

**Northwest Florida Water Management District
Governing Board Meeting Minutes
Thursday, October 13, 2022
81 Water Management Drive
Havana, Florida 32333**

1. Opening Ceremonies

Called to order at 1:02 p.m.

Savannah Shell called the roll and a quorum was declared present.

Present: George Roberts, Chair; Jerry Pate, Vice Chair; Nick Patronis, Secretary-Treasurer; John Alter; Gus Andrews; Ted Everett; Kellie Ralston; Anna Upton

2. Special Thanks and Recognition

None.

3. Changes to the Agenda

None.

4. Approval of the Minutes for September 8, 2022, and September 22, 2022

MOTIONED BY JERRY PATE, SECONDED BY JOHN ALTER, THAT THE GOVERNING BOARD APPROVE THE MINUTES FOR SEPTEMBER 8, 2022, AND SEPTEMBER 22, 2022. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

5. Approval of the Financial Reports for the Month of August 2022

MOTIONED BY JERRY PATE, SECONDED BY KELLIE RALSTON, THAT THE GOVERNING BOARD APPROVE THE FINANCIAL REPORTS FOR THE MONTH OF AUGUST 2022. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

6. Public Hearing on Consideration of Regulatory Matters

Public Hearing called to order at 1:05 p.m.

A. Permit Modification

A-1 Applicant: Thomas Dawson, Emerald Coast Utilities Authority
 App. No.: 2B-033-111-19
 Use: Public Supply

MOTIONED BY KELLIE RALSTON, SECONDED BY ANNA UPTON, THAT THE GOVERNING BOARD APPROVE APPLICATION NO. 2B-033-111-19, THOMAS DAWSON, EMERALD COAST UTILITIES AUTHORITY, PER THE RECOMMENDATIONS AND CONDITIONS OF THE STAFF REPORTS AND PER THE TERMS AND CONDITIONS OF THE PERMIT DOCUMENTS. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

7. Legal Counsel Report

Breck Brannen provided a status update on the case referenced below.

Northwest Florida Water Management District, Plaintiff, vs. GHD Construction Services, Inc., Defendant, Walton County Circuit Court Case No. 21CA137

Meeting was adjourned at 1:06 p.m.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
Financial Report
Summary Statement of Receipts, Disbursements & Cash Balances
For Month Ending September 30, 2022

Balance Forward - Operating Funds		\$45,983,408.11	
Operating Funds Received in current month:			
Revenue Receipts, Current	\$174,503.26		
Contracts Receivable	522,925.58		
Other Deposits/Refunds/Adjustments	11,942.35		
Transfers from Lands Accounts	0.00		
Total Deposits during month		<u>709,371.19</u>	
Total Deposits and Balance Forward			\$ 46,692,779.30
Disbursements:			
Employee Salaries		476,051.08	
Employee Benefits		254,118.02	
Employee Flexible Spending Account		0.00	
Contractual Services (Professional)		397,077.27	
Operating Expenses - Services		125,235.68	
Operating Expenses - Commodities		53,655.60	
Operating Capital Outlay		25,200.00	
Grants and Aids		18,499.75	
Total Operating Expenses during month		<u>1,349,837.40</u>	
Payables, Prior Year		0.00	
Other Disbursements or (Credits)		52,785.36	
Total Funds Disbursed by check during month		<u>1,402,622.76</u>	
Bank Debits (Fees, Deposit Slips, etc.)		0.00	
Transfer to Land Acquisition Account		<u>0.00</u>	
Total Funds Disbursed			<u>1,402,622.76</u>
Cash Balance Operating Funds at month end			\$ 45,290,156.54
Operating Depositories:			
Petty Cash Fund		250.25	
General Fund Checking		1,766,143.18	
Payroll Account		6,000.00	
Passthrough (EFT) Account		0.00	
Investment Accounts @ 2.61%			
General Fund		22,751,906.74	
Lands Fee Fund		4,748,910.89	
Ecosystem TF		72,378.67	
Water Prot. & Sust. Program TF		101,106.41	
Okaloosa Regional Reuse		1,141,473.73	
Mitigation Fund		<u>14,701,986.67</u>	
Total Operating Depositories at month end			\$ 45,290,156.54

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
Financial Report
Summary Statement of Receipts, Disbursements & Cash Balances
For Month Ending September 30, 2022

Land Acquisition Funds:

Fla. Board of Administration @ 2.61%	\$ 302,902.90	
Total Land Acquisition Funds		302,902.90

Restricted Management Funds:

Fla. Board of Administration Phipps Land Management Account @ 2.61%	42,333.44	
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Fla. Board of Administration Cypress Springs R&M Account @ 2.61%	<u>848,525.45</u>	
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Total Restricted Land Management Funds		<u>890,858.89</u>
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Total Land Acquisition, and Restricted Management Funds		<u>1,193,761.79</u>
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TOTAL OPERATING, LAND ACQUISITION, & RESTRICTED FUNDS AT MONTH END		<u><u>\$ 1,193,761.79</u></u>
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Approved: _____
Chairman or Executive Director

Date: November 10, 2022

Northwest Florida Water Management District
Statement of Sources and Uses of Funds
For the Period ending September 30, 2022
(Nonfinal and Unaudited)*

	Current Budget	Actuals Through 9/30/2022	Variance (under)/Over Budget	Actuals As A % of Budget
Sources				
Ad Valorem Property Taxes	\$ 3,687,899	\$ 3,667,873	\$ (20,026)	99%
Intergovernmental Revenues	97,206,197	15,736,474	(81,469,723)	16%
Interest on Invested Funds	48,500	349,250	300,750	720%
License and Permit Fees	537,000	804,090	267,090	150%
Other	4,551,273	913,582	(3,637,691)	20%
Fund Balance	33,157,692		(33,157,692)	0%
Total Sources	\$ 139,188,561	\$ 21,471,270	\$ (117,717,291)	15%

	Current Budget	Expenditures	Encumbrances ¹	Available Budget	%Expended	%Obligated ²
Uses						
Water Resources Planning and Monitoring	\$ 6,905,619	\$ 3,346,296	\$ 687,941	\$ 2,871,382	48%	58%
Acquisition, Restoration and Public Works	89,891,508	7,488,570	37,796,099	44,606,839	8%	50%
Operation and Maintenance of Lands and Works	7,158,230	5,881,464	769,793	506,973	82%	93%
Regulation	3,910,343	3,567,548	12,467	330,328	91%	92%
Outreach	138,511	135,056	253	3,202	98%	98%
Management and Administration	2,123,918	2,092,491	24,163	7,264	99%	100%
Total Uses	\$ 110,128,129	\$ 22,511,425	\$ 39,290,716	\$ 48,325,988	20%	56%
Reserves	29,060,432			29,060,432	0%	0%
Total Uses and Reserves	\$ 139,188,561	\$ 22,511,425	\$ 39,290,716	\$ 77,386,420	16%	44%

¹ Encumbrances represent unexpended balances of open purchase orders and contracts.

² Represents the sum of expenditures and encumbrances as a percentage of the available budget.

This unaudited financial statement is prepared as of September 30, 2022, and covers the interim period since the most recent audited financial statements.

*** This financial statement is nonfinal. There are unrecorded revenues, expenditures and year end adjusting entries which are not reflected in the numbers above.**

[illegible]

November 10, 2022
Date

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE DISBURSEMENTS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
95	AT&T	09/01/2022	351.48	PHONE SERVICE - EFO
2992	BANK OF AMERICA	09/01/2022	446.70	ONLINE ACCESS TO BANK ACCOUNT
2992	BANK OF AMERICA	09/01/2022	1,048.04	JULY 2022 ANALYSIS STATEMENT
4180	BANK OF AMERICA	09/01/2022	671.94	TRANSACTION FEES FOR E-PERMIT
4180	BANK OF AMERICA	09/01/2022	33.86	MONTHLY TRANSACTION FEES
2924	BAY COUNTY HEALTH DEPARTMENT	09/01/2022	215.00	LIMITED USE WATER PERMIT FOR
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	09/01/2022	719.00	MEDICARE
5851	BRELAND HOMES COASTAL, LLC	09/01/2022	100.00	BRELAND HOMES P306820 EPERMIT
5851	BRELAND HOMES COASTAL, LLC	09/01/2022	100.00	BRELAND HOMES P306322 EPERMIT
5851	BRELAND HOMES COASTAL, LLC	09/01/2022	100.00	BRELAND HOMES P306831 EPERMIT
916	FPL NORTHWEST FLORIDA	09/01/2022	752.60	ELECTRIC DEFUNIAK OFFICE
5826	FRANKLIN'S PROMISE COALITION	09/01/2022	18,499.75	OYSTER CORPS PILOT PROJECT-FL
391	GADSDEN COUNTY TAX COLLECTOR	09/01/2022	122.25	TAG/REGISTRATIONS FOR LANDS AT
5599	KEITH MCNEILL PLUMBING CONTRACTOR	09/01/2022	450.00	JETING OF MAIN SEWER LINE IN M
4873	MAIN STREET AUTOMOTIVE, INC.	09/01/2022	66.95	MINOR REPAIRS FOR REG VEHICLES
5764	SOUTHERN CLEANING SUPPLY LLC	09/01/2022	1,572.10	RECREATION SITE MAINT SUPPLIES
4832	SUN LIFE FINANCIAL	09/01/2022	80.10	PREPAID DENTAL
4832	SUN LIFE FINANCIAL	09/01/2022	5,876.82	DENTAL
4834	SUN LIFE FINANCIAL	09/01/2022	84.34	EMPLOYEE ASSISTANCE PROGRAM
4834	SUN LIFE FINANCIAL	09/01/2022	992.46	LIFE INSURANCE
4834	SUN LIFE FINANCIAL	09/01/2022	3,343.14	VOL LIFE
4833	SUN LIFE FINANCIAL	09/01/2022	1,223.83	VOL LTD
5250	SUN LIFE FINANCIAL - VISION	09/01/2022	687.35	VISION
5879	ASPLUNDH TREE EXPERT COMPANY	09/01/2022	3,810.35	VMDP HERBICIDE ORDER
4626	WASTE PRO OF FLORIDA, INC	09/01/2022	174.15	SOLID WASTE - HQ
TOTAL CHECKS			\$ 41,522.21	
3293	ANGUS G. ANDREWS, JR.	09/02/2022	8,125.00	DFO LEASE AGREEMENT - CONTRACT
5702	AUTO ALLEY INC	09/02/2022	160.97	225/50R17 TIRE REPLACEMENT
1617	CAPITAL HEALTH PLAN	09/02/2022	86,903.86	MEDICAL INSURANCE
5824	DAVID STANFORD	09/02/2022	146.00	TRAVEL REIMBURSEMENT
5824	DAVID STANFORD	09/02/2022	146.00	TRAVEL REIMBURSEMENT
3126	DEWBERRY ENGINEERS, INC	09/02/2022	25,200.00	WATER RESOURCES PROJECT SUPPOR
45	DMS	09/02/2022	661.99	DEFUNIAK LOCAL
45	DMS	09/02/2022	1,965.19	DEFUNIAK ETHERNET AND LONG DISTANCE
45	DMS	09/02/2022	1,562.38	HQ LOCAL
45	DMS	09/02/2022	42.18	HQ LONG DISTANCE
45	DMS	09/02/2022	99.32	MILTON LOCAL
45	DMS	09/02/2022	0.17	MILTON LONG DISTANCE

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE DISBURSEMENTS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
45	DMS	09/02/2022	20.68	AIRCARDS AND HOTSPOTS
45	DMS	09/02/2022	9,574.12	HQ ETHERNET
45	DMS	09/02/2022	2.71	LAN PORTS AND INTRANET/INTERNET
5749	DUMPSTER SERVICES LLC	09/02/2022	400.00	ROLL OFF DUMPSTERS
4961	PETER FOLLAND	09/02/2022	146.00	TRAVEL REIMBURSEMENT
4961	PETER FOLLAND	09/02/2022	146.00	TRAVEL REIMBURSEMENT
5600	JUPITER'S CALL, LLC	09/02/2022	2,000.00	CONTRACTED SERVICES FOR SOLAR
4600	MYTHICS, INC.	09/02/2022	6,494.20	ORACLE COMPONENT LICENSE RENEW
5475	LYLE SEIGLER	09/02/2022	671.02	TRAVEL REIMBURSEMENT
4091	THE SHOE BOX	09/02/2022	457.80	CLOTHING - REG
3074	ST. JOHNS RIVER WATER MGMT DISTRICT	09/02/2022	18,720.00	DISTRICT E-PERMITTING SYSTEM
5336	TETRA TECH, INC	09/02/2022	3,560.00	AGREEMENT FOR AS NEEDED SERVIC
5218	WAGeworks, INC.	09/02/2022	142.80	FLEXIBLE SPENDING ACCOUNT ADMI
TOTAL ACH TRANSFERS			\$ 167,348.39	
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	09/02/2022	2,714.77	RETIREE INSURANCE
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	09/02/2022	70,431.34	EMPLOYEE MEDICAL INSURANCE
5707	REFUND PAYEEZY	09/02/2022	100.00	JOSEY WALKER P306955 EPERMIT D
TOTAL DIRECT DISBURSEMENTS			\$ 73,246.11	
TOTAL AP			\$ 282,116.71	
5864	COOK-WHITEHEAD FORD INC	09/08/2022	3,225.45	REPAIR AND MAINTENANCE ON WMD
3784	CULLIGAN WATER SERVICES, INC	09/08/2022	250.00	REFUND WELL PERMIT 306104-2
4748	EAST MILTON WATER SYSTEM	09/08/2022	14.48	WATER - MILTON OFFICE
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	09/08/2022	33.88	LEGAL ADS FOR GOVERNING BOARD
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	09/08/2022	25.48	FAR AD - ITB 22B-005 - PORTABL
2098	JOHNSTONE SUPPLY - TALLAHASSEE	09/08/2022	184.14	AIR FILTERS FOR HQ
5703	OTT HYDROMET CORPORATION	09/08/2022	9,739.80	PRESSURE TRANSDUCERS AND LOGGE
5444	PENSACOLA SHOE HOSPITAL & BOOT STORE	09/08/2022	199.95	SAFETY BOOTS-REESE
110	TALQUIN ELECTRIC COOPERATIVE, INC.	09/08/2022	84.40	SECURITY LIGHTS - HQ
110	TALQUIN ELECTRIC COOPERATIVE, INC.	09/08/2022	422.93	WATER/SEWER - HQ
110	TALQUIN ELECTRIC COOPERATIVE, INC.	09/08/2022	3,816.15	ELECTRIC - HQ
5801	TALQUIN PORTABLE RESTROOMS, INC	09/08/2022	188.75	ADA PORTABLE TOILET FOR REVELL
5855	WASTE AWAY GROUP INC	09/08/2022	227.24	DUMPSTER SERVICES FOR COTTON L
4626	WASTE PRO OF FLORIDA, INC	09/08/2022	206.00	DUMPSTER FOR ECONFINA OFFICE A
TOTAL CHECKS			\$ 18,618.65	

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE DISBURSEMENTS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
3618	GRACE ADAMS	09/09/2022	140.00	TRAVEL REIMBURSMENT
2702	FISH AND WILDLIFE	09/09/2022	1,649.95	LAW ENFORCEMENT - CONTRACT NO.
5146	MICHAEL CORRIE MANNION	09/09/2022	8,115.80	STAFF AUGMENTATION FOR CUSTOM
5802	MURPHY CASSIDY DIESEL REPAIRS	09/09/2022	550.07	MINOR REPAIRS FOR REG VEHICLES
4368	PROFESSIONAL HEALTH EXAMINERS	09/09/2022	50.00	LABORATORY TESTING
5614	ZACHARY J. SELLERS	09/09/2022	925.00	DFO JANITORIAL SERVICES
5060	EXTREME LOGISTICS GULF COAST, LLC	09/09/2022	290.00	PORTABLE AND COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	09/09/2022	170.00	PORTABLE AND COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	09/09/2022	530.00	PORTABLE AND COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	09/09/2022	290.00	PORTABLE AND COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	09/09/2022	170.00	PORTABLE AND COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	09/09/2022	340.00	PORTABLE AND COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	09/09/2022	290.00	PORTABLE AND COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	09/09/2022	340.00	PORTABLE AND COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	09/09/2022	170.00	PORTABLE AND COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	09/09/2022	170.00	PORTABLE AND COMPOST TOILETS
TOTAL ACH TRANSFERS			\$ 14,190.82	
5707	REFUND PAYEEZY	09/09/2022	100.00	MARK SINER P307113 EPERMIT DIS
5707	REFUND PAYEEZY	09/09/2022	50.00	REFUND WELL PERMIT 306228-2
5707	REFUND PAYEEZY	09/09/2022	35.00	REFUND WELL PERMIT 307223-1
5707	REFUND PAYEEZY	09/09/2022	50.00	REFUND WELL PERMIT 303181-1
5707	REFUND PAYEEZY	09/09/2022	320.00	JASON TOOLE P306967 WITHDRAWAL
TOTAL DIRECT DISBURSEMENTS			\$ 555.00	
TOTAL AP			\$ 33,364.47	
5718	DAN DODD	9/15/2022	1,400.00	HAZARDOUS TREE REMOVAL
5719	DAN DODD	9/15/2022	30,000.00	PAVILION INSTALLATIONS - DEAD
5720	MIDTOWN PRINT CO.	9/15/2022	20.00	TAX EXEMPTION CARDS
5724	FLORIDA STATE UNIVERSITY	9/15/2022	1,181.00	OFFSITE DATA STORAGE
5725	FLORIDA STATE UNIVERSITY	9/15/2022	1,181.00	OFFSITE DATA STORAGE
5726	FLORIDA STATE UNIVERSITY	9/15/2022	1,181.00	OFFSITE DATA STORAGE
5727	FLORIDA STATE UNIVERSITY	9/15/2022	1,181.00	OFFSITE DATA STORAGE
5728	FLORIDA STATE UNIVERSITY	9/15/2022	1,181.00	OFFSITE DATA STORAGE
5729	FLORIDA STATE UNIVERSITY	9/15/2022	1,181.00	OFFSITE DATA STORAGE

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE DISBURSEMENTS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
5730	FLORIDA STATE UNIVERSITY	9/15/2022	1,181.00	OFFSITE DATA STORAGE
5731	FLORIDA STATE UNIVERSITY	9/15/2022	451.00	OFFSITE DATA STORAGE
5732	FLORIDA STATE UNIVERSITY	9/15/2022	1,181.00	OFFSITE DATA STORAGE
5734	FPL NORTHWEST FLORIDA	9/15/2022	173.63	MILTON ELECTRIC
5735	FUSION FLEET SERVICES LLC	9/15/2022	359.84	DIAGNOSTIC/REPAIR FOR GPS UNIT
5736	GULF COAST ELECTRIC COOPERATIVE, INC	9/15/2022	324.37	ELECTRIC SERVICE - EFO
5739	KING AIR SYSTEMS	9/15/2022	845.00	SERVICE CALL AND REPAIR OF AC
5740	KONICA MINOLTA BUSINESS SOLUTIONS USA	9/15/2022	177.88	KONICA MINOLTA COPIER LEASE RE
5741	KONICA MINOLTA BUSINESS SOLUTIONS USA	9/15/2022	177.88	KONICA MINOLTA COPIER LEASE RE
5742	KONICA MINOLTA BUSINESS SOLUTIONS USA	9/15/2022	289.65	KONICA MINOLTA COPIER LEASE RE
5743	KONICA MINOLTA BUSINESS SOLUTIONS USA	9/15/2022	94.38	KONICA MINOLTA COPIER LEASE RE
5744	KONICA MINOLTA BUSINESS SOLUTIONS USA	9/15/2022	111.77	KONICA MINOLTA COPIER LEASE RE
5745	KONICA MINOLTA BUSINESS SOLUTIONS USA	9/15/2022	183.48	KONICA MINOLTA COPIER LEASE RE
5746	KONICA MINOLTA BUSINESS SOLUTIONS USA	9/15/2022	177.88	KONICA MINOLTA COPIER LEASE RE
5747	KONICA MINOLTA BUSINESS SOLUTIONS USA	9/15/2022	167.36	KONICA MINOLTA COPIER LEASE RE
5749	LIBERTY COUNTY SOLID WASTE	9/15/2022	40.00	SOLID WASTE DUMPSTER - FL RIVER
5751	OFFICE DEPOT, INC.	9/15/2022	34.96	OFFICE SUPPLIES FOR ACCOUNTING
5754	PENSACOLA NEWS-JOURNAL	9/15/2022	130.10	LEGAL ADS-WATER USE PERMITS
5755	PRIDE ENTERPRISES FORESTRY	9/15/2022	3,352.87	PRIDE RAIL FENCING
5760	TELECHECK SERVICES, INC.	9/15/2022	67.60	EPERMITTING FEES-TELECHECK
5761	TELECHECK SERVICES, INC.	9/15/2022	50.00	FEES FOR ONLINE PAYMENTS
5765	W.H. BENSON & COMPANY	9/15/2022	2,400.00	REVIEW APPRAISAL
TOTAL CHECKS			\$ 50,477.65	
5702	AUTO ALLEY INC	9/16/2022	85.42	MINOR REPAIRS FOR HQ REG VEHIC
5721	EDWARDS FIRE PROTECTION, INC.	9/16/2022	492.75	ANNUAL MAINT/INSPECTIONS OF FI
5722	ENVIRON SERVICES INCORPORATED	9/16/2022	2,079.17	JANITORIAL SERVICES FOR HQ
5723	FISH AND WILDLIFE	9/16/2022	8,691.20	LAW ENFORCEMENT - CONTRACT NO.
5733	FORESTECH CONSULTING	9/16/2022	400.00	LAND MANAGEMENT DATABASE
5737	A & W VENTURES, L.C.	9/16/2022	225.00	PORTABLE HANDICAPPED TOILET FO
5738	INNOVATIVE OFFICE SOLUTIONS, INC	9/16/2022	837.00	PHONE SYSTEM MAINTANANCE CONTR
5748	KOUNTRY RENTAL NWF, INC.	9/16/2022	10,155.00	SERVICE FOR PORTABLE TOILETS-C
5750	MURPHY CASSIDY DIESEL REPAIRS	9/16/2022	160.97	MINOR REPAIRS FOR REG VEHICLES
5752	PENNINGTON, P.A.	9/16/2022	18,099.00	LEGAL COUNSEL
5753	PENNINGTON, P.A.	9/16/2022	75.00	TITLE SEARCH
5756	PRIDE ENTERPRISES	9/16/2022	219.77	WINDOW ENVELOPES
5757	QUANTUM SPATIAL, INC.	9/16/2022	7,502.00	PARCEL DATA
5758	THE SHOE BOX	9/16/2022	276.50	UNIFORM ORDER FOR LANDS
5759	THE SHOE BOX	9/16/2022	121.49	SAFETY BOOTS - L. CHAISSON

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE DISBURSEMENTS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
5762	TERRY'S HOME & LAWN MAINTENANCE, INC.	9/16/2022	200.00	JANITORIAL SERVICES FOR THE MI
5763	TERRY'S HOME & LAWN MAINTENANCE, INC.	9/16/2022	4,606.90	RECREATION SITE CLEAN UP AND M
5764	VANASSEE HANGEN BRUSTLIN, INC.	9/16/2022	10,440.00	AGREEMENT FOR AS NEEDED SERVIC
5766	WAGEWORKS, INC.	9/16/2022	56.55	COBRA ADMINISTRATION
TOTAL ACH TRANSFERS			\$ 64,723.72	
5703	BANK OF AMERICA	9/16/2022	3,845.37	AUGUST 2022 P-CARD
5704	BANK OF AMERICA	9/16/2022	50.00	REG SUNPASS
5705	BANK OF AMERICA	9/16/2022	9.99	DIGITAL SUBSCRIPTION TO THE GA
5706	BANK OF AMERICA	9/16/2022	55.44	DIGITAL NEWSPAPER SUBSCRIPTION
5707	BANK OF AMERICA	9/16/2022	11.99	DIGITAL SUBSCRIPTION TO TALLAH
5708	BANK OF AMERICA	9/16/2022	15.96	DIGITAL NEWSPAPER SUBSCRIPTION
5709	BANK OF AMERICA	9/16/2022	11.99	DIGITAL NEWSPAPER SUBSCRIPTION
5710	BANK OF AMERICA	9/16/2022	9.99	DIGITAL NEWSPAPER SUBSCRIPTION
5711	BANK OF AMERICA	9/16/2022	162.88	DFO VEHICLES CARWASH
5712	BANK OF AMERICA	9/16/2022	639.14	GLOVES FOR LAB - AMAZON
5713	BANK OF AMERICA	9/16/2022	36.40	STAINLESS STEEL PLATE
5714	BANK OF AMERICA	9/16/2022	156.10	PENSACOLA NEWS JOURNAL INVOICE
5715	BANK OF AMERICA	9/16/2022	268.70	AMAZON - STREAM GAUGES
5716	BANK OF AMERICA	9/16/2022	81.13	AMAZON ORDER FOR IT ITEMS
5717	BANK OF AMERICA	9/16/2022	55.89	AMAZON - OFFICE SUPPLIES
TOTAL DIRECT DISBURSEMENTS			\$ 5,410.97	
TOTAL AP			\$ 120,612.34	
5864	COOK-WHITEHEAD FORD INC	9/22/2022	3,225.45	REPAIR AND MAINTENANCE ON WMD
4528	BACK FORTY SOLUTIONS, INC	9/22/2022	82,615.79	2022 GROUND SITE HERBISIDE TRE
5131	CITY OF DEFUNIAK SPRINGS	9/22/2022	213.79	WATER/ SEWER DEFUNIAK SPRINGS
4676	CITY OF MILTON FLORIDA	9/22/2022	58.77	SEWER MILTON OFFICE
4676	CITY OF MILTON FLORIDA	9/22/2022	76.13	DUMPSTER SERVICE
3289	CITY OF TALLAHASSEE	9/22/2022	42.19	LAKESHORE & I-10
4748	EAST MILTON WATER SYSTEM	9/22/2022	75.00	BACKFLOW TEST FOR MILTON OFFICE
3002	FLORIDA STATE UNIVERSITY	9/22/2022	451.00	OFFSITE DATA STORAGE
4636	JACKSON COUNTY SHERIFF	9/22/2022	40.00	PROCESS SERVER - WELLS
171	R. DONALD KING	9/22/2022	260.74	INSURANCE REIMBURSEMENT FOR OVERPMT
5294	KRONOS, INCORPORATED	9/22/2022	9.10	KRONOS RENEWAL
4873	MAIN STREET AUTOMOTIVE, INC.	9/22/2022	60.00	MINOR REPAIRS FOR REG VEHICLES

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE DISBURSEMENTS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
4516	ROBERT A MILLER	9/22/2022	2,100.00	TREE REMOVAL AT HQ
4892	JEFF & GINGER PITTMAN PARTNERSHIP	9/22/2022	500.00	REFUND WUP PERMIT #304736
5011	SERVICE PLUS OFFICE MACHINES, INC.	9/22/2022	1,516.16	INK FOR GIS PLOTTER
5612	WETLAND SOLUTIONS, INC.	9/22/2022	8,090.00	HYDROLOGIC & WATER QUALITY DAT
4038	WINDSTREAM COMMUNICATIONS	9/22/2022	57.61	800 NUMBERS & EFO LONG DISTANCE
4651	PANAMA CITY CYCLES, INC	9/22/2022	1,269.60	FORESTRY TIRES FOR 2 YAMAHA KO
TOTAL CHECKS			\$ 100,661.33	
5702	AUTO ALLEY INC	9/23/2022	2,149.15	MAJOR REPAIRS TO WMD-2429
5702	AUTO ALLEY INC	9/23/2022	64.06	225/50R17 TIRE REPLACEMENT
5749	DUMPSTER SERVICES LLC	9/23/2022	900.00	ROLL OFF DUMPSTERS
4807	WEX BANK	9/23/2022	17,476.09	AUGUST 2022 FUEL / SERIVCE PURCHASES
4807	WEX BANK	9/23/2022	993.57	WEX GPS TRACKING
5802	MURPHY CASSIDY DIESEL REPAIRS	9/23/2022	160.97	MINOR REPAIRS FOR REG VEHICLES
2663	PATIENTS FIRST LAKE ELLA MEDICAL CENTER	9/23/2022	49.00	LABORATORY TESTING
2663	PATIENTS FIRST LAKE ELLA MEDICAL CENTER	9/23/2022	49.00	LABORATORY TESTING
3813	PENNINGTON, P.A.	9/23/2022	455.26	LEGAL COUNSEL
1180	PRIDE ENTERPRISES	9/23/2022	5,452.76	RECREATION SITE SUPPLIES
5885	SYDNEY ARMSTRONG	9/23/2022	68.09	TRAVEL REIMBURSEMENT
2631	WASHINGTON COUNTY SHERIFF'S OFFICE	9/23/2022	12,871.00	LAW ENFORCEMENT AND SECURITY
TOTAL ACH TRANSFERS			\$ 40,688.95	
5707	REFUND PAYEEZY	9/23/2022	10.00	REFUND WELL PERMIT 307196-3
5707	REFUND PAYEEZY	9/23/2022	50.00	REFUND WELL PERMIT #306756-1
5707	REFUND PAYEEZY	9/23/2022	50.00	REFUND WELL PERMIT #306757-1
5707	REFUND PAYEEZY	9/23/2022	50.00	REFUND WELL PERMIT #307311-1
TOTAL DIRECT DISBURSEMENTS			\$ 160.00	
TOTAL AP			\$ 141,510.28	
2992	BANK OF AMERICA	9/28/2022	441.04	ONLINE ACCESS TO BANK ACCOUNT
2992	BANK OF AMERICA	9/28/2022	1,053.25	AUGUST 2022 ANALYSIS STATEMENT
4180	BANK OF AMERICA	9/28/2022	81.26	MONTHLY TRANSACTION FEES
4180	BANK OF AMERICA	9/28/2022	659.89	TRANSACTION FEES FOR E-PERMITT
5671	THOMAS BASFORD	9/28/2022	50.00	REFUND WELL PERMIT #307583-1
5428	CARDNO, INC	9/28/2022	35,158.05	AGREEMENT FOR AS NEEDED SERVIC

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE DISBURSEMENTS**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
4045	ECONFINA CREEK CANOE LIVERY, LLC	9/28/2022	817.75	LANDS - CANOE RENTALS FOR TOUR
4045	ECONFINA CREEK CANOE LIVERY, LLC	9/28/2022	804.64	LANDS - CANOE RENTALS FOR TOUR
5591	GARCIA FOREST SERVICE, LLC	9/28/2022	148,198.35	2022 SAND PINE ERADICATION SER
5591	GARCIA FOREST SERVICE, LLC	9/28/2022	37,049.59	RETURN OF PERFORMANCE BOND CHECK 22-083
2282	GULF ICE SYSTEMS, INC	9/28/2022	3,783.30	ICE MACHINE FOR DEFUNIAK SPRINGS OFFICE
5474	HATCHER PUBLISHING INC	9/28/2022	31.00	LEGAL ADS-WATER USE PERMITS
5680	MCKENZIE MOTOR COMPANY	9/28/2022	79.49	MINOR REPAIRS FOR REG VEHICLES
4557	VERIZON WIRELESS	9/28/2022	1,211.55	CELL PHONE AND JET PACKS
TOTAL CHECKS			\$ 229,419.16	
5702	AUTO ALLEY INC	9/29/2022	92.81	MINOR REPAIRS FOR WMD96837
4845	CALHOUN COUNTY SHERIFF'S OFFICE	9/29/2022	2,048.00	LAW ENFORCEMENT/SECURITY SERVI
45	DMS	9/29/2022	661.99	DEFUNIAK LOCAL
45	DMS	9/29/2022	1,964.68	DEFUNIAK ETHERNET AND LONG DISTANCE
45	DMS	9/29/2022	12.84	CONFERENCE CALLS
45	DMS	9/29/2022	1,557.58	HEADQUARTERS LOCAL
45	DMS	9/29/2022	32.50	HEADQUARTERS LONG DISTANCE
45	DMS	9/29/2022	96.68	MILTON LOCAL
45	DMS	9/29/2022	0.32	MILTON LONG DISTANCE
45	DMS	9/29/2022	7.92	AIRCARD AND HOTSPOTS
45	DMS	9/29/2022	9,574.12	HQ ETHERNET
45	DMS	9/29/2022	3.01	LAN PORTS AND INTRANET/INTERNET
2702	FISH AND WILDLIFE	9/29/2022	2,011.91	LAW ENFORCEMENT - CONTRACT NO.
4607	QUADIENT LEASING USA, INC	9/29/2022	1,087.65	MAILING SYSTEMS FOR HQ AND DEF
5330	RESEARCH PLANNING, INC.	9/29/2022	9,777.00	AGREEMENT FOR ECOLOGICAL SERVI
5651	SGS TECHNOLOGIE, LLC	9/29/2022	373.33	HOSTING & MAINTAINING DIST WEB
5651	SGS TECHNOLOGIE, LLC	9/29/2022	373.33	HOSTING & MAINTAINING DIST WEB
5651	SGS TECHNOLOGIE, LLC	9/29/2022	1,780.00	SGS TECHNOLOGIES WEBSITE STORA
2808	THAT BOOT STORE	9/29/2022	194.00	PRESCRIBED BURN/ SAFETY BOOTS
5218	WAGeworks, INC.	9/29/2022	142.80	FLEXIBLE SPENDING ACCOUNT ADMI
TOTAL ACH TRANSFERS			\$ 31,792.47	
TOTAL AP			\$ 261,211.63	

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
SCHEDULE OF DISBURSEMENTS
PAYROLL
SEPTEMBER 2022

DIRECT DEPOSIT	09/09/2022	\$	246,180.34
CHECKS	09/09/2022		275.45
FLEX SPENDING TRANSFER	09/09/2022		1,679.08
DIRECT DEPOSIT	09/23/2022		237,199.91
CHECKS	09/23/2022		275.45
FLEX SPENDING TRANSFER	09/23/2022		1,679.08

\$ 487,289.31

APPROVED:

Chairman or Executive Director

November 10, 2022
Date

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Caitlin Brongel, Chief of Staff

FROM: Savannah Shell, Executive Assistant

DATE: October 25, 2022

SUBJECT: Approval of the 2023 Governing Board Meeting Schedule

January 12, 2023

February 9, 2023 (Jackson County)

March 9, 2023

April 13, 2023

May 11, 2023

June 8, 2023 (Franklin County)

July 13, 2023

August 10, 2023

September 14, 2023 (4:00 p.m.)

September 28, 2023 (Final Budget Hearing, 5:05 p.m., Bay County)

October 12, 2023

November 9, 2023 (Walton County)

December 14, 2023

All meetings are scheduled to begin at 1:00 p.m., at District Headquarters, unless otherwise indicated.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Caitlin Brongel, Chief of Staff
Carlos Herd, Director, Division of Resource Management

FROM: Kathleen Coates, Chief, Bureau of Resource Evaluation

DATE: October 21, 2022

SUBJECT: Consideration of Joint Funding Agreement with the USGS for Streamflow Monitoring in FY 2022-23

Recommendation:

Staff recommends the Governing Board authorize the Executive Director to execute a Joint Funding Agreement with the U.S. Geological Survey for continued monitoring at six streamflow monitoring stations and the Spring Creek Spring Group at a cost of \$99,423 for Fiscal Year 2022-23, subject to legal counsel review.

Discussion:

The District has participated in a cooperative water resource investigation program with the U.S. Geological Survey (USGS) for the past 46 years. All five water management districts contract with the USGS for data collection services.

The program provides valuable water resource information and enables the District to maintain cooperating agency status with the USGS. This status provides the District access to USGS maps, records, reports, computer databases/applications, and training. This agreement provides funding for the USGS to operate and maintain stations on the Apalachicola River, Yellow River, Telogia Creek, Juniper Creek, Lost Creek, and at the Spring Creek Spring Group. Data collected includes continuous stage, discharge, and rainfall. At the Spring Creek Spring Group, stage, salinity and temperature are monitored. Data is updated in real-time and available on the USGS website. The data is used for resource monitoring, flood warning, and hydrologic evaluations.

The joint funding agreement includes \$99,423 in District funding and \$38,910 in USGS matching funds. Funding for this data collection work was included in the District's FY 2022-23 adopted budget.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Caitlin Brongel, Chief of Staff

FROM: Jack Furney, Director, Division of Administrative Services

DATE: October 26, 2022

SUBJECT: Consideration of Resolution No. 911 Amending the Fiscal Year
2021-2022 Budget - Amendment No. 6

Recommendation

Staff recommends the Governing Board adopt Resolution No. 911 amending the Fiscal Year 2021-2022 budget and allow staff to realign revenues and reserves to maintain the proper balance in each fund.

Background

District procedures allow for budget amendments to occur within 60 days following the end of a fiscal year (FY). Based on expenditures paid that count toward the FY 2021-2022 budget, several changes are requested to properly align budget with these costs. Amendment No. 6 realigns budget categories of Salaries and Benefits (S&B), Contracted Services, and Operating Expenses within and across funds, programs, activities, projects, and categories. This amendment does not increase or decrease the total District budget.

Budget realignments include:

1. \$133,470 in budget transfers to Salaries and Benefits:
 - a. \$62,940 for Resource Management to accurately reflect staffing needs in the correct activities.
 - b. \$60,900 for District Administration and Management - primarily for unanticipated leave payouts for previous staff (Executive Director and Director of the Division of Administration).
 - c. \$9,630 for Facilities and Public Information to provide sufficient budget for salary adjustments.
2. \$35,670 in transfers for Contracted Services and Operating Expenses:

- a. \$33,120 in operating expenses for fuel (\$28,800), repair and maintenance of recreation areas (\$3,020), and continuing education (\$1,300).
- b. \$2,550 in contracted services for legal services (\$1,900) and auditing services (\$650).

Summary of Fund Impact to Expense Budget:

<u>Fund Source</u>	<u>Increase</u>	<u>Decrease</u>	<u>Impact</u>
General Fund	71,180	(71,180)	0
Land Acquisition Fund	0	(0)	0
Projects Fund	58,100	(58,100)	0
Lands Management Fund	3,020	(3,020)	0
Regulation Fund	32,000	(32,000)	0
Mitigation Fund	4,840	(4,840)	0
	<u>169,140</u>	<u>(169,140)</u>	<u>0</u>



Northwest Florida Water Management District

81 Water Management Drive, Havana, Florida 32333-4712
(U.S. Highway 90, 10 miles west of Tallahassee)

Lyle Seigler
Executive Director

Phone: (850) 539-5999 • Fax: (850) 539-2777

RESOLUTION NO. 911 AMENDMENT NUMBER 6 TO FISCAL YEAR 2021-2022 BUDGET

WHEREAS, Chapters 200 and 373, Florida Statutes, require the Governing Board of the Northwest Florida Water Management District (District) to adopt a final budget for each fiscal year; and

WHEREAS, by Resolution No. 897, after a public hearing on September 23, 2021, the Governing Board of the District adopted a final budget for the District covering its proposed operations and other requirements for the ensuing fiscal year, beginning October 1, 2021, through September 30, 2022; and

WHEREAS, in accordance with section 189.016(7), Florida Statutes, the District will post the adopted amendment on its official website within five days after its adoption; and

WHEREAS, a budget amendment involves an action that transfers, increases, or decreases to total appropriated Fund amounts in the budget; and

WHEREAS, pursuant to section 120.525, Florida Statutes, the District has provided notice of its intention to amend the Budget in the published notification of the Governing Board meeting at which the amendment will be considered; and

NOW THEREFORE BE IT RESOLVED by the Governing Board of the Northwest Florida Water Management District, that:

The budget is hereby amended as summarized in the memorandum dated October 26, 2022, requesting Amendment No. 6 to the Fiscal Year 2021-2022 budget. Amendment No. 6 provides for a cost-neutral expense budget transfer in the amount of \$169,140 and provides for a reallocation of expense budget between funds, programs, activities, projects, and categories to properly reflect activities performed and accurately assign costs with no increase or decrease to the total District budget.

ADOPTED AND APPROVED this 10th day of November 2022, A.D.

ATTEST:

Chair

Secretary-Treasurer

GEORGE ROBERTS
Chair
Panama City

JERRY PATE
Vice Chair
Pensacola

NICK PATRONIS
Secretary
Panama City

JOHN W. ALTER
Malone

GUS ANDREWS
DeFuniak Springs

TED EVERETT
Chipley

KELLIE RALSTON
Tallahassee

ANNA UPTON
Tallahassee

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Caitlin Brongel, Chief of Staff
Danny Layfield, Director, Division of Asset Management

FROM: Benjamin Faure, Chief, Bureau of Land Management Operations

DATE: October 14, 2022

SUBJECT: Consideration of ITB 22B-006 - 2023 Hand Planting Services for
Reforestation and Groundcover Restoration

Recommendation

Staff recommends the Governing Board approve the bids submitted in response to ITB 22B-006 for 2023 Hand Planting Services for Reforestation and Groundcover Restoration and authorize the Executive Director to execute an agreement with the lowest bidder, Express Forestry Service, LLC., in the amount of \$96,012.63 to facilitate this work.

Background

On August 30, 2022, the District issued an Invitation to Bid (ITB) for services associated with ongoing reforestation and wetland mitigation programs on District lands. The 2023 services will entail hand planting 1,254,528 longleaf pine tubelings, 28,314 slash pine tubelings, and 75,000 groundcover plant tubelings in Bay, Calhoun, Jackson, Santa Rosa, Wakulla, and Washington counties in the Chipola River, Econfina Creek, and Yellow River Water Management Areas (WMAs) and on the E. Guy Revell Jr. Conservation Area (see attached General Location Maps). The services required of the contractor are outlined below.

Longleaf Pine Reforestation

The District will be planting 1,254,528 longleaf pine tubelings on 1,760.5 acres of disturbed natural longleaf pine habitat at a stocking rate of 726 tubelings per acre. This will occur in the Chipola River and Econfina Creek WMAs and E. Guy Revell Jr. Conservation Area.

Slash Pine Reforestation

The District will be planting 28,314 slash pine tubelings on 39 acres of disturbed natural slash pine habitat at a stocking rate of 726 tubelings per acre. This will occur on the Altha Tract within the Chipola River WMA.

Groundcover Restoration

The District will be planting 75,000 wiregrass plugs on 27.5 acres of upland sites that are undergoing restoration for mitigation purposes. These will be planted at stocking rates of 2,727 tubelings per acre. This groundcover restoration will occur on the Yellow River Ranch mitigation site in Santa Rosa County.

A summary of the planting activities by area, species, and acreage is as follows:

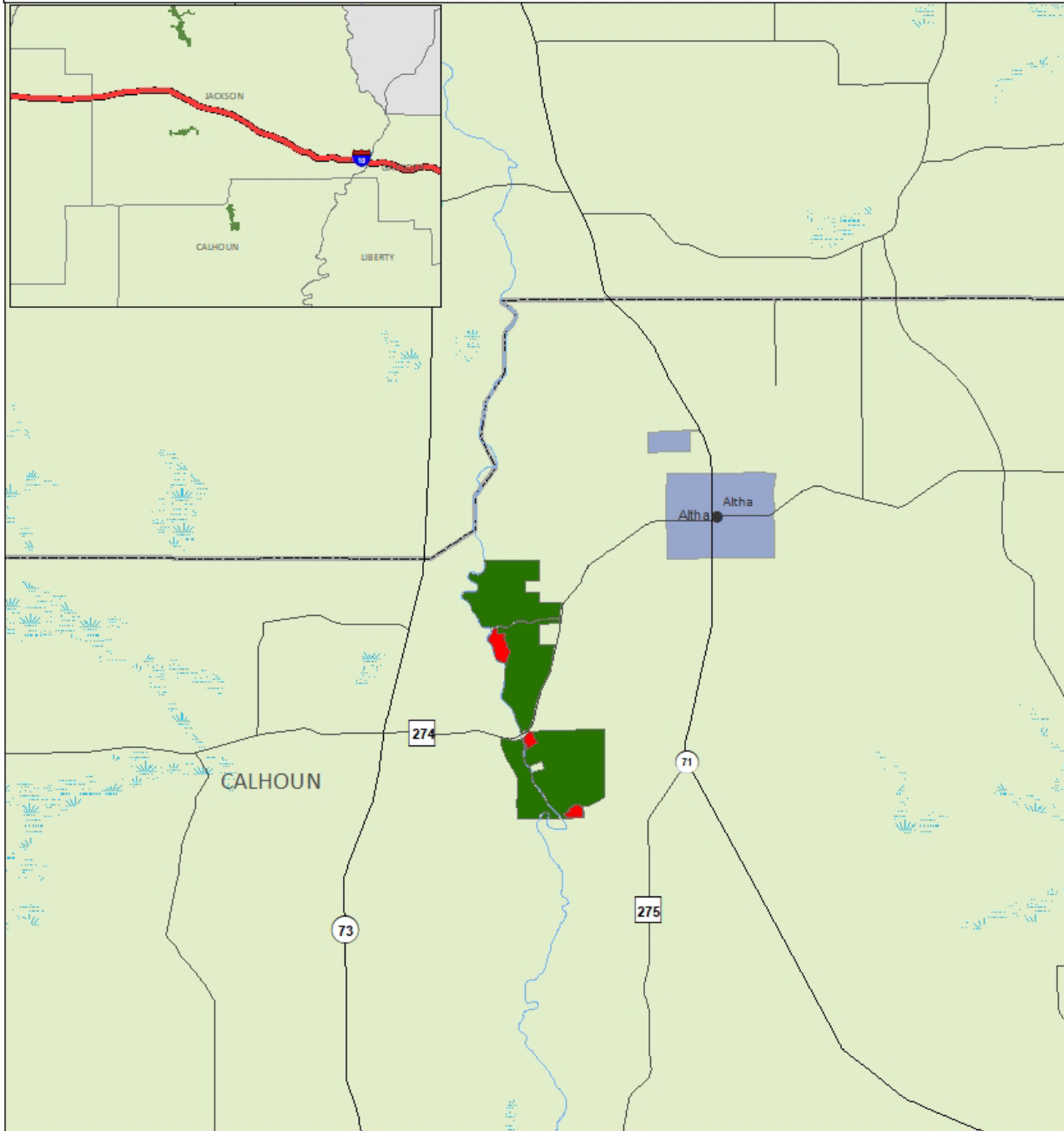
Area	Species	Acres
Chipola River WMA – Altha Tract	Longleaf Pine	29
	Slash Pine	39
Econfina Creek WMA	Longleaf Pine	1,693.5
E. Guy Revell Jr. Conservation Area	Longleaf Pine	38
Yellow River Ranch Mitigation Area	Wiregrass	27.5
TOTAL		1,827

On September 21, 2022, at 2:00 p.m. ET, the District opened eight sealed bids received in response to the Invitation to Bid. The bids received are listed below for your consideration.



COMPANY	TOTAL BID
Balfour Timber Company	\$ 217,247.12
Alpha Services, LLC	\$ 156,116.06
Back Forty Solutions, Inc	\$ 150,745.38
Attala Forest Management	\$ 150,112.02
Williams Forestry and Associates	\$ 144,609.19
Garcia Forest Service, LLC	\$ 126,575.88
Reforestation Specialists, Inc	\$ 124,836.10
Express Forestry Service, LLC	\$ 96,012.63

Express Forestry Service, LLC submitted the lowest bid to conduct the specified services. There are adequate funds available in the District's Fiscal Year 2022-2023 budget for these services.

Exhibit Map A



General Location Map
2023 Reforestation Project
Chipola River Water Management Area
Calhoun County, Florida
68 Acres

-  Reforestation Areas
-  District Lands

0 0.75 1.5 3 Miles



Exhibit Map B

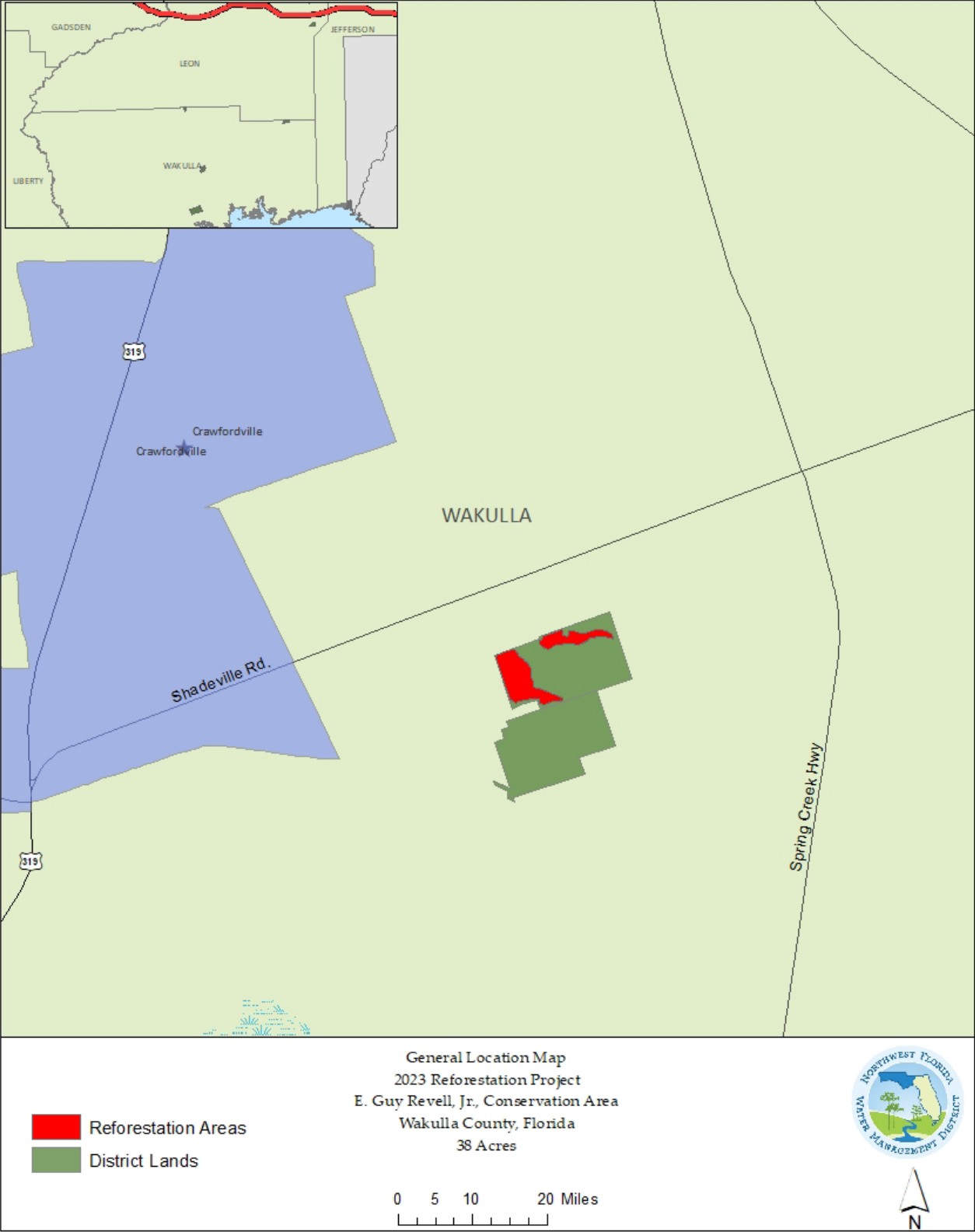


Exhibit Map C

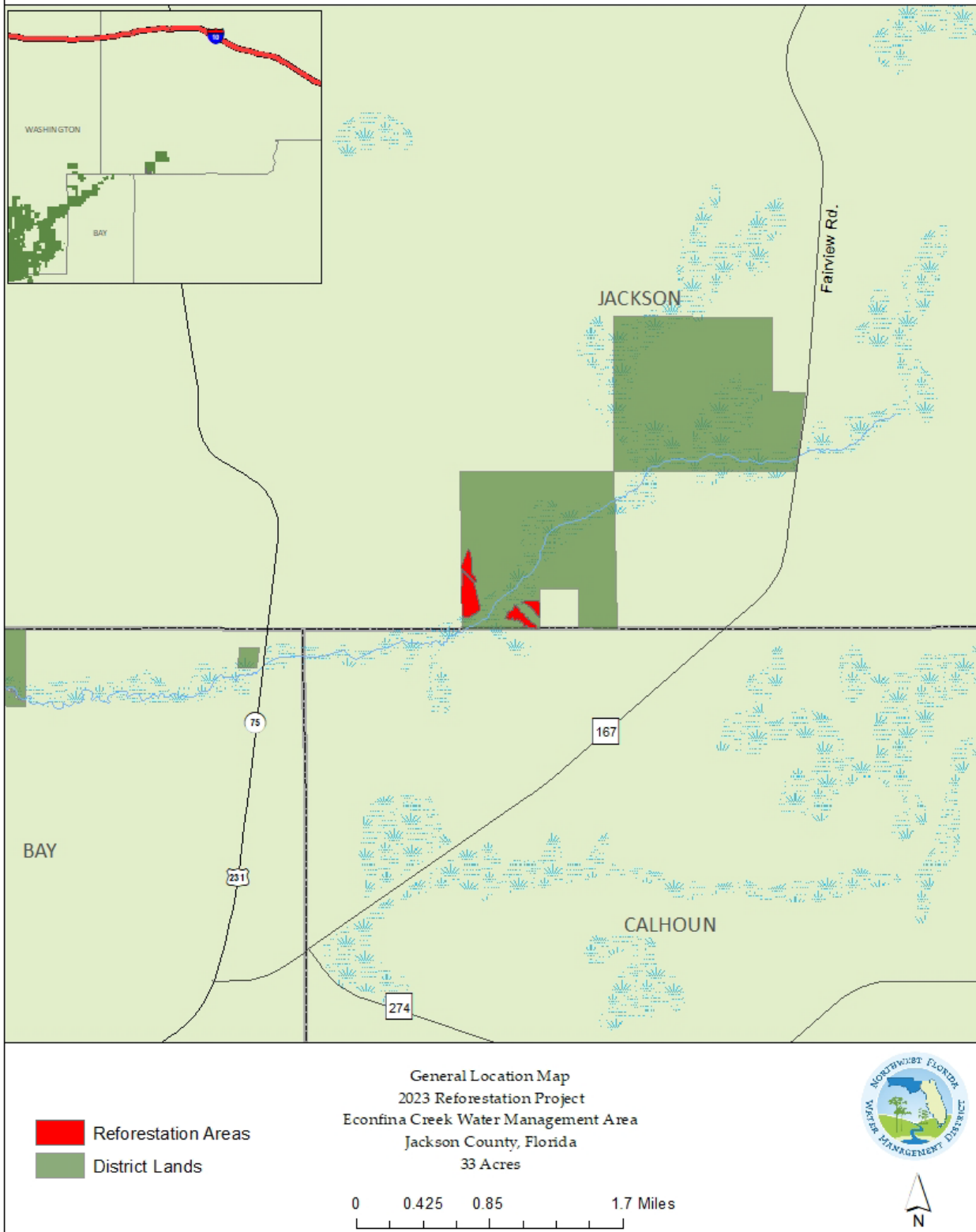
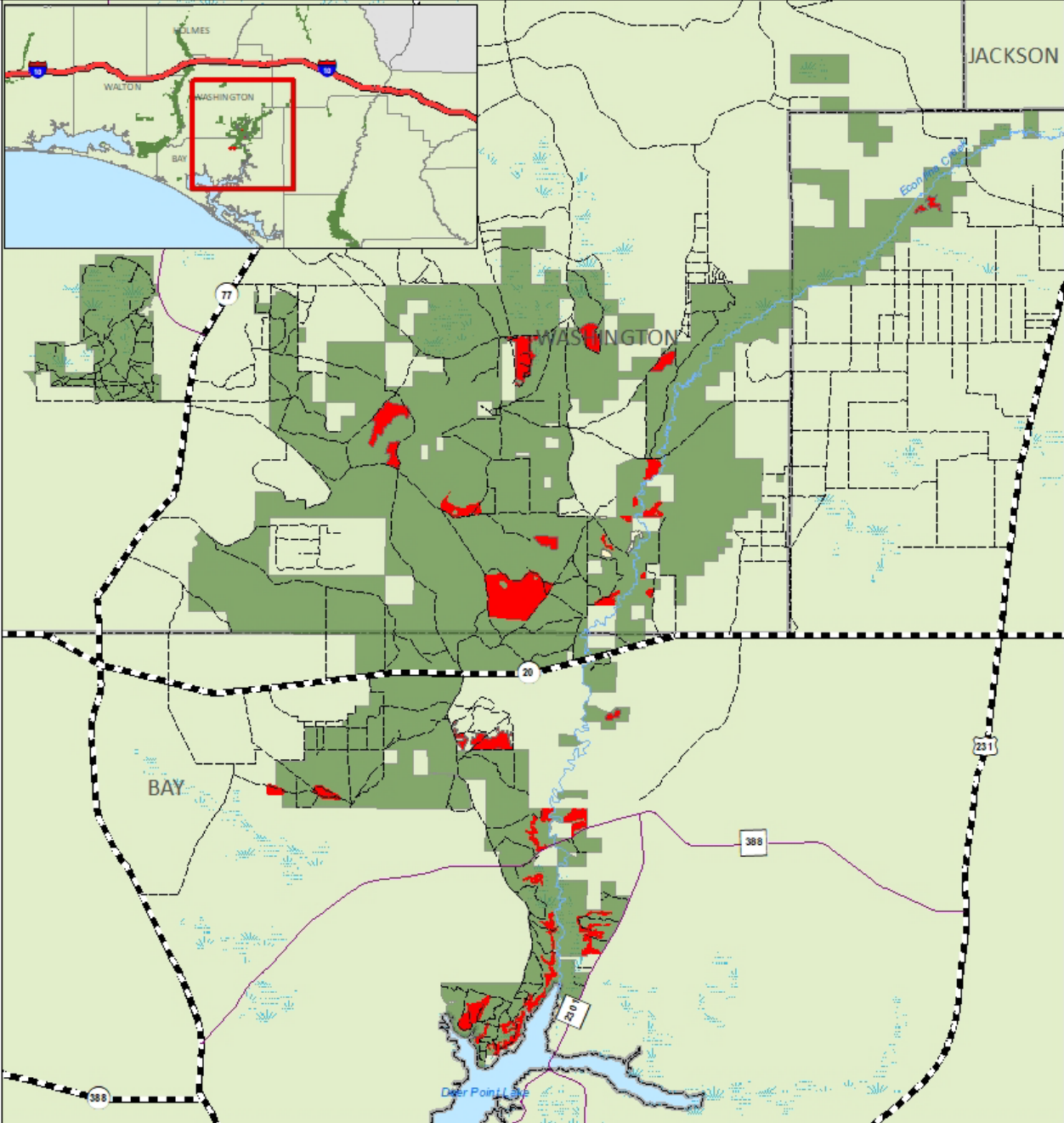




Exhibit Map D



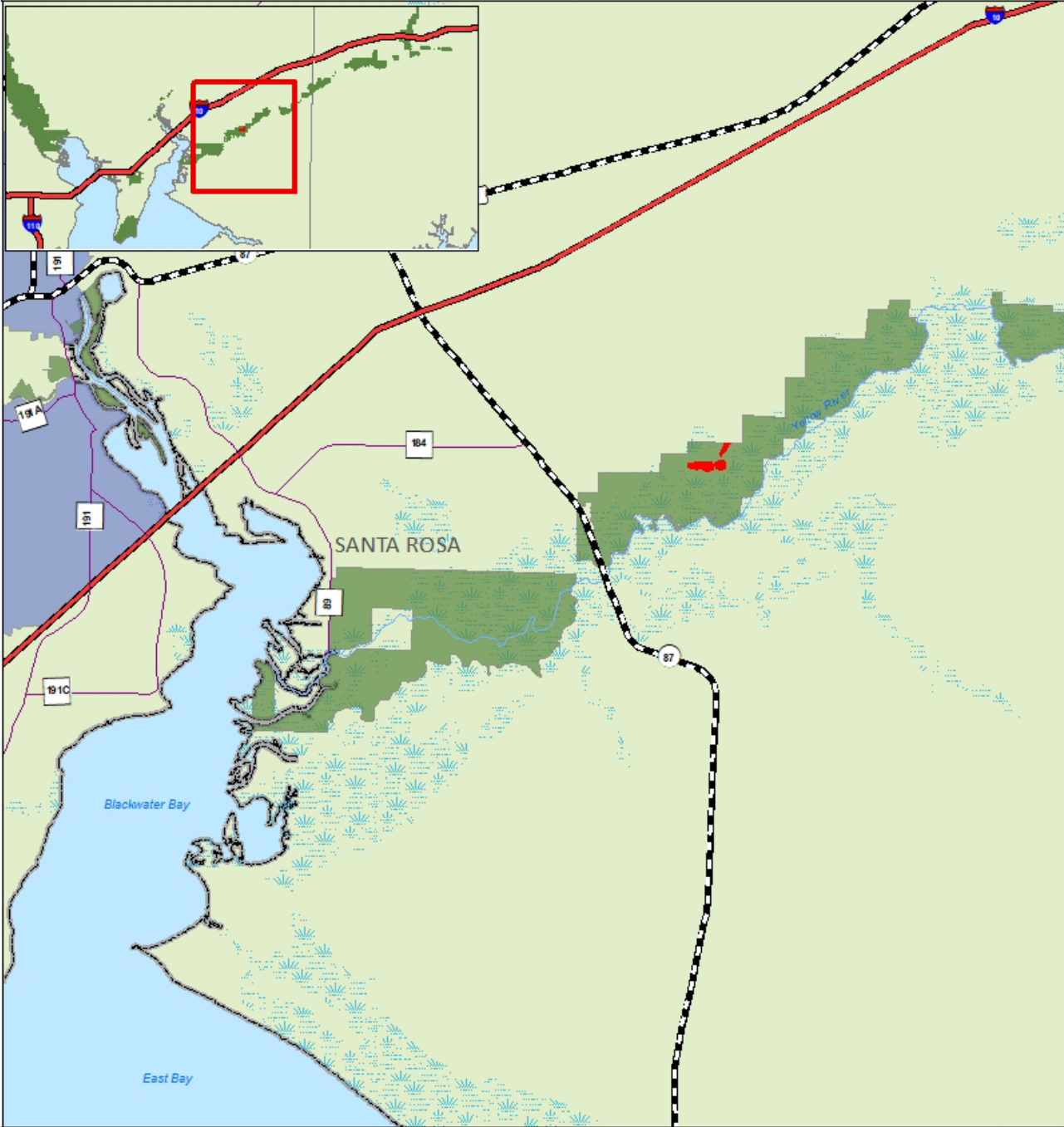
General Location Map
2023 Reforestation Project
Econfina Creek Water Management Area
Bay and Washington Counties, Florida
1660.5 Acres

 District Lands
 Reforestation Areas

0 1.25 2.5 5 Miles

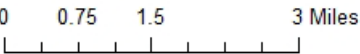


Exhibit Map E



General Location Map
2023 Reforestation Project
Yellow River Water Management Area
Santa Rosa County, Florida
27.5 Acres

- Groundcover Restoration Areas
- District Lands



NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Caitlin Brongel, Chief of Staff
Danny Layfield, Director, Division of Asset Management

FROM: Benjamin Faure, Chief, Bureau of Land Management Operations

DATE: October 18, 2022

SUBJECT: Consideration of Three Grant Donations for Reforestation and Habitat Enhancement Efforts on District lands

Recommendation

Staff recommends the Governing Board authorize the Executive Director to execute an agreement with Arbor Day Foundation to receive a reimbursable grant in an amount up to \$269,396.82 to support district reforestation efforts; approve a grant donation of up to \$10,000 from The Nature Conservancy to support labor costs associated with reforestation efforts; and approve a grant donation from the National Wild Turkey Federation in an amount up to \$40,000.00 to support prescribed burning efforts to improve turkey habitat on the Choctawhatchee River Water Management Area.

Background

The Arbor Day Foundation provides grant funding for various types of tree-planting programs throughout the US, including resource restoration efforts at the Northwest Florida Water Management District.

In 2021, the District applied for and was awarded \$246,426.05 to plant 1,553,472 trees within the Econfina Creek and Chipola River WMAs. Subject to approval of this agreement from the Governing Board, this fiscal year's grant award will provide up to \$269,396.82 for the purchase and installation of 1,282,842 longleaf and slash pine tubelings which will provide significant assistance in restoring timber resources within these two WMAs that are recovering from severe impacts from Hurricane Michael.

As a member of the Apalachicola Regional Stewardship Alliance, the District regularly receives support and resources from The Nature Conservancy. Upon approval from the Governing Board, this will allow the District to receive a donation of up to \$10,000 for labor costs associated with tree planting.

The National Wild Turkey Federation provides grant funding assistance through the Florida Fish & Wildlife Conservation Commission to support wildlife habitat conservation and enhancement projects throughout Florida. Upon approval from the Governing Board, this will

allow the District to receive a grant donation of up to \$40,000 for contract prescribed burning projects on 838 acres in the Choctawhatchee River WMA which will provide significant habitat improvement for the wild turkey.

Together, the above grant donation programs will provide a total of \$319,396.82 in support of the District's resource restoration program.

BF/

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Caitlin Brongel, Chief of Staff
Carlos Herd, Director, Division of Resource Management

FROM: Paul Thorpe, Deputy Director, Division of Resource Management

DATE: October 25, 2022

SUBJECT: Consideration of Fiscal Year 2022-23 Strategic Water Management Plan

Recommendation

Staff recommends the Governing Board approve the Fiscal Year 2022-23 update to the District Strategic Water Management Plan and authorize the Executive Director to finalize the plan pending any comments from the public and the Florida Department of Environmental Protection.

Discussion

Section 373.036, Florida Statutes (F.S.), provides the Governing Board the option of developing an annual strategic plan in lieu of a five-year District Water Management Plan. The strategic plan is intended to guide the District's strategic priorities for at least a five-year period and to identify supporting goals, strategies, success indicators, funding sources, deliverables, and milestones.

The District's Strategic Water Management Plan (SWMP) was most recently approved in September 2021. The proposed FY 2022-23 update identifies five strategic priorities that further the District's efforts consistent with the FY 2022-23 Adopted Budget:

- Water Quality – Including continued progress on multiple spring protection and restoration projects, agricultural best management practices, and cooperative water quality improvement projects.
- Minimum Flows and Minimum Water Levels – Data collection and modeling in support of technical assessments for two Outstanding Florida Springs, Jackson Blue Spring and the Gainer Spring Group; two second magnitude springs, the Sylvan Spring Group and the Williford Spring Group; and the Floridan aquifer in coastal Bay County.
- Water Supply – Alternative water supply development, including continued progress on priority reuse projects in Santa Rosa, Okaloosa, and Bay counties; water supply development assistance for local cooperators; and water supply planning.

- Flood Protection and Floodplain Management – Including the FEMA Risk MAP program and flood protection technical assistance to improve flood protection and enhance resilience for communities and natural systems.
- Watershed Protection and Restoration – Including Hurricane Michael recovery and reforestation and continued development and implementation of projects in cooperation with local governments and stakeholders across northwest Florida.

Section 373.036, F.S., further requires, as an addendum, a separate Annual Work Plan Report on the Strategic Plan's implementation. The annual work plan report is submitted each year with the District's March 1 Consolidated Annual Report.

The 2022-23 SWMP will be made available for public review via the District's website. In addition to this opportunity to review and comment on the plan and participation in Governing Board meetings, the public is also afforded the opportunity to participate in the development of other plans and documents, which are functional components of the SWMP. Examples include regional water supply plans, the Florida Forever Work Plan, MFL technical assessments, and District rules.

The SWMP is not a self-executing plan; specific actions and expenditures are developed for separate consideration and approval. This plan is reviewed and updated annually based on performance measures and results outlined in the annual report, direction from the Governing Board, and input from the public and DEP.

Link:

[FY 2022-23 Strategic Water Management Plan](#)

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Caitlin Brongel, Chief of Staff
Carlos Herd, Director, Resource Management Division

FROM: Jerrick Saquibal, Chief, Bureau of Resource Projects & Planning

DATE: October 26, 2022

SUBJECT: Consideration of Consultant Selections and Agreements for Aquatic Restoration Support

Background

On October 6, 2022, the District issued a Request for Proposals (RFP) for Aquatic Restoration Support (RFP 23-001). This RFP was issued to provide contractual services to assist the District in supporting aquatic, wetland, and hydrologic restoration and enhancement related projects.

Sealed proposals for RFP 23-001 are due by 2:00 p.m. Eastern Time on November 1, 2022. District staff will prepare a supplement for your consideration at the November 10, 2022, Governing Board meeting.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Caitlin Brongel, Chief of Staff
Carlos Herd, Director, Resource Management Division

FROM: Jerrick Saquibal, Chief, Bureau of Resource Projects & Planning

DATE: October 26, 2022

SUBJECT: Consideration of Consultant Selections and Agreements for Water Resource Engineering, Assessment, and Design Support

Background

On September 27, 2022, the District issued a Request for Proposals (RFP) for Water Resource Engineering, Assessment, and Design Support (RFP 22-003). This RFP was issued to provide contractual services to assist the District in stormwater, watershed improvement, water supply, wetland restoration, stream and aquatic habitat restoration, and other water resources related projects.

Sealed proposals for RFP 22-003 are due by 2:00 p.m. Eastern Time on November 1, 2022. District staff will prepare a supplement for your consideration at the November 10, 2022, Governing Board meeting.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Caitlin Brongel, Chief of Staff
Carlos Herd, Director, Resource Management Division

FROM: Jerrick Saquibal, Chief, Bureau of Resource Projects & Planning

DATE: October 26, 2022

SUBJECT: Consideration of Grant Funding for Construction of the Santa Rosa County Regional Reuse System - Phase IV

Recommendation

Staff recommends the Governing Board authorize the Executive Director to enter into agreements with the Florida Department of Environmental Protection and Santa Rosa County to receive and provide \$2.5 million in grant funding to support Phase IV of the South Santa Rosa Reuse Initiative, subject to budget authority and legal counsel review.

Background

In 2020, Santa Rosa County, the Holley-Navarre Water System, and the City of Gulf Breeze entered into a Memorandum of Agreement to support planning, engineering, and construction of a major multijurisdictional reclaimed water project for southern Santa Rosa County. The project includes engineering and construction of rapid infiltration basins, wastewater treatment upgrades, and reclaimed water transmission mains. This four-phase project has an overall cost estimate of \$32.8 million, and is expected to provide up to 1.4 million gallons per day of public access reclaimed water within the project area. The project will also achieve removal of effluent discharge into Santa Rosa Sound from the County's Navarre Beach Wastewater Treatment Plant (WWTP). In addition to state alternative water supply funding, funding sources include local governments and utilities and RESTORE.

Phase IV is the final phase of this multi-phase project. It includes upgrades to the Navarre Beach WWTP for public access reuse and a 0.9 MG reject storage tank. This phase will support future connections and septic tank elimination in addition to the supplemental 0.9 MGD of reclaimed water for public access reuse. In September, the Department of Environmental Protection notified the District that Phase IV has been selected for funding with state alternative water supply funding. Previous phases have been funded by state AWS funding, the Water Protection and Sustainability Program Trust Fund, and local cooperator funding.

By improving water quality in Santa Rosa Sound and expanding water reclamation and beneficial reuse within southern Santa Rosa County, this project advances implementation of two approved District plans: The Pensacola Bay System Surface Water Improvement and Management Plan and the Region II Regional Water Supply Plan.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Caitlin Brongel, Chief of Staff
Andrew Joslyn, Director, Division of Regulatory Services

FROM: Megan Seward, Deputy Division Director, Regulatory Services

DATE: November 1, 2022

SUBJECT: Informational Item - Rulemaking Update – 40A-1.2026 – Ingress and Egress Easements Across District lands

The District is currently undergoing rulemaking to update Chapter 40A-1, Florida Administrative Code (F.A.C.), General and Procedural Rules. This rule development will cover creating a rule within Chapter 40A-1, F.A.C., that establishes the criteria under which an ingress and egress easement may be granted across District-owned land.

The District published its Notice of Rule Development for this rulemaking in the Florida Administrative Register on November 1, 2022, and also in local newspapers throughout the District. The District anticipates holding a public rulemaking workshop in the coming months, which will be properly noticed and followed by an appropriate public comment period.

Staff continues to work on the draft rule language, with input from legal counsel and other technical staff, and expects the language to be in final draft form and ready for Board review and approval no later than the March 2023, Governing Board meeting.

Once the Governing Board reviews and approves the final draft language, staff will publish the Notice of Proposed Rule and proceed through the additional rulemaking steps outlined in Florida law. The District anticipates the rule should be effective by June, 2023.

MEMORANDUM

TO: Northwest Florida Water Management District Governing Board

FROM: J. Breck Brannen, General Counsel

RE: Legal Counsel Report

DATE: October 27, 2022

Northwest Florida Water Management District, Petitioner, vs. GHD Construction Services, Inc., Defendant, Walton County Circuit Court Case No. 21CA137

The District continues to litigate its Petition for Enforcement against GHD Construction Services, Inc. (“GHD”), stemming from GHD’s violation of a Consent Order and of District statutes and rules. The District is seeking an injunction against GHD to require its compliance with the Consent Order and to cease violating statutes and rules. The District is also seeking the statutory monetary penalties associated with such violations.

GHD is the holder of an environmental resource permit known as a “10/2 Self-Certification” for the development and construction of residential units in DeFuniak Springs. In February 2020, the District determined that GHD was not complying with its permit and was violating District statutes and rules by adversely impacting wetlands. The District and GHD entered into a Consent Order in February 2020, whereby GHD agreed to pay a penalty and remediate the impacted wetlands. GHD eventually paid the penalty, but it never began the required remediation. After many failed attempts to motivate GHD to perform the required remediation, the District was forced to file the Petition for Enforcement in April 2021; discovery and motion practice ensued.

The District has filed a motion for partial summary judgment, seeking judgment by the Court that GHD is in violation of the Consent Order and imposing statutory monetary penalties and an injunction mandating GHD’s immediate compliance with the Consent Order.

A hearing on the motion for partial summary judgment has been set by the Court for December 6, 2022, at 10:30AM CST.

Trial has been set for one day on March 8, 2023, at 9:00AM CST.