/2022	170.00	PORTABLE AND COMPOST TOILETS
TOTAL ACH TRANSFERS		\$ 65,329.31	
5707 REFUND PAYEEZY	01/14/2022	100.00	REFUND WITHDRAWN WELL PERMIT 300730-1
TOTAL DIRECT DISBURSEMENTS		\$ 100.00	
TOTAL AP		\$ 89,948.68	
4923 JOHN ALTER	01/21/2022	139.16	TRAVEL REIMBURSEMENT
5820 ANNA UPTON	01/21/2022	180.99	TRAVEL REIMBURSEMENT
2992 BANK OF AMERICA	01/21/2022	436.30	ONLINE ACCESS TO BANK ACCOUNT
2992 BANK OF AMERICA	01/21/2022	1,044.51	DEC 2021 ANALYSIS STATEMENT
5696 MATT BRYANT	01/21/2022	169.99	TRAVEL REIMBURSEMENT
26 FL. SECRETARY OF STATE DIV OF ADMIN SERV	01/21/2022	28.42	LEGAL ADS FOR GOVERNING BOARD
5294 KRONOS, INCORPORATED	01/21/2022	8.33	KRONOS RENEWAL
2299 LIBERTY COUNTY SOLID WASTE	01/21/2022	41.92	SOLID WASTE DUMPSTER FL RIVER
4849 NICK PATRONIS	01/21/2022	94.66	TRAVEL REIMBURSEMENT
5629 ROAD MART OF FLORIDA, LLC	01/21/2022	846.00	MINOR REPAIRS FOR WMD96372
5764 SOUTHERN CLEANING SUPPLY LLC	01/21/2022	935.45	SUPPLIES
105 TALLAHASSEE DEMOCRAT	01/21/2022	103.76	LEGAL ADS WATER USE PERMITS
105 TALLAHASSEE DEMOCRAT	01/21/2022	103.76	LEGAL ADS WATER USE PERMITS
5737 TELECHECK SERVICES, INC.	01/21/2022	50.00	FEES FOR ONLINE PAYMENTS
5737 TELECHECK SERVICES, INC.	01/21/2022	60.00	EPERMITTING FEESTELECHECK
4626 WASTE PRO OF FLORIDA, INC	01/21/2022	206.00	DUMPSTER FOR ECONFINA OFFICE A
TOTAL CHECKS		\$ 4,449.25	

**NORTHWEST FLORIDA WATER MANAGMENT DISTRICT
ACCOUNTS PAYABLE DISBURSEMENTS**

<u>VENDOR NAME</u>	<u>CHECK DATE</u>	<u>INVOICE NET</u>	<u>INVOICE DESCRIPTION</u>
97 THE DEFUNIAK HERALD	01/21/2022	38.50	LEGAL ADS WATER USE PERMITS
4807 WEX BANK	01/21/2022	10,074.54	DEC 2021 FUEL / SERVICE PURCHASES
4807 WEX BANK	01/21/2022	1,179.00	WEX GPS PURCHASE/INSTALL/REMOV
5516 JAMES LAMAR	01/21/2022	2,895.92	TUITION REIMBURSEMENT
3813 PENNINGTON, P.A.	01/21/2022	9,940.00	LEGAL COUNSEL
3960 GEORGE ROBERTS	01/21/2022	94.66	TRAVEL REIMBURSEMENT
5218 WAGeworks, INC.	01/21/2022	56.55	COBRA ADMINISTRATION
4618 WAKULLA COUNTY BOCC	01/21/2022	3,200.00	MAGNOLIA GARDEN SEWER SYSTEM
TOTAL ACH TRANSFERS		\$ 27,479.17	
1616 BLUE CROSS/BLUE SHIELD OF FLORIDA	01/07/2022	57,606.70	EMPLOYEE MEDICAL INSURANCE
2967 BANK OF AMERICA	01/21/2022	3,115.84	DECEMBER 2021 PCARD
2967 BANK OF AMERICA	01/21/2022	100.00	REG SUNPASS
2967 BANK OF AMERICA	01/21/2022	9.99	DIGITAL SUBSCRIPTION TO THE GA
2967 BANK OF AMERICA	01/21/2022	27.72	DIGITAL NEWSPAPER SUBSCRIPTION
2967 BANK OF AMERICA	01/21/2022	9.99	DIGITAL SUBSCRIPTION TO TALLAH
2967 BANK OF AMERICA	01/21/2022	15.96	DIGITAL NEWSPAPER SUBSCRIPTION
2967 BANK OF AMERICA	01/21/2022	11.99	DIGITAL NEWSPAPER SUBSCRIPTION
2967 BANK OF AMERICA	01/21/2022	9.99	DIGITAL NEWSPAPER SUBSCRIPTION
2967 BANK OF AMERICA	01/21/2022	2,639.95	AMAZON ORDER FOR DELL DOCKS
2967 BANK OF AMERICA	01/21/2022	527.02	AMAZON DATA COLLECTION LAB/F
5707 REFUND PAYEEZY	01/21/2022	150.00	CHRISTIN GORMAN P2901662 WITH
TOTAL DIRECT DISBURSEMENTS		\$ 64,225.15	
TOTAL AP		\$ 96,153.57	
4180 BANK OF AMERICA	01/27/2022	29.95	MONTHLY TRANSACTION FEES
4180 BANK OF AMERICA	01/27/2022	833.18	TRANSACTION FEES FOR E-PERMITT
5671 THOMAS BASFORD	01/27/2022	100.00	REFUND WITHDRAWN WELL PERMIT 3
5792 BISHOP STRAW FARMS INC	01/27/2022	2,985.94	AG COST SHARE
735 CARLTON APPRAISAL COMPANY	01/27/2022	4,970.80	APPRAISAL OF SINK CREEK PRESERVE
735 CARLTON APPRAISAL COMPANY	01/27/2022	877.20	APPRAISAL OF SINK CREEK TRACT
735 CARLTON APPRAISAL COMPANY	01/27/2022	1,989.00	APPRAISAL OF PEACOCK BRIDGE TR
4676 CITY OF MILTON FLORIDA	01/27/2022	76.13	DUMPSTER SERVICE
4676 CITY OF MILTON FLORIDA	01/27/2022	34.13	SEWER MILTON OFFICE
3289 CITY OF TALLAHASSEE	01/27/2022	42.19	LAKESHORE & I-10
1859 FL DEPT. OF ENVIRONMENTAL PROTECTION	01/27/2022	20.66	INTEREST EARNINGS QE DEC 2021
3747 FLORIDA STATE UNIVERSITY	01/27/2022	49,144.00	FNAI FALL 2021 MONITORING
2701 FLORIDA MUNICIPAL INSURANCE TRUST	01/27/2022	907.42	WC DEDUCTIBLE
391 GADSDEN COUNTY TAX COLLECTOR	01/27/2022	15.57	2021 POSTAGE DUE
5790 GADSDEN COUNTY NEWS CORP	01/27/2022	63.00	LEGAL ADS-WATER USE PERMITS
2291 GULF COAST ELECTRIC COOPERATIVE,INC	01/27/2022	229.00	ELECTRIC EFO
698 KONICA MINOLTA BUSINESS SOLUTIONS USA	01/27/2022	216.35	KONICA MINOLTA COPIER LEASE RE
698 KONICA MINOLTA BUSINESS SOLUTIONS USA	01/27/2022	261.23	KONICA MINOLTA COPIER LEASE RE
698 KONICA MINOLTA BUSINESS SOLUTIONS USA	01/27/2022	96.09	KONICA MINOLTA COPIER LEASE RE

**NORTHWEST FLORIDA WATER MANAGMENT DISTRICT
ACCOUNTS PAYABLE DISBURSEMENTS**

<u>VENDOR NAME</u>	<u>CHECK DATE</u>	<u>INVOICE NET</u>	<u>INVOICE DESCRIPTION</u>
698 KONICA MINOLTA BUSINESS SOLUTIONS USA	01/27/2022	296.25	KONICA MINOLTA COPIER LEASE RE
698 KONICA MINOLTA BUSINESS SOLUTIONS USA	01/27/2022	210.83	KONICA MINOLTA COPIER LEASE RE
698 KONICA MINOLTA BUSINESS SOLUTIONS USA	01/27/2022	192.35	KONICA MINOLTA COPIER LEASE RE
698 KONICA MINOLTA BUSINESS SOLUTIONS USA	01/27/2022	106.76	KONICA MINOLTA COPIER LEASE RE
698 KONICA MINOLTA BUSINESS SOLUTIONS USA	01/27/2022	189.08	KONICA MINOLTA COPIER LEASE RE
3213 SHI INTERNATIONAL CORP	01/27/2022	62,429.18	MICROSOFT EA ANNUAL PAYMENT
3213 SHI INTERNATIONAL CORP	01/27/2022	1,833.00	MICROSOFT EXCHANGE LICENSE TU
3941 TYLER TECHNOLOGIES, INC.	01/27/2022	476.92	TAX FORMS FOR 2021
4358 UNIVERSITY OF FLORIDA (IFAS)	01/27/2022	8,377.04	SOD BASED ROTATION OUTREACH
4358 UNIVERSITY OF FLORIDA (IFAS)	01/27/2022	30,259.45	SOD BASED ROTATION OUTREACH
4038 WINDSTREAM COMMUNICATIONS	01/27/2022	59.95	800 NUMBERS & EFO LONG DISTANCE
TOTAL CHECKS		\$ 167,322.65	
5739 DARRYL BOUDREAU	01/28/2022	687.55	TRAVEL REIMBURSEMENT
5426 DIVERSIFIED PROFESSIONAL SERVICES CORP	01/28/2022	2,750.00	MOVE STAIRS FROM BLUE SPRING
5225 WENDY DUGAN	01/28/2022	397.95	TRAVEL REIMBURSEMENT
5225 WENDY DUGAN	01/28/2022	84.55	TRAVEL REIMBURSEMENT
4855 ENVIRON SERVICES INCORPORATED	01/28/2022	2,079.17	JANITORIAL SERVICES FOR HQ
2453 ESCAMBIA COUNTY PROPERTY APPRAISER	01/28/2022	3,663.20	1ST OTR FY 21-22
2453 ESCAMBIA COUNTY PROPERTY APPRAISER	01/28/2022	3,664.85	2ND QTR FY 21-22
3104 SOUTHERN WATER SERVICES, LLC	01/28/2022	250.00	QUARTERLY SAMPLING FOR ECONFIN
5337 VANASSEE HANGEN BRUSTLIN, INC.	01/28/2022	9,720.00	AGREEMENT FOR AS NEEDED SERVIC
2631 WASHINGTON COUNTY SHERIFF'S OFFICE	01/28/2022	11,273.40	LAW ENFORCEMENT AND SECURITY
5060 EXTREME LOGISTICS GULF COAST, LLC	01/28/2022	1,165.00	REIMBURSEMENT TO REPLACE UNIT-
TOTAL ACH TRANSFERS		\$ 35,735.67	
TOTAL AP		\$ 203,058.32	

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
SCHEDULE OF DISBURSEMENTS
PAYROLL
JANUARY 2022

DIRECT DEPOSIT	01/14/2022	\$	222,738.35
CHECKS	01/14/2022		444.37
FLEX SPENDING TRANSFER	01/14/2022		1,657.57
DIRECT DEPOSIT	01/28/2022		223,530.66
CHECKS	01/28/2022		444.37
FLEX SPENDING TRANSFER	01/28/2022		1,657.57

\$ 450,472.89

APPROVED:

Chairman or Executive Director

March 10, 2022

Date

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Frank Powell, Director, Division of Asset Management

FROM: Danny Layfield, Deputy Director, Division of Asset Management

DATE: February 23, 2022

SUBJECT: Consideration of Removal of Property Items from District Records

Recommendation

Staff recommends the Governing Board authorize the removal of property items from the property records and write off the value of the items.

Background

During the Fiscal Year 2020-21 annual physical inventory process, the items in the following table were not able to be located but remain on the District's property records. Multiple attempts were made to find these items since the physical inventory process began in August 2021. Staff does not believe these items were stolen but were considered ready for surplus and mistakenly disposed of prior to obtaining Governing Board approval.

Per District policies and procedures, the Asset Management Division is responsible for requesting Governing Board authorization to remove the missing items from the official property inventory records and write-off the value of these items. Upon approval from the Governing Board, the Bureau of Accounting will remove these items from the property inventory records and adjust accounting records accordingly.

Description	Tag #	Net Present Value at 9/30/21 to be Written Off
Dell Monitor	00134	\$0.00
Dell Monitor	00191	\$0.00
Dell Monitor	00194	\$0.00
50" Vizio Plasma TV	00270	\$0.00
Dell Monitor	00534	\$0.00
Dell Monitor	00550	\$0.00
Samsung Monitor	00577	\$0.00
Microsoft Surface Pro Tablet	00920	\$0.00
Panasonic Toughbook	00966	\$0.00

Panasonic Laptop	01360	\$0.00
Dell Monitor	01451	\$0.00
Dell Monitor	01457	\$0.00
Dell Monitor	01754	\$0.00
XLINK500 W/LTE MODEM	09001	\$0.00
Dell Monitor	1697	\$0.00
APC Smart UPS	2761	\$0.00
Panasonic Laptop	2777	\$0.00
Dell Precision T1700 Tower	3243	\$0.00
EXO2 Sonde System1 w/ Probes	3245	\$1,979.77
EXO2 Sonde System1 w/ Probes-Site 1	3247	\$1,979.77
YSI EXO2 Sonde System1	3248	\$1,979.77
Dell Latitude E6440 BTX Laptop	3491	\$0.00
Panasonic Toughbook	80006	\$0.00

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Carlos Herd, Director, Division of Resource Management

FROM: Paul Thorpe, Deputy Director, Resource Management Division

DATE: February 15, 2022

SUBJECT: Consideration of Grant Agreement Extension for the Okaloosa County/Eglin AFB/Niceville Reclaimed Water Project

Recommendation

Staff recommends the Governing Board approve extending the grant agreement for the Okaloosa County/Eglin AFB/Niceville Reclaimed Water Project to June 30, 2023.

Discussion

In 2019, the Governing Board authorized the Executive Director to enter into agreement with the Department of Environmental Protection and the cooperator, Okaloosa County, for \$2,500,000 in state alternative water supply grant funding for construction of an alternative water supply development project within the District's Region II water supply planning region. In cooperation with Eglin AFB and the city of Niceville, Okaloosa County is installing approximately 11 miles of wastewater reuse line from the Arbennie Pritchett Water Reclamation Facility to the city of Niceville, with a service lateral for future use to Eglin AFB. In addition to the state alternative water supply funding, the project is funded by a direct state appropriation of \$3,000,000 and more than \$2,500,000 of county funds.

The project is well underway, with construction approximately 20 percent complete. As construction has proceeded, Okaloosa County has experienced labor and material supply shortages which have delayed final completion of the project. Given this, the county has requested the District extend the associated grant agreement to June 30, 2023. With the Governing Board's approval, the District will extend the project grant agreement and the associated grant agreement from the Department of Environmental Protection.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Carlos Herd, Director, Division of Resource Management

FROM: Paul Thorpe, Deputy Director, Resource Management Division

DATE: February 22, 2022

SUBJECT: Consideration of Grant Agreement with the Florida Department of Environmental Protection for Apalachicola Bay Water Quality Improvement Activities

Recommendation

Staff recommends the Governing Board authorize the Executive Director to enter into agreement with the Florida Department of Environmental Protection to accept up to \$1,085,392.62 in grant funding for the completion of Apalachicola Bay water quality improvement projects.

Discussion

In February 2017 and March 2018, the Governing Board authorized the District to approve funding for the City of Carrabelle and the City of Apalachicola, respectively, to implement water quality improvement projects. For the City of Carrabelle, this includes funding for Phase 1 of the Lighthouse Estates septic to sewer project. For the City of Apalachicola, this provided for funding to complete stormwater retrofit activities to improve the quality of runoff discharging into Apalachicola Bay. Funding was provided through the use of Governing Board resolutions to the Florida Department of Environmental Protection (DEP) to allow the District to invoice DEP for funding provided from the Water Management Lands Trust Fund.

This past year, DEP determined the remaining funding needed for the projects must be authorized through a separate grant agreement between the Department and the District, rather than relying on past Board resolutions.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director

FROM: Frank Powell, Director, Division of Asset Management

DATE: February 14, 2022

SUBJECT: Consideration of Agreement with Liberty County for Management of the Beaverdam Recreation Site

Recommendation:

Staff recommends the Governing Board approve the agreement and authorize the Executive Director to execute the agreement with Liberty County for the Beaverdam Recreation Site.

Background:

The District acquired the Beaverdam tract in Liberty County in 2011. The 1,316.70-acre property was purchased utilizing funding from Florida Forever and the District General Fund. The tract was acquired for the purpose of protecting the water resources of the Apalachicola River.

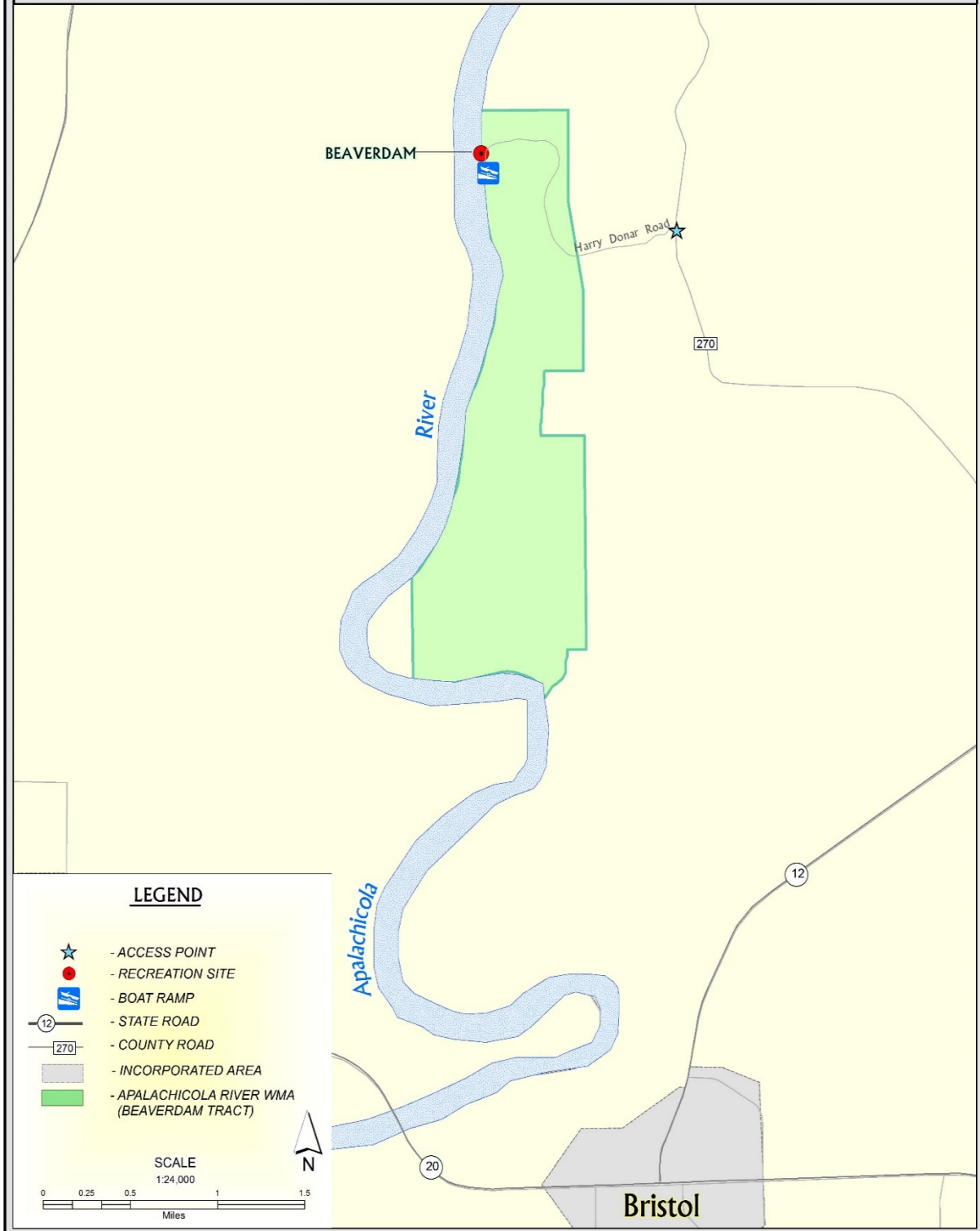
The Beaverdam tract provides recreational opportunities and access to the Apalachicola River via the Beaverdam Boat Ramp. This public boat ramp is one of four public boat ramps on the eastern side of the river from Lake Seminole to Highway 20.

An agreement between the District and Liberty County has been drafted to identify responsibilities of each party throughout the life of the project. The agreement is perpetual unless terminated by either party. In summary, Liberty County will be responsible for the following:

- a. Maintain Harry Donor Road, including removal of tires and debris located along Harry Donor Road.
- b. Maintain the parking area and existing boat ramp. Liberty County will apply for the Florida Boating Improvement Program to improve the boat ramp on the Beaverdam tract.
- c. Remove trash from the boat ramp and parking area (at the end of Harry Donor Road) at least once a week.
- d. Purchase and install an informational kiosk and picnic pavilion.
- e. Install a concrete slab and pay for the service of one handicap portable toilet.

The District will be responsible for providing a sign to be placed in the parking area.

APALACHICOLA RIVER WATER MANAGEMENT AREA (BEAVERDAM TRACT)



NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Frank Powell, Director, Division of Asset Management

FROM: Carol Bert, Asset Management Administrator

DATE: February 23, 2022

SUBJECT: Consideration of Amendment No. 1 to the Glover Conservation Easement;
Choctawhatchee River/Holmes Creek WMA

Recommendation:

Staff recommends the Governing Board approve Amendment No. 1 and authorize the Executive Director to execute Amendment No. 1, subject to legal counsel review.

Background:

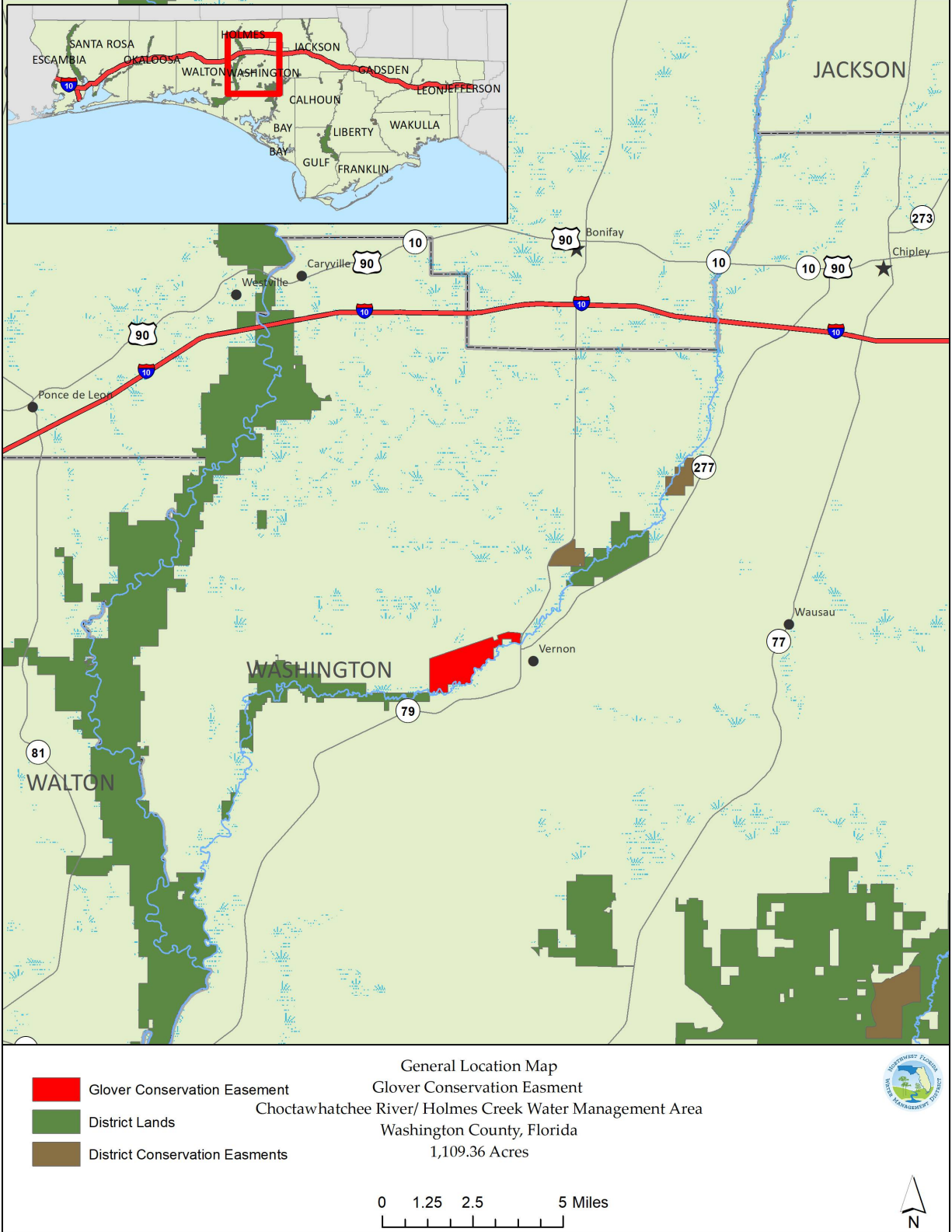
In August 2001, the District purchased a conservation easement on 1,109.36 acres from the Glover family for \$600,000 with Preservation 2000 funds. The property is located on Creek Road, West of Highway 79 in Washington County (see attached map).

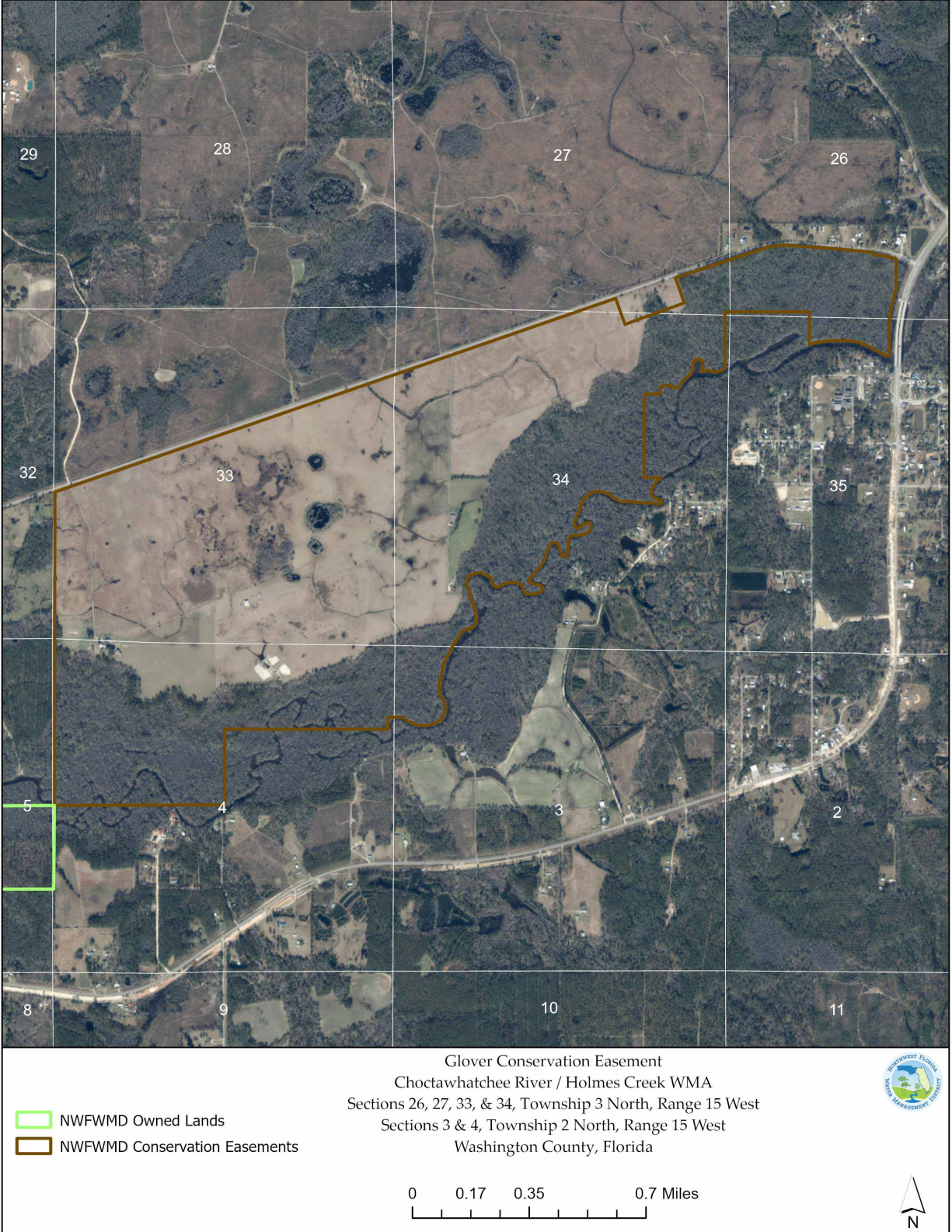
The Glover conservation easement was one of the earlier easements negotiated and executed by the District and did not allow for any impervious surface for residential purposes. The easement only allows impervious surface, in the amount of 43,560 square feet, for domestic livestock production uses and practices. Over the last 20 years, the District's conservation easements have seen significant change and almost all conservation easements now include impervious surface for residential purposes.

The Glover family has requested an amendment to the conservation easement. The family would like to amend the conservation easement to allow 5,000 square feet of impervious surface to be used for residential purposes and reduce the square footage allowed for domestic livestock uses to 38,560 square feet. As of the District's last compliance inspection on June 29, 2021, a total of 22,482 square feet of impervious surface was being utilized for domestic livestock production uses and practices. In addition to amending for the use of 5,000 square feet of impervious surface for residential purposes, this amendment would also include language that no additional septic tanks can be installed at any of the three existing residences.

Resource Management staff conducted a desktop analysis on allowing 5,000 of the 43,560 square feet of impervious surface to be utilized for residential purposes and concluded the proposed change is not anticipated to have a negative impact on the water resource values of the property. This amendment will rectify the impervious surface needed for an existing prohibited structure (carport containing 602 square feet) and also allow the Glover family to add impervious surface at any of the three existing residences on the property without concerns for future violations of the District conservation easement.

cb





NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
PUBLIC HEARING FOR REGULATORY MATTERS
A G E N D A

District DeFuniak Springs Service Office
700 US Highway 331 South
DeFuniak Springs, FL 32435

Thursday
March 10, 2022
2:05 p.m., ET / 1:05 p.m., CT

Note: Appeal from any NFWFMD Final Agency Action requires a record of the proceedings. Although Governing Board meetings are normally recorded, affected persons are advised that it may be necessary for them to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based. Persons with disabilities or handicaps who need assistance or reasonable accommodation in order to participate in these meetings should contact the District at least 72 hours in advance of these meetings to make appropriate arrangements.

PART I — CONSENT AGENDA

• WATER USE PERMITS

A. Permit Renewal

A-1 Applicant: Steven W. Reecy, Florida Department of Corrections
App. No.: 2B-129-5655-10
Use: Institutional

Authorization Statement: This Permit authorizes the Permittee to make an average annual withdrawal of 1.6 million gallons per day (49.6 million gallons per month maximum) of groundwater from the Floridan aquifer for institutional use.

Duration Recommended: 20 Years
Staff Recommendation Approval
Public Comment Received: No

WATER USE TECHNICAL STAFF REPORT
1-February-2022
Application No.: 2B-037-5655-10

Owner: Steven W. Reecy
Florida Department of Corrections
501 S Calhoun St
Tallahassee, FL 32399
(850) 412-2610

Applicant: Steven W. Reecy
Florida Department of Corrections
501 S Calhoun St
Tallahassee, FL 32399
(850) 412-2610

Agent: Not Applicable

Compliance Contact: Andres Kraul
Florida Department of Corrections
501 S Calhoun St
Tallahassee, FL 32399
(850) 717-3926

Project Name: DOC – Franklin Correctional Institution

County: Franklin

WRCA: N/A

ARC: N/A

Objectors: No

This Permit authorizes the Permittee to make an average annual withdrawal of 1.6 million gallons per day (49.6 million gallons per month maximum) of groundwater from the Floridan aquifer for institutional use.

Recommendation: Approval

Reviewers: Kristine Locke; Beth Perison

RECOMMENDED PERMIT DURATION AND COMPLIANCE REPORTING:

Staff recommends the permit expiration date be April 1, 2042. The Permittee is required to submit and comply with all information and data pursuant to the conditions set forth in the permit.

WITHDRAWAL INFORMATION:

Water Use	Permitted	Requested	Recommended
Average Day (GPD)	1,600,000	1,600,000	1,600,000
Maximum Month (GAL)	49,600,000	49,600,000	49,600,000

DESCRIPTION:

Florida Department of Corrections (DOC) requests renewal of Individual Water Use Permit (IWUP) No. 2B-037-5655 for the continued authorization of groundwater withdrawals from the Floridan aquifer for institutional use without changes to the currently permitted withdrawal amounts.

DOC utilizes groundwater for heating and cooling use and minor agricultural irrigation use at the Franklin Correctional Institution. The facility has a capacity of 1,350 people and irrigation need for 17 acres of small vegetables. Staff used the Agricultural Field Scale Irrigation Requirements Simulation (AFSIRS) to determine the irrigation demand associated with 17 acres of spring and fall planted small vegetables. Staff recommends continued authorization of the withdrawals which includes the AFSIRS derived irrigation amounts and the heating and cooling amounts. These amounts are considered reasonable and adequate to meet the applicant's water use demands for the recommended permit duration.

The system is a single pass closed loop system and, therefore, practically 100% of groundwater withdrawn for heating and cooling is returned to the same aquifer system. District staff used the program DRAWDOWN to analyze potential impacts to the Floridan aquifer associated with the minor agricultural irrigation over the 20-year permit period. The simulated drawdowns in the Floridan aquifer were less than one foot at distances of one-half mile and one mile from the center of pumping. These drawdowns are not anticipated to interfere with existing legal uses.

PERMIT APPLICATION REVIEW:

Section 373.223, Florida Statutes (F.S.), and section 40A-2.301, Florida Administrative Code (F.A.C.), require an applicant to establish that the proposed use of water:

- (a) Is a reasonable-beneficial use;
- (b) Will not interfere with any presently existing legal use of water; and,
- (c) Is consistent with the public interest.

In addition, the above requirements are detailed further in the District's Water Use Permit Applicant's Handbook. District staff have reviewed the water use permit application pursuant to the above-described requirements and have determined that the application meets the conditions for issuance of this permit.

RECOMMENDATION:

It is the determination of the staff that the water use amounts recommended, as conditioned, are reasonable-beneficial, consistent with the public's interest, and will not interfere with any presently existing legal use of water. This determination has been made according to provisions of Chapter 373, F.S., and Chapter 40A-2, F.A.C.

Staff recommends that the applicant be granted an Individual Water Use Permit for an annual average daily withdrawal of 1.6 million gallons; and a maximum monthly withdrawal of 49.6 million gallons. Staff also recommends that the expiration date of the permit be April 1, 2042, and that the permit be conditioned as per the "Conditions for Issuance" included in Exhibit A of the permit document.

FACILITY INFORMATION:

Site Name: DOC – Franklin Correctional Institution

Well Details								
District ID	Station Name	Casing Diameter (inches)	Casing Depth (feet)	Total Depth (feet)	Capacity (GPM)	Source Name	Status	Use Type
15785	FCI #1	6	80	155	135	Floridan Aquifer (Undiff)	To be abandoned	Institutional (Supply)
15852	FCI #4	12	80	150	230	Floridan Aquifer (Undiff)	Active	Institutional (Supply)
15853	FCI #5	6	80	160	135	Floridan Aquifer (Undiff)	Active	Institutional (Supply)
15854	FCI #6	6	80	160	135	Floridan Aquifer (Undiff)	Active	Institutional (Supply)
15855	FCI #7	6	80	160	212	Floridan Aquifer (Undiff)	Active	Institutional (Supply)
15856	FCI #8	6	80	160	212	Floridan Aquifer (Undiff)	Active	Institutional (Agricultural)
15857	FCI #9	6	80	160	135	Floridan Aquifer (Undiff)	Active	Institutional (Supply)
16042	FCI #10	6	80	160	135	Floridan Aquifer (Undiff)	Active	Institutional (Supply)
16043	FCI #11	6	80	160	135	Floridan Aquifer (Undiff)	Active	Institutional (Supply)
16044	FCI #12	6	80	160	135	Floridan Aquifer (Undiff)	Active	Institutional (Supply)
16094	FCI #13	6	80	160	Return	Floridan Aquifer (Undiff)	Active	Institutional (Return)
16095	FCI #14	8	63	150	Return	Floridan Aquifer (Undiff)	Active	Institutional (Return)

Well Details								
District ID	Station Name	Casing Diameter (inches)	Casing Depth (feet)	Total Depth (feet)	Capacity (GPM)	Source Name	Status	Use Type
16096	FCI #15	6	80	160	Return	Floridan Aquifer (Undiff)	Active	Institutional (Return)
16097	FCI #16	6	80	160	Return	Floridan Aquifer (Undiff)	Active	Institutional (Return)
286216	FCI #2R	6	80	150	228	Floridan Aquifer (Undiff)	Active	Institutional (Supply)
293994	FCI #3R	6	77	160	220	Floridan Aquifer (Undiff)	Active	Institutional (Supply)
309271	FCI #1R	6	80	160	135	Floridan Aquifer (Undiff)	Active	Institutional (Supply)

WATER USE PERMIT

PERMIT NO.	<u>2B-037-5655-10</u>	DATE ISSUED	<u></u>
PROJECT NAME:	<u>DOC – Franklin Correctional Institution</u>	DATE RECEIVED:	<u>October 19, 2021</u>

A PERMIT AUTHORIZING:

This Permit authorizes the Permittee to make an average annual withdrawal of 1.6 million gallons per day (49.6 million gallons per month maximum) of groundwater from the Floridan aquifer for institutional use.

LOCATION:

STR: Sections 16 and 9, Township 7 South, Range 4 West

Franklin County

ISSUED TO:

Florida Department of Corrections
501 S Calhoun St
Tallahassee, FL 32399

Permittee agrees to hold and save the Northwest Florida Water Management District and its successors harmless from any and all damages, claims, or liabilities which may arise from permit issuance. Said application, including all maps and specifications attached thereto, is by reference made a part hereof.

This permit does not convey to the Permittee any property rights nor any rights or privileges other than those specified herein, nor relieve the Permittee from complying with any law, regulation or requirement affecting the rights of other bodies or agencies.

This permit may be revoked, modified or transferred at any time pursuant to the appropriate provisions of Chapter 373, Florida Statutes, and Chapter 40A-2, Florida Administrative Code.

PERMIT IS CONDITIONED UPON:

See conditions on attached "Exhibit A," dated _____.

AUTHORIZED BY: Northwest Florida Water Management District
Division of Regulatory Services

By:

Signature

"EXHIBIT A"
CONDITIONS FOR ISSUANCE OF PERMIT NUMBER 2B-037-5655-10
DOC – Franklin Correctional Institution
DATED _____

Specific Conditions

1. This permit shall expire on April 1, 2042.
2. This Permit authorizes the Permittee to make an average annual withdrawal of 1.6 million gallons per day (49.6 million gallons per month maximum) of groundwater from the Floridan aquifer for institutional use. The individual facilities authorized to make this combined withdrawal are shown in the table below in the following condition. The total combined amounts of water withdrawn by all facilities listed shall not exceed the amounts identified above.
3. Withdrawal Facilities:

Facility ID #	FLUWID	Location SEC,TWN,RNG
FCI #1	AAK0052	Sec. 16, T7S, R4W
FCI #1R	AAR0800	Sec. 16, T7S, R4W
FCI #2R	AAR0574	Sec. 16, T7S, R4W
FCI #3R	AAR0866	Sec. 16, T7S, R4W
FCI #4	AAK8225	Sec. 16, T7S, R4W
FCI #5	AAK0055	Sec. 16, T7S, R4W
FCI #6	AAK0056	Sec. 16, T7S, R4W
FCI #7	AAK0057	Sec. 16, T7S, R4W
FCI #8	AAK0058	Sec. 16, T7S, R4W
FCI #9	AAK0059	Sec. 16, T7S, R4W
FCI #10	AAK0060	Sec. 16, T7S, R4W
FCI #11	AAK0061	Sec. 16, T7S, R4W
FCI #12	AAK0062	Sec. 16, T7S, R4W

Return Wells:

Facility ID #	FLUWID	Location SEC,TWN,RNG
FCI #13	AAK0063	Sec. 16, T7S, R4W
FCI #14	AAI8150	Sec. 16, T7S, R4W
FCI #15	AAK0064	Sec. 16, T7S, R4W
FCI #16	AAK0076	Sec. 16, T7S, R4W

4. The Permittee shall include the Individual Water Use Permit number and the well's Florida Unique Identification Number (e.g. AAR0800 for FCI #1R) when submitting reports or otherwise corresponding with the District.
5. The Permittee shall limit groundwater used for agricultural irrigation to an average annual withdrawal of 0.0214 million gallons per day (1.59 million gallons per month maximum).
6. The Permittee, by January 31 of each year, shall submit a water use report of total water usage for agricultural irrigation for the previous calendar year (January – December), even if no water is used. The Permittee shall record the data required on Water Use/Pumpage Report Form (Form 166). The Permittee, if preferred, may submit the report electronically by downloading the correct form from the District website, filling it out properly, and e-mailing it to compliance@nwfwater.com. The next report is due by January 31, 2023.
7. The Permittee, by January 31 of each year, shall submit a status report using Form 168, Annual Crop Summary Report Form. The report shall include: type and acreage of crop(s) planted and irrigated; type(s) of irrigation system(s); and the number of livestock being watered.
8. The Permittee, by January 31 of each year, shall submit a statement certifying that nominally 100 percent of water withdrawn for heat pump supply use was returned to the same portion of aquifer from which it was withdrawn. If there is any discharge of water from the heating and cooling system (i.e. not returned to the aquifer) greater than 0.1 million gallons in a single occurrence, the Permittee, within 30 days of the discharge event, shall record the data required on Water Use Summary Reporting Form (Form 172). The Permittee shall provide an explanation for the discharge of water from the heating and cooling system, and describe corrective actions to be taken. The Permittee, if preferred, may submit the report electronically by downloading the correct form from the District website, filling it out properly, and e-mailing it to compliance@nwfwater.com.
9. The Permittee shall maintain, in working order, in-line totalizing flow meters at the well heads on all withdrawal wells (FCI #1R, FCI #2R, FCI #3R, FCI #4, FCI #5, FCI #6, FCI #7, FCI #8, FCI #9, FCI #10, FCI #11, and FCI #12). The meters shall be maintained to be at least 95% accurate and any meter determined defective must be replaced within 30 days of its discovery. The Permittee, within 30 days of meter installation, shall provide documentation to the District that the required flow meters have been installed and report the initial meter readings.
10. The Permittee, by October 31, in years 2024, 2029, 2034, 2039, and at the time of requesting a permit modification or renewal, shall submit documentation of the flow meter calibration and accuracy ratings for all flow meters to the District using the Flow Meter Accuracy Report Form (Form 170). The Permittee, if preferred, may submit the report electronically by downloading the correct form from the District website, filling it out properly, and e-mailing it to compliance@nwfwater.com.
11. The Permittee shall submit to the District in a single electronic submittal the following information by January 31, April 30, July 31 and October 31 of each year:

Static water level measurements for Floridan aquifer well FCI #1R conducted during the first two weeks of each month for the previous three months (e.g. measurements for January, February,

and March shall be submitted by April 30) using a District-approved water level measuring device. Water levels shall be taken following a 24-hour non-pumping period, as much as is practicable, reported as depth-to-water below a pre-defined measuring point. All measurements shall be taken from the same measuring point. If the measuring point is different from land surface elevation, then the Permittee shall provide the measuring point distance above or below land surface. All static water level reports shall include the date and time the well was turned off, date and time the measurement was taken, method and device used, and the water level measurement to 0.01 foot for steel/electric tape and 1.0 foot precision for airline methods, respectively. The Permittee, if utilizing the airline method, shall also report airline length, gauge reading, linear distance of the airline terminus from land surface, and a description of where the airline terminates (e.g. land surface, pump base, pressure gauge, etc.).

12. The Permittee shall collect water quality samples for laboratory analyses from FCI #1R within the first two weeks of January and July in each year. Prior to sampling, the Permittee shall purge a minimum of three well volumes and report, with each set of test results: the duration of purging, purge volume, and purge rates used. All sampling and analysis methodologies used shall conform to standards established in Chapter 62-160, F.A.C., Quality Assurance. Furthermore, all water quality analysis shall be conducted by a laboratory with National Environmental Laboratory Accreditation Program (NELAP) and Florida Department of Health Rule 64E-1, F.A.C., certification for the constituents of concern. The water quality analyses shall include the following constituents: chloride, sodium, total dissolved solids. The Permittee shall submit results from tests conducted in January and July to the District by February 28 and August 31 of each year. At the time of modification or renewal, the Permittee shall submit a summary and analysis of the water quality data collected for the wells for the entire period of record.
13. The Permittee shall maintain well FCI #1 Carrabelle (AAF8224) in such condition that the City of Carrabelle can access it for withdrawal and monitoring purposes.
14. Heat Pump Supply Uses – The Permittee shall return nominally 100% of water withdrawn for Heat Pump Supply to the same portion of the aquifer from which it was withdrawn.
15. The Permittee shall encourage and provide for the efficient and non-wasteful use of water, and shall implement water conservation measures, including a proactive leak detection program, designed to enhance water use efficiency and reduce water demand and water losses.
16. The Permittee shall maximize the use of reclaimed water if it is available and its use is environmentally, economically and technically feasible.
17. The Permittee shall maximize the use of surface water and/or stormwater for agricultural irrigation prior to the use of the Floridan aquifer wells for agricultural irrigation.
18. The Permittee, prior to the construction, alteration and/or enhancement of any surface water withdrawal, diversion, or management system, shall contact the District to determine if a permit will be required. A permit would be required by the District for activities including creek sandbagging, sump excavation, and any maintenance beyond that considered routine or custodial.

19. The Permittee shall annually evaluate the efficiency of each of its irrigation units and undertake necessary maintenance, repairs and upgrades to provide for the proper efficiency of its equipment. The Permittee shall maintain and repair the irrigation system to avoid the inefficient use of or loss of water through pipe leaks, broken sprinkler heads, and clogged emitters. The Permittee shall maintain the irrigation system to prevent wasteful runoff from the property associated with irrigation.
20. The Permittee shall equip the well and irrigation system with an anti-siphoning device if chemicals are to be applied through the irrigation system, as required by section 487.064, F.S.
21. The Permittee shall ensure that any new irrigation system(s) purchased is/are of an efficiency rating of 90% or greater.

Standard Conditions

22. All water uses authorized by this permit shall be implemented as conditioned by this permit, including any documents incorporated by reference in a permit condition. The District may revoke this permit, in whole or in part, or take enforcement action, pursuant to sections 373.136 or 373.243, F.S., unless a permit modification has been obtained to address the noncompliance.
23. The Permittee shall immediately notify the District in writing of any previously submitted information that is later discovered to be inaccurate.
24. This permit does not convey to the Permittee any property rights or privileges other than those specified herein, nor relieve the Permittee from complying with any applicable local government, state, or federal law, rule, or ordinance.
25. The Permittee shall notify the District in writing within 45 days of any sale, transfer, or conveyance of ownership or any other loss of permitted legal control of the project and/or related facilities from which the permitted water use is made. Where Permittee's control of the land subject to the permit was demonstrated through a lease, the Permittee must either submit documentation showing that it continues to have legal control or transfer control of the permitted system/project to the new landowner or new lessee. All transfers of ownership are subject to the requirements of section 40A-2.351, F.A.C. Alternatively, the Permittee may surrender the water use permit to the District, thereby relinquishing the right to conduct any activities under the permit.
26. Nothing in this permit should be construed to limit the authority of the District to declare a water shortage and issue orders pursuant to Chapter 373, F.S. In the event of a declared water shortage, the Permittee must adhere to the water shortage restrictions, as specified by the District. The Permittee is advised that during a water shortage, reports shall be submitted as required by District rule or order.
27. With advance notice to the Permittee, District staff with proper identification shall have permission to enter, inspect, observe, collect samples, and take measurements of permitted facilities to determine compliance with the permit conditions and permitted plans and specifications. The Permittee shall either accompany District staff onto the property or make provision for access onto the property.

28. The Permittee may seek modification of any term of an unexpired permit. The Permittee is advised that section 373.239, F.S., and section 40A-2.331, F.A.C., are applicable to permit modifications.
29. The District reserves the right to curtail permitted withdrawal and diversion rates if the withdrawal or diversion causes harm to legal uses of water, offsite land use, or water resources and associated environmental features that existed at the time of permit application.
30. The Permittee shall not cause harmful saltwater intrusion. The District reserves the right to curtail permitted withdrawal rates if withdrawals cause harmful saline water intrusion.
31. The Permittee's consumptive use of water as authorized by this permit shall not reduce a flow or level below any minimum flow or level established by the District or the Department of Environmental Protection pursuant to sections 373.042 and 373.0421, F.S. If the Permittee's use of water causes or contributes to such a reduction, then the District shall modify or revoke the permit, in whole or in part, unless the Permittee implements all provisions applicable to the Permittee's use in a District-approved recovery or prevention strategy.
32. The Permittee shall mitigate any harm caused by withdrawals or diversions permitted herein on legal water uses, offsite land use, and water resources and associated environmental features which existed at the time of permit application. Mitigation may include modification of the Permittee's pumping schedule (i.e., duration, withdrawal rates, time of day, etc.), the lowering of the affected pump(s) or the replacement of the well(s) including proper plugging and abandonment of the well(s) that is replaced. The Permittee, upon receipt of an allegation of interference, shall retain the services of an appropriate licensed professional to investigate the alleged interference. The Permittee shall ensure their chosen professional investigates any alleged interference within 48 hours of the allegation being made and provides the conclusions of the investigation to the entity alleging the impact within 72 hours of the allegation being made. If it is determined that the use of a well has been impaired as a result of the Permittee's operation, the Permittee shall complete the required mitigation within 30 days. The Permittee shall be responsible for the payment of services rendered by the licensed professional. The Permittee, within 30 days of any allegation of interference, shall submit a report to the District including the date of the allegation, the name and contact information of the party making the allegation, the result of the investigation made, and any mitigation action undertaken.

MEMORANDUM

TO: Northwest Florida Water Management District Governing Board

FROM: J. Breck Brannen, General Counsel

RE: Legal Counsel Report

DATE: February 28, 2022

Northwest Florida Water Management District, Petitioner, vs. GHD Construction Services, Inc., Defendant, Walton County Circuit Court Case No. 21CA137

The District has filed and served a Petition for Enforcement against GHD Construction Services, Inc. (“GHD”), stemming from GHD’s violation of a Consent Order and of District statutes and rules. The District is seeking an injunction against GHD to require its compliance with the Consent Order and to cease violating statutes and rules. The District is also seeking the statutory monetary penalties associated with such violations.

GHD is the holder of an environmental resource permit known as a “10/2 Self-Certification” for the development and construction of residential units in DeFuniak Springs. In February 2020, the District determined that GHD was not complying with its permit and was violating District statutes and rules by adversely impacting wetlands. The District and GHD entered into a Consent Order in February 2020, whereby GHD agreed to pay a penalty and remediate the impacted wetlands. GHD eventually paid the penalty, but it never began the required remediation. After many failed attempts to motivate GHD to perform the required remediation, the District was forced to file the Petition for Enforcement in April 2021.

The District has served discovery requests upon GHD and responses have been received. The responses and documents have been reviewed and do not change the District’s analysis of the case. The deposition of GHD’s corporate representative was taken on January 26, 2022, and the testimony received does not change the District’s analysis of the case. A case management conference was held on February 22, 2022. The Court indicated that it would order mediation but it has not been set yet. The Court has set the trial for August 9, 2022.

We continue to litigate this case as expeditiously as possible and remain confident in our position.